

**MINUTES OF  
PARKS, RECREATION AND TREE BOARD ADVISORY COMMITTEE  
LADY LAKE, FLORIDA**

**April 12, 2017  
5:30 p.m.**

The Parks, Recreation and Tree Advisory Committee regular meeting was held in the Town Hall Commission Chambers, 409 Fennell Blvd., Lady Lake, Florida.

**CALL TO ORDER:** Acting Chairperson Denby called the meeting to order at 5:30 p.m.

**A. ROLL CALL:** Rick Jones, Member  
Betty Cantelmo, Member  
Linda Denby, Member  
Chryle Lowery, Chairperson/Member (arrived at 5:40 p.m.)  
Doris Turlo, Vice Chairperson/Member

**STAFF MEMBERS PRESENT:** Mike Burske, Parks and Recreation Director; and Carol Osborne, Staff Assistant to Town Clerk.

**OTHERS PRESENT:** Commissioner Paul Hannan

**B. OPEN FORUM:**

Member Doc Jones reported that he attended the Lady Lake Easter Egg Hunt this past weekend. He stated that he wanted to publically thank the Kiwanis Club for their sponsorship, and Mr. Burske for all the work he did in coordinating the event, as he has been involved in this type of activity before and knows the work involved in it.

**C. NEW BUSINESS:**

Acting Chairperson Denby asked if anyone had any objection to moving agenda item #1 to the end of the meeting due to Chairperson Lowery being delayed in her arrival. Hearing no objections, she proceeded with Item #2.

- 2. Approval of the Minutes - March 8, 2017 Parks, Recreation and Tree Advisory Meeting  
- March 15, 2017 Special Parks, Recreation and Tree Meeting**

*Upon a motion by Member Turlo and a second by Member Cantelmo, the Parks, Recreation and Tree Advisory Committee approved the minutes of the March 8, 2017 Parks, Recreation and Tree Advisory Committee meeting and the March 15, 2017 Special Parks, Recreation and Tree Advisory Committee meeting as presented by a vote of 4-0.*

- 3. Consideration of Approval to Send a Recommendation to the Commission to Accept Proposal Number Two for the New Pyramid Park Play Structure. (Mike Burske)**

Parks and Recreation Director Mike Burske presented the background summary for this agenda item (on file in the Town Clerk's office). He stated that the Parks and Recreation Department has budgeted \$24,000.00 to replace one of the old "Lil Tykes" play structures at Pyramid Park. Three

proposals were received from Top Line Recreation to include many different sizes and costs. Mr. Burske stated he is proposing to accept Proposal #2 as it will stay within budget while giving the children a nice entry level play structure to play on. The proposals and photos were included in the packet for review. He stated this choice of the new structure will keep the color scheme similar to the other pieces. Mr. Burske stated the cost will be \$21,343.86, which will include installation by Top Line Recreation, and is approximately \$2,800.00 under budget. He stated staff has been receiving complaints that the older structure is worn out.

Acting Chairperson Denby asked how the footprint of the new structure compares to the old structure.

Mr. Burske replied that it will be larger and will have to be fitted in. He stated he may consider having it installed more to the center of the park instead of closer to the train. He asked if the members of the board have any objections to moving the structure.

Member Turlo stated she did not see any reason why they would, and the other members agreed. She also asked about the note at the bottom of the proposals that states prices do not include freight, unloading materials, storage, etc.

Mr. Burske pointed out that the proposals include freight and installation as part of the total price; it is added to the base price of the structure.

Member Cantelmo asked how staff was able to negotiate the 20% discount.

Mr. Burske stated that the Town will piggyback off another contract such as the Jacksonville contract.

Acting Chairperson Denby asked what the timeframe will be to have this installed if approved.

Mr. Burske replied that it should be installed by this fall. He stated that once approved by the Commission, he will order it and it will take approximately three months for the company to build and install it. He stated it should be in by October 1<sup>st</sup>.

The members agreed that this play structure looks great and has more to it than the older one.

***Upon a motion by Member Jones and a second by Member Cantelmo, the Parks, Recreation and Tree Advisory Committee recommended the Town Commission grant approval to accept Proposal #2 for the new Pyramid Park Play Structure at a cost of \$21,343.86, by a vote of 4-0.***

### **1. Selection of Chairperson/Vice Chairperson**

Since Chairperson Lowery had still not arrived, Acting Chairperson Denby asked for nominations for the selection of Chairperson and Vice Chairperson.

After some discussion regarding the selection of Chairperson and Vice Chairperson, the following motions were made:

***Upon a motion by Member Cantelmo and a second by Member Turlo, the Parks, Recreation and Tree Advisory Committee nominated Member Denby as Chairperson, by a vote of 4-0.***

*Member Turlo made a motion to nominate Member Lowery as Vice Chairperson, and this motion died for lack of a second.*

*Upon a motion by Member Turlo and a second by Member Jones, the Parks, Recreation and Tree Advisory Committee nominated Member Cantelmo as Vice Chairperson, by a vote of 4-0.*

**D. CHAIRPERSON/MEMBERS' REPORT:**

Mr. Burske informed the Board that the Town terminated the contractor in charge of the construction of the new concession stand because subcontractors were not being paid and progress was falling behind.

Vice Chairperson/Member Cantelmo asked how long this will delay the opening of the new concession stand.

Mr. Burske replied that he is hoping to have the concession stand up and running for opening day of the Little League season in the fall.

Chairperson Denby confirmed that Mr. Burske meant the fall of 2017. She stated she is hoping that is correct as the Little League has lost two seasons of revenue and they may not be able to sustain losing a third season of revenue.

Vice Chairperson/Member Cantelmo mentioned she would like to volunteer. She asked what the problem was with the contractor.

Mr. Burske replied that he did not want to say too much on record, although members could do an internet search of the contractor and find information there. He stated he met with the bond company last Friday and they are stepping in to take over the project.

Member Jones commented that the paving of the Driving Range parking lot has been started and will be quite an improvement.

Mr. Burske agreed that the parking lot project is moving along well. He also reported that the sidewalk substantial completion walk-through has been done, and FDOT was very happy with the sidewalks. There were some very minor corrective actions needed such as lowering a sign, building up dirt in an area, etc.

**E. ADJOURN:** *With nothing further to discuss, the meeting was adjourned at 5:43 p.m.*

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Carol Osborne, Staff Assistant to Town Clerk

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Linda Denby, Chairperson

Minutes transcribed by Nancy Slaton, Deputy Town Clerk