

**MINUTES OF THE
TOWN OF LADY LAKE
REGULAR MEETING OF THE LADY LAKE LIBRARY BOARD
LADY LAKE, FLORIDA**

**January 11, 2018
4:00 p.m.**

The Lady Lake Library Board Meeting was held in the Town Hall Commission Chambers at 409 Fennell Blvd., Lady Lake, Florida. The meeting convened at 4 p.m.

MEMBERS PRESENT: Member Joseph D'Elia, Member Dorothy Grubb, Member Doc Jones, Vice Chairperson/Member James Page and Chairperson/Member Reverend Paul Harsh.

ABSENT: Lake County Library Advisory Board Representative Frank Kirschenheiter

TOWN STAFF PRESENT: Marsha Brinson, Library Director; Kris Kollgaard, Town Manager; and Carol Osborne, Staff Assistant to the Town Clerk

OTHERS PRESENT: Commissioner Ruth Kussard

CALL TO ORDER: Chairperson/Member Dr. Paul Harsh called the meeting to order at 4 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION: Reverend Dr. Paul Harsh, First Baptist Church

OPEN FORUM: There were no comments from the audience.

APPROVAL OF MINUTES: October 12, 2017

Upon a motion by Member Jones and a second by Member Grubb, the Lady Lake Library Board approved the minutes of the October 12, 2017 regular meeting as amended by a vote of 5-0.

REPORT BY CHAIR: Chairperson/Member Harsh stated that he is very impressed with the morale and the efficiency of the library staff. He stated that he is very proud to be a member of this Board.

REPORT BY TOWN COMMISSION LIAISON: Commissioner Kussard reported the new concession stand at the ballfield is nearly complete. She stated the grand opening date has not been scheduled, yet will be within the next four weeks.

Commissioner Kussard stated the Lady Lake Arbor Day will be held Thursday, January 18, 2018, at 10 a.m., at the Lady Lake Driving Range. She stated the Town's holiday events were very successful with hundreds of people attending the Christmas Parade and the thousands of Christmas lights for Light Up Lady Lake. She stated it is one of the most beautiful light displays ever.

Commissioner Kussard reported that the Town will be hosting the third annual Civics Day with the Villages Middle School 7th Grade Civics Class on January 22, 2018 at 9 a.m. in the Commission Chambers. She explained that the students will come to Town Hall to experience local government by having a mock Commission meeting. She stated Dr. Harsh conducted a Government 101 class at

the mock Commission meeting, and that it is very interesting to get the young people involved in how government works.

Dr. Harsh stated it worked out very well.

Commissioner Kussard stated the Commission voted 3-1 to approve medical marijuana dispensaries in the Town of Lady Lake at the December 18, 2017 Commission meeting. She stated she was the only Commissioner to oppose this ordinance; one Commissioner was absent from that meeting.

Member Grubb asked where the dispensary will be located.

Town Manager Kris Kollgaard stated medical marijuana dispensaries are permitted anywhere a standard pharmacy is permitted. She stated no applications have been received to date.

Commissioner Kussard stated the Town has no authority to disapprove a medical marijuana dispensary because it has the same zoning as a standard pharmacy.

Dr. Harsh stated he did not attend the Commission meeting to voice his opposition. He asked if the Town has any way to enact a local statute to restrict it.

Ms. Kollgaard explained that the Planning and Zoning Board reviewed the ordinance and voted to forward it to the Commission with the recommendation for approval. The ordinance will have two readings before the Commission. At the December 18 meeting, staff was directed by the Commission to draft an ordinance to allow medical marijuana dispensaries. She stated that according to the State, the Town cannot have any restrictions that are different from a standard pharmacy. She stated if the Town receives a lot of applications in the future, then the Town can choose to impose a moratorium on additional dispensaries. She explained if any applications have been submitted prior to a moratorium, the Town is required to process them. She stated the first reading of the ordinance is scheduled for Wednesday, January 17, 2018, at 6 p.m.

REPORT BY LAKE COUNTY LIBRARY ADVISORY BOARD REPRESENTATIVE: No report.

REPORT BY LIBRARY DIRECTOR: Ms. Brinson apologized that the monthly statistics are not available at this time. She stated some of the information comes from the County and the person who provided that information no longer works there. She stated the door counts and monthly programming registrations continue to increase at the library. [G1]

Ms. Brinson stated the report included in the Board's packet was submitted last week and some information has changed as of this morning. The Lady Lake Historical Society Appraisal Fair is canceled, and the Lady Lake Elementary School cannot hold their annual Literacy Night at the library. She stated they received approximately 500 RSVP's and the coordinator does not believe the library can accommodate them. Ms. Brinson stated that she suggested this event cover two nights instead of one night. The coordinator explained that a children's author will be delivering the keynote address, and she is available for one night only. Ms. Brinson stated the library can accommodate approximately 300 people at one time, and she is disappointed that the program will not be held at the library this year, yet is pleased the program is extremely popular. She stated her favorite part of this program is that each child receives a free book of their choosing to take home. She stated that she still wants to provide the books for the children, and she and Nicole, the Youth Services Coordinator, are currently discussing hosting a program for the school either at the school or at the library.

Ms. Kollgaard asked if the MPO conference room would accommodate literacy night.

Ms. Brinson stated the coordinator has conveyed they will hold the event at the school this year.

Member Jones asked who provides the free books for the children to take home.

Ms. Brinson stated the books are purchased using State funds the library receives as part of the Town's interlocal agreement with Lake County Library System.

Member Jones stated Dolly Parton's foundation also provides books. He stated he applied for a grant from this foundation when he was an educator.

Ms. Brinson stated she will look into that program. She stated the Lady Lake Library provides library cards for any student in Lake County.

Ms. Brinson reported that the renovation plans for the Youth Library are moving forward and should begin in a few weeks. She stated new waterproof flooring, LED lighting, paint color and furniture have been selected, and a lot of the work will be done by Town staff. There is money in the library budget for the basics and the Friends of the Library are generously purchasing the new circulation desk, new shelving, new computer furniture and more comfortable seating. She stated that an area currently used as an office will be added to the Youth Library square footage. The renovations will require the area to be closed, but there will be a youth collection available in the adult library and most of the established programming will continue. She stated the renovations will create a light, fresh and inviting area for children and families, and the reconfiguration of the space will also add better sight lines for increased security. [G2]

Ms. Brinson stated the Holds/Acquisitions Library Assistant, Beth, is retiring on February 9th and she will be missed after having been at the library for eleven years. She stated the job opening will be advertised shortly. She stated that she has restructured this position and one component will be added to a current staff member's position. She stated this will enable the new staff member to assist in the circulation area. Ms. Brinson stated all of her employees do more than one job at the library.

Ms. Brinson reported that she met with Parks and Recreation staff at Log Cabin Park to determine where to place the Little Free Library that the Friends of the Library has purchased. She reiterated that Little Free Library is a kiosk that holds approximately 50 books. She stated this is a nationwide program that was started by a gentleman to honor his mother who had been a school teacher and understood the importance of early literacy and literacy for the community. Ms. Brinson stated our Little Free Library is registered on the nationwide map. [G3]

Ms. Kollgaard asked if people can leave books in the kiosk as well.

Ms. Brinson answered affirmatively. She stated one purpose of the kiosk is to take a book and leave a book. She stated the location is very close to the library.

Dr. Harsh asked if the job opening will be a full-time position.

Ms. Brinson replied that it will. She stated that currently all of the positions at the library are full-time positions. She stated they are preparing a plaque for Beth that will be presented at the February 5th Commission meeting at 6:00 p.m.

The library will sponsor its first community Wellness Fair on January 31st, from 9 a.m. to 2 pm. At least 15 area businesses, physicians, and other vendors will have tables in the lobby to give out information on their specialties and speak to participants. [G4] Ms. Brinson passed out several flyers for the upcoming programs at the library. She stated the programs are also listed on the library's Facebook page, the Town's website and the County website. She stated one of the more popular programs is "Closing of Your Seasonal Home". She stated approximately 100 people attend this program.

Dr. Harsh stated Commissioner Kussard reported at the October 12th Library Board meeting that Tri-County Baptist Church indicated they will help fulfill teachers' needs. He asked that he be contacted if it does not work out.

Commissioner Kussard replied that she would contact Dr. Harsh if need be.

OLD BUSINESS: Vice Chairperson/Member Page stated his wife passed away and she was interred in December. He stated he will not seek reappointment to the Library Board when his term expires. He stated he has been a member of the Board since 1989 and he has enjoyed his tenure.

Dr. Harsh thanked Vice Chairperson/Member Page for his service to this Board.

NEW BUSINESS: No report.

ADJOURN: *With no further business or discussion, the meeting was adjourned at 4:30 p.m.*

Carol Osborne, Staff Assistant to the Town Clerk

Dr. Paul Harsh, Chairperson

Minutes transcribed by Carol Osborne, Staff Assistant to the Town Clerk