

**MINUTES OF THE
TOWN OF LADY LAKE
REGULAR MEETING OF THE LADY LAKE LIBRARY BOARD
LADY LAKE, FLORIDA**

**June 8, 2017
4:00 p.m.**

The Lady Lake Library Board Meeting was held in the Town Hall Commission Chambers at 409 Fennell Blvd., Lady Lake, Florida. The meeting convened at 4:00 p.m.

MEMBERS PRESENT: Vice Chairperson/Member James Page, Member Joseph D’Elia, and Member Dorothy Grubb

ABSENT: Chairperson/Member Reverend Paul Harsh, Member Doc Jones, and Lake County Library Advisory Board Representative Frank Kirschenheiter

TOWN STAFF PRESENT: Marsha Brinson, Library Director; and Carol Osborne, Staff Assistant to the Town Clerk

OTHERS PRESENT: Commissioner Ruth Kussard

CALL TO ORDER: Vice Chairperson/Member James Page the meeting to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

INVOCATION: by Pastor James Keough

OPEN FORUM: There were no comments from the audience.

APPROVAL OF MINUTES: April 13, 2017

Upon a motion by Member Grubb and a second by Member D’Elia, the Lady Lake Library Board approved the minutes of the April 13, 2017 regular meeting as presented by a vote of 3-0.

REPORT BY CHAIR: No report.

REPORT BY TOWN COMMISSION LIAISON: Commissioner Kussard reported that office and conference space is being constructed on the second floor of the library. She reported that the Town’s Public Works Department will present “Meet the Truckers of Lady Lake” at the library’s summer program on Wednesday, June 14, 2017.

Commissioner Kussard stated according to a report by LendEDU of the safest cities in Florida, Lady Lake was ranked one of the safest at #9. She stated Lady Lake ranked #377 in their report detailing cities in the United States that have the least credit card debt, and #428 in their report recognizing the best cities in the United States for first-time homebuyers. She stated over 30,000 municipalities in the United States were analyzed for a variety of parameters the study deemed important. Out of 250 cities in Florida, Lady Lake ranked #116 as the best place to retire based on sales tax rate, home sales rate, property tax rate, health care locations, and entertainment options.

REPORT BY LAKE COUNTY LIBRARY ADVISORY BOARD REPRESENTATIVE: No report.

REPORT BY LIBRARY DIRECTOR: Ms. Brinson reviewed highlights of the Library Director's Report for Summer 2017. The report was handed out and is as follows, along with last minute updates:

"Summer in Florida has a slower pace" is not a statement that is true of the Lady Lake Public Library! It is the first week of June, and summer at the library is off to a fantastic start. Our year-round patrons, youth and visiting children are all excited about everything that we have to offer for the summer.

The Youth Library has a full slate of entertainers and guests. They will include: Brixology, a Lego building program, a magic show, Tony the Balloon Guy, Mad Science, the Reptile Guy, Steve Turner Drumming, movies, crafternoons, Minecraft, a Truck Rodeo, and the popular visit by our local firefighters. The children may also register for the state-sponsored Summer Reading Program. By reading, they may earn points towards prizes and an invitation to the end of the summer party. Summer Reading may also be counted at area schools when kids return in August. A detailed calendar is available in the Youth Library.

Ms. Brinson stated Cesar Domingo, magician, entertained the children today by incorporating books and reading into his magic show; over 100 children attended.

Ms. Brinson stated the program "Meet the Trucks of Lady Lake" will be held on Wednesday June 14. She stated the Town's Public Works department is bringing a dump truck and a tractor, along with heavy equipment such as a "cherry picker". There will be stories for the children prior to them being permitted to explore the equipment.

The Adult Library is featuring some new displays for the summer, as well as a Book Bingo. This includes a different bingo card for June, July and August, and participants will create a Bingo by reading different categories of books. Gift cards to local stores and restaurants will be the prizes. Our book discussion groups continue throughout the summer and there will soon be new craft programs.

I have presented the library's budget for the 2017-2018 fiscal year. The budget has gone before the Town Manager and Finance Director. In July, there will be a workshop with the Town Commission where each department will present their respective budgets and final approval will come in September for the next year which begins October 1.

The final phase of the Youth Library roof repair will go before the Commission in June. This last stage will complete the plywood and shingle repair and replacement. The initial phase repaired the flat part of the roof with a polyurethane coating. It is also planned to remodel the Youth Library, to include new flooring, fresh paint, moving the circulation desk and purchasing new furniture.

The Town of Lady Lake is building out office space on the second floor of the library. It is thought that the MPO (Metropolitan Planning Organization) will have an office there, and if not, it will perhaps be used for Town office space. The build out includes several new offices and a conference room.

The library is fully staffed at the present time; our new hire has many years of library experience and is very artistic and very creative. She has created several new displays and efficiencies, and is a welcome addition.

Ms. Brinson stated the library has purchased “My Little Library”, a free-standing receptacle that holds 30-40 books that everyone is welcome to use at no cost. She stated this is an international movement that was started by a gentleman to honor his mother who had been a teacher and who had promoted early literacy, as well as literacy for everyone. She stated it will be located at Log Cabin Park near the log cabin, and will be maintained by library personnel. She stated because “My Little Library” was purchased from the website, www.littlefreelibrary.org, it is automatically registered on their map showing the location of the Lady Lake Little Free Library. She stated she and the Town Manager are finalizing where “My Little Library” will be located at Log Cabin Park.

Member Grubb asked what type of books will be offered.

Ms. Brinson replied there will be a variety of books for all ages and the books will be selected from the many donated books the library receives.

Ms. Brinson reported library statistics that include circulation, door count, registrations continue to increase. She stated the materials that the Lady Lake library loans to other libraries continues to be higher than materials the Lady Lake library borrows and is an indication of how strong and varied the Lady Lake Library’s collection is.

Member Grubb asked for clarification regarding the Villages Elementary Outreach program.

Ms. Brinson stated the Youth librarians go to the Villages Elementary School and talk to the teachers and students in each classroom about the summer reading program and all of the programs at the library towards the end of each school year. She stated they also visited the Villages Charter High School.

Member D’Elia asked if there is a measurement of the computer usage at the library.

Ms. Brinson replied she does not have the capability of measuring the in-house computer usage, although the Wi-Fi usage can be measured. She stated there are no time restrictions for patrons to use a computer; patrons do not need to sign in or have a library card to use a computer. She stated she believes this makes it easier for the patrons to use the computers.

Vice Chairperson/Member Page commented that he regularly sees open computers when he is at the library.

Ms. Brinson stated there are times when all of the computers are in use. She stated the majority of patrons utilizing a computer for a long time will end their session when they see someone waiting for an open computer.

OLD BUSINESS: No report.

NEW BUSINESS: No report.

ADJOURN: *With no further business or discussion, the meeting adjourned at 4:22 p.m.*

Carol Osborne, Staff Assistant to Town Clerk

Dr. Paul Harsh, Chairperson