

**MINUTES OF THE REGULAR MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA**

April 3, 2017

This regular meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Jim Richards presiding. The meeting convened at 6:00 p.m.

- A. CALL TO ORDER:** Mayor Jim Richards

- B. PROCEDURE:** *Citizens are encouraged to participate in the Town of Lady Lake meetings. Speakers will be limited to three (3) minutes. Additional time may be granted by the Mayor. Citizen groups are asked to name a spokesperson and the Mayor, at his/her discretion, may allow longer than three minutes. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.*

- C. INVOCATION:** Reverend Jerry Montgomery – Immanuel Baptist Church

- D. PLEDGE OF ALLEGIANCE** led by Lowell Barker.

- E. ROLL CALL:** Paul Hannan, Commissioner Ward 4
Ruth Kussard, Commissioner Ward 1
Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Jim Richards, Mayor/Commissioner Ward 5

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Thad Carroll, Growth Management Director; C. T. Eagle, Public Works Director; Mike Burske, Parks & Recreation Director; Marsha Brinson, Library Director; Pam Winegardner, Finance Director; Chief Chris McKinstry, Captain Robert Tempesta, Captain Jason Brough, Sergeant Adam Cronk, Officer Andrew Kassim, Officer Ron Michaud, Officer Keith Reyes, and K-9 Gangster, Police Department; Jan Miller, Administrative Assistant to the Chief; Elvira Ruiz and Mary Mullen, Police Records, and Nancy Slaton, Deputy Town Clerk

- F. PUBLIC COMMENTS:** Mayor Richards asked if there were any comments from the audience. There were no comments.

Mayor Richards announced that Chief McKinstry had a presentation regarding the retirement of K-9 Gangster.

Police Chief Chris McKinstry reported that K-9 Gangster was officially retired on March 31, 2017 as approved at the last Commission meeting on March 20, 2017, and has been turned over to Officer Keith Reyes. In keeping with the tradition of honoring retirees, Chief McKinstry presented a plaque for K-9 Gangster which held Gangster's shield, and on a humorous note, included a toy gun and hand cuffs, and a dog bone. He thanked Officer Reyes and Gangster for their service.

The Commission, staff and audience applauded. Town Manager Kris Kollgaard stated staff would appreciate it if Officer Reyes brought Gangster around to visit every so often.

G. PROCLAMATION:

1. Proclamation in Recognition of the 100th Anniversary of Altrusa (Mayor Richards/Nanci Schwartz)

Mayor Richards read the proclamation recognizing Altrusa's Centennial and presented it to Dinah Henderson, Jennifer Rivera, Julia Allen, and Betty Richardson, members of Altrusa.

2. Proclaiming the Week of April 9-15, 2017 as National Library Week (Mayor Richards/Marsha Brinson)

Mayor Richards read the proclamation proclaiming the week of April 9 – 15, 2017 as National Library Week and presented it to Library Director Marsha Brinson.

3. Proclaiming the Month of April 2017 as Water Conservation Month (Mayor Richards/C.T. Eagle)

Mayor Richards read the proclamation proclaiming the month of April 2017 as Water Conservation Month and presented it to Public Works Director C.T. Eagle.

H. CONSENT:

4. Minutes – March 20, 2017 – Regular Commission Meeting

5. Consideration of Renewal of the Voluntary Cooperation and Operational Assistance Mutual Aid Agreement between the Lake County Sheriff's Office and the Lady Lake Police Department (Chris McKinstry)

The background summary for this agenda item is on file in the Clerk's Office. It states that the Voluntary Cooperation and Operational Assistance Mutual Aid Agreements are accepted practice between law enforcement agencies in furtherance of their respective duties under law for the purpose of facilitating assistance as described within the agreement. The renewal is required with the election of Lake County Sheriff Grinnell. Town Attorney Derek Schroth reviewed the original agreement approved by the Commission on January 18, 2012.

6. Consideration of the Renewal of the Law Enforcement Mutual Aid Agreement for Traffic Enforcement between the Lake County Sheriff's Office and the Lady Lake Police Department (Chris McKinstry)

The background summary for this agenda item is on file in the Clerk's Office. It states that Combined Law Enforcement Mutual Aid Agreements are accepted practice between law enforcement agencies in furtherance of their respective duties under law for the purpose of facilitating assistance as described within the agreement. This specific MOU allows the Lady Lake Police Department to enforce traffic laws within the confines of the unincorporated areas describe within the agreement. The renewal is required with the election of Lake County Sheriff Grinnell. Town Attorney Derek Schroth reviewed the original agreement approved by the Commission on June 15, 2015.

7. Consideration of the Lake County Supervisor of Elections’ Request to Use the Community Building as a Polling Place for the Primary & General Elections on August 28, 2018 and November 6, 2018 (Kris Kollgaard)

The background summary for this agenda item is on file in the Clerk’s Office. It states that the Lake County Supervisor of Elections is requesting to utilize the Town’s Community Building as a Polling Place for the Primary and General Elections on August 28, 2018 and November 6, 2018.

8. Consideration to Pursue CDBG Small Cities Grant Funding (C.T. Eagle)

The background summary for this agenda item is on file in the Clerk’s Office. It states that in 2013, the Town was awarded \$750,000 in CDBG Small Cities Grant funds. CDBG grants are based on a points system which take time into account between grant awards. A \$50,000 funding match and a pre-engineered, shovel ready project will also increase points for the application. These expenses would not be refundable by the grant award. After speaking with our previous grant administrators, it appears the Town may be competitive once again in next year’s grant cycle. If approved, the next step is forming and appointing a Citizens Advisory Task Force (CATF). Staff will present a list of interested and qualified potential members for formal appointment to Town Commission at a later date.

Mayor Richards asked if there were any questions regarding the consent items, and hearing none, asked for a motion.

Upon a motion by Commissioner Kussard and a second by Commissioner Holden, the Commission approved Consent Items H-4 through H-8 by a vote of 5 to 0.

I. OLD BUSINESS: No old business.

J. NEW BUSINESS:

9. Consideration of Formal Approval to Utilize \$1,422.00 from Reserves or Parks & Recreation General Operating Funds for Change Order #2 for Project #433200-1-58-01, Town of Lady Lake Villages Elementary Sidewalks (Mike Burske)

Parks and Recreation Director Mike Burske gave the background summary for this agenda item (on file in the Clerk’s office). He stated that as per Change Order #2 (included in the packet), the Town will have to invest \$1,422.00 either from Reserves or Parks and Recreation General Operating, with a current balance of \$37, 773.30 for the remainder of the fiscal year. He corrected his original packet item to state that this is roughly 4% of the P&R General Operating budget, with approximately 49% of the year remaining; 19% budgeted has been used thus far. He stated that in the change order, staff was able to value engineer some of the project to offset much of the costs. The driveway that is costing the most was built after the design. Mr. Burske stated that even though it meets ADA Compliance, F.D.O.T. strongly recommended making it fully compliant with the proper grade.

Mayor Richards asked if there were any questions.

Commissioner Kussard commented that considering Parks and Recreation still has a number of projects in the works, and 49% of the year is left, she recommended taking the funds from Reserves.

Mayor Richards concurred; stating that sidewalks are really more of a Public Works function, although he appreciates Mr. Burske's efforts as a LAP coordinator working with the FDOT on this project.

Upon a motion by Commissioner Kussard and a second by Commissioner Vincent, the Commission approved utilizing \$1,422.00 from Reserves for Change Order #2 for Project #433200-1-58-01, Town of Lady Lake Villages Elementary Sidewalks by a vote of 5 to 0.

10. Direction Regarding Placing a Plaque Commemorating Those Who Have Worked on the Town of Lady Lake's Villages Elementary School Sidewalk Project (Mike Burske)

Parks and Recreation Director Mike Burske gave the background summary for this agenda item (on file in the Clerk's office). He stated that a couple of years ago, the possibility of placing a plaque at a prominent place along the sidewalks that were constructed with the Safe Routes to School grant was discussed at one of the Commission meetings. The Town was fortunate to be able to construct just under four miles of sidewalks, and will be completing the last phase of the project in late April.

Mr. Burske stated that staff is requesting direction from this Commission on whether to proceed with this as a 24" x 18" plaque is estimated to cost up to \$1,500.00, and there will also be a cost for concrete to build a base for the plaque. He stated he received a firm quote today at \$1,600.00 for the plaque. The plaque would be similar to the one outside of the main entrance to Town Hall. Mr. Burske stated, in conclusion, staff is asking if the Commission would like staff to proceed with this project and present a proposal for the total costs of what installing the plaque would entail.

Commissioner Kussard commented that as nice as it would be to commemorate the sidewalks with a plaque, in her opinion, this would be a frivolous expense as grant monies were used to build the sidewalks.

Commissioner Holden agreed with Commissioner Kussard.

Mayor Richards stated also that most of the sidewalks were built on county right-of-ways, and they may not allow it.

It was the consensus of the Commission to not move forward with a commemorative plaque for the sidewalks.

K. TOWN ATTORNEY'S REPORT:

11. Resolution No. 2017-102 – First/Final Reading – Variance Request – The Villages Operating Company – Pursuant to Town of Lady Lake Land Development Regulations Chapter 5, Section 5-4. n). 4). E). 3). a). - Requesting a 10 Ft. East Side Yard Setback and a 15 Ft. West Side Yard Setback Instead of the Required 25 Feet to Erect a Warehouse Building on a 0.46-Acre Parcel – Located at 505 Sunbelt Road (Thad Carroll)

Town Attorney Derek Schroth read the resolution by title only.

Growth Management Director Thad Carroll gave the background summary for this agenda item (on file in the Clerk's office). He stated that the applicant, Martin L. Dzuro on behalf of The Villages Operating Company, has submitted an application for a variance from Chapter 5, Section 5-4. n). 4). E). 3). a)., of the Town of Lady Lake Land Development Regulations (LDRs) which requires that the

side yard setback be a distance of twenty-five (25) feet minimum within the Industrial (I) Zoning District.

Mr. Carroll stated that on Thursday, February 9, 2017, Town staff received site plan and variance applications for a 0.46 +/- acre parcel located at 505 Sunbelt Road. The applicant proposes the construction of a 4,500 sq. ft. warehouse building, and to be able to maximize the building allowable area, the applicant is requesting to allow a 10-foot side-yard setback on the east boundary and a 15-foot side-yard setback on the west boundary instead of the required 25 ft. setback.

In that the parcel is zoned Industrial, the applicant is permitted to establish a “Warehouses: Construction and Contractors Office, Yards and Storage” land use operation. This particular piece of property is located within the vicinity of the Duck Lake Industrial Park and is surrounded by Industrial uses and the VCCDD District Wastewater Treatment Plant Plan. The site does not front a public road but has access through a 60 ft. easement along Sunbelt Road.

The subject property lies in Section 18 Township 18 South Range 24 East, Lady Lake Florida. The Future Land Use Map designation for the site is I (Industrial) and is zoned “I”. The Future Land Use and Zoning Designations of the adjacent properties are as follows:

Future Land Use

Subject Properties	Lady Lake- Industrial (I)
Future Land Use of Adjacent Properties	
West	Lady Lake- Government Facilities (GF)
East	Lady Lake – Industrial (I)
North	Lady Lake – Industrial (I)
South	Lady Lake- Government Facilities (GF)

Zoning

Subject Property	Lady Lake - Industrial (I)
Zoning of Adjacent Properties	
West	Lady Lake - Public Facilities District (PFD)
East	Lady Lake - Industrial (I)
North	Lady Lake - Industrial (I)
South	Lady Lake - Public Facilities District (PFD)

A map of the property was shown, as were photos of the parcel, and postings. A map depicting land uses of this and adjacent properties was presented, as was a map showing the zoning in the area. A site plan was also presented.

Mr. Carroll stated that as part of the variance application, a Justification Statement is required and has been provided. The applicant states that:

- The required setback of 25 feet restricts the feasibility and practical use of this industrial site. The site area is approximately one-half of an acre; building size of 4,500 sq. ft. is needed for economic feasibility; parking is based on building size and storm water retention area is required for building and parking improvements.
- The land use for the adjacent site to the west and south is a Wastewater Treatment Plant.

- The land use for the adjacent site to the east is an industrial plumbing supply warehouse.
- The land use for the adjacent site to the north is a commercial/industrial site that looks similar to the proposed site.

When reviewing an application for a variance, the Planning and Zoning Board and the Town Commission shall consider the following requirements and criteria according to Chapter 3, Section 14 f) – Review criteria for variances in the Land Development Regulations:

1. No diminution in value of surrounding properties would be suffered.
2. Granting the permit would be of benefit to the public interest.
3. Denial of the permit would result in unnecessary hardship to the owner seeking it.
4. The use must not be contrary to the spirit of this Code.
5. Financial disadvantages and/or inconveniences to the applicant shall not of themselves constitute conclusive evidence of unnecessary and undue hardship and be grounds to justify granting of a variance.
6. Physical hardships such as disabilities of any applicant may be considered grounds to justify granting of a variance at the discretion of the Town Commission.

Mr. Carroll reported that notices to inform the surrounding property owners (2) within 150’ of the property of the proposed variance were mailed by on Monday, February 27, 2017. The property was also posted this same date.

Mr. Carroll stated the Technical Review Committee individually reviewed the variance application for Resolution No. 2017-102 on Wednesday, March 1, 2017, provided comments, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the Planning and Zoning Board Meeting held on Monday, March 13, 2017, the board recommended approval with a 4-0 vote.

Mr. Carroll stated the representatives of The Villages are present if there are any questions.

Mayor Richards asked if anyone had any questions or comments, and hearing none, asked for a motion.

Upon a motion by Commissioner Kussard and seconded by Commissioner Holden, the Commission approved the first/final reading of Resolution No. 2017-102, by the following roll call vote:

<i>HANNAN</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>
<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>

12. Consideration for the Duck Lake Road Warehouse “H” New Major Site Plan -MJSP 02/17-001 – The Villages Operating Company – Proposing a 4,500 Sq. Ft. Warehouse Building to be Constructed on a 0.46-Acre Parcel at 505 Sunbelt Road (Thad Carroll)

Town Attorney Derek Schroth read the agenda item title.

Growth Management Director Thad Carroll gave the background summary for this agenda item (on file in the Clerk’s office). He stated that on Thursday, February 9, 2017, Town staff received a new Major Site Plan application and plans by Martin L. Dzuro, on behalf of The Villages Operating Company, for a 0.46 +/- acre parcel located at 505 Sunbelt Road. The applicant proposes the construction of a 4,500 sq. ft. warehouse building. The property is zoned Industrial, which permits the proposed “Warehouses: Construction and Contractors Office, Yards and Storage” land use. The Future Land Use Map designation for the site is Industrial (I).

This particular piece of property is located within the vicinity of the Duck Lake Industrial Park and the parcel once was originally part of the boundaries of the VCCDD District Wastewater Treatment Plant Plan.

A rendering of the site plan, the proposed elevations of the warehouse building, and the landscaping plans were shown.

Mr. Carroll reviewed the landscaping requirements as follows: In accordance with Chapter 10-Landscape and Tree Protection, the site is required to provide 74 tree caliper inches based on its .46-acre site development area (160’x 0.46).

Existing trees to remain	90 tree caliper inches
Proposed canopy & understory trees	<u>44</u> tree caliper inches
Total tree caliper inches	134 tree caliper inches

It was noted that the applicant is providing more than the required on-site tree caliper inches and no historic trees will be removed for this development.

The applicant is pursuing the following landscaping waivers:

- In accordance to Chapter 10, Section 10-3. b).B).2)., the *west* elevation requires “Class B” Landscaping Buffer-Twenty feet (20’) minimum width with four canopy trees, three understory trees and a continuous hedge or an approved fence or wall.

Request: The applicant is requesting a waiver for the buffer width and all plant material.

Justification: Due to the small size of this site, the compatible industrial uses of adjacent sites, and lack of through roads or views from public roads.

- In accordance to Chapter 10, Section 10-3. b).B).3)., the *north, east, and south* elevations require “Class C” Landscaping Buffer-Thirty feet (30’) minimum width with six canopy trees, four understory trees and a continuous hedge or an approved fence or wall.

Request: The applicant is requesting a waiver for the buffer width and all plant material.

Justification: Due to the small size of this site, the compatible industrial uses of adjacent sites, and lack of through roads or views from public roads.

- In accordance to Chapter 10, Section 10-3. g) partial waiver to Building Foundation Planting.

Request: The applicant is requesting a waiver for the foundation planting between the parking lot and the building.

Justification: Due to industrial use of this building.

Mr. Carroll commented that although the applicant is not providing the required landscaping, they are providing a Viburnum hedge along Sunbelt Road with three palm trees, and are conforming to plantings around the retention pond. Three bald cypress trees will also be planted per code. Another Viburnum hedge and two live oaks will be planted along another corner of the site.

Notes:

- 1) Resolution No. 2017-102, a variance requesting a 10-foot east side yard setback and a 15-foot west side yard setback instead of the required 25 feet, has been submitted concurrently with the Site Plan application for final consideration.
- 2) The applicant has been granted a 60-foot ingress and egress easement for access to the warehouse facility.
- 3) Water, Sewer, and Reuse Utilities will be served by the Villages Center Community Development District Utility Systems.

The site plan was reviewed to determine if it is in compliance with the Land Development Regulations (LDRs) including parking, setbacks, landscaping, engineering, environmental protection and commercial design standards. The applications were determined to be in compliance with the Land Development Regulations (LDRs) and the Comprehensive Plan.

The engineering plans, consisting of ten sheets, have been submitted on 24"x36" sheets and certified by Jeffrey Allen Head, Professional Engineer with Farner Barley and Associates, Inc., are dated March 23, 2017. Landscaping and Irrigation plans submitted, consisting of two sheets and certified by Suzanne M. Stancil, Florida Registered Landscape Architect with Michael Pape and Associates, P.A. are dated March 1, 2017. Photometric Plans consisting of one sheet and certified by Michael E. Pape are dated February 9, 2017. Architectural Exterior Elevations consisting of one sheet drawn by Michael J. Dickerson are dated February 9, 2017. Reviews were completed for the Town by Town staff, Neel-Schaffer Engineering, The Villages Fire Department, and Building Official Ron Rowe. The following items were included in the packet:

1. Site Plan Review completed by Growth Management on 03/20/2017 (Satisfied).
2. Review No. 2 for the general site development completed by Neel-Schaffer Engineering, dated 03/22/2017 (Satisfied).
3. Review by Capt. Dan Hickey with the Villages Fire Dept. dated 03/14/2017 (Satisfied).
4. Review by Building Official Ron Rowe dated 2/28/2017 (Satisfied).
5. Lake-Sumter MPO Response dated 12/16/2016 (Satisfied).
6. Florida Dept. of Environmental Protection Permit No. 0351392-001-DWC/CM for Wastewater Treatment dated 02/23/2017 (Satisfied).
7. St. Johns Water Management District Permit No. 148805-1 dated 02/28/2017 (Satisfied).

The traffic impacts of this proposed development have been documented through a Tier 1 Traffic Impact Analysis. The proposed warehouse building is classified under the industrial land use code 150 for warehousing and it is expected to generate only 8 trips during the P.M. peak hour (two entering and six exiting). The report provided a breakdown and percentage of trips generated along Rolling Acres Road.

The response from MPO consultants states that the proposed site is located in an already-established industrial area, with an established circulation system, and the project itself is relatively small for typical warehousing facilities. No traffic incompatibility issues or new circulation needs are anticipated. Lastly, there should be no stacking issues for this project in that one must first access Rolling Acres Road, then Duck Lake Road to get to Sunbelt Road.

Mr. Carroll reported that the Technical Review Committee members have individually reviewed the application and provided comments regarding the Site Plan application on Tuesday, March 7, 2017. Comments have been satisfied at this time. The Planning and Zoning Board does not review Site Plan applications. The Parks, Recreation, and Tree Advisory Committee reviewed this application at their regular meeting on Wednesday, March 8, 2017, and voted 3-0 with a recommendation of approval. No Special Conceptual Workshop meeting was required for this site plan application as commercial design guidelines are not applicable in the industrial zoning designation.

Mr. Carroll stated the representatives from Farner Barley (engineers on the project) are present if there are any questions.

Mayor Richards asked if anyone had any questions or comments, and hearing none, asked for a motion.

Upon a motion by Commissioner Vincent and seconded by Commissioner Kussard, the Commission approved the Duck Lake Road Warehouse “H” New Major Site Plan -MJSP 02/17-001, with landscaping waivers as requested, by the following roll call vote:

<i>HANNAN</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>
<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>

L. TOWN MANAGER’S REPORT:

13. Consideration of Two Appointments/Reappointments to the Library Board (Kris Kollgaard)

Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the Clerk’s office). She stated that the terms of two Library Board members expire this month: Joseph D’Elia and Linda Underhill. Mr. D’Elia wishes to be reappointed, however, Ms. Underhill does not.

There is currently one application on file from Richard (Doc) Jones for consideration for this board.

The Commissioners were asked to make their selections. The following results were read into the record:

All five Commissioners voted unanimously to reappoint Joseph D’Elia and to appoint Richard Jones to the Library Board.

14. Consideration of Three Reappointments to the Economic Development Advisory Committee (Kris Kollgaard)

Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the Clerk's office). She stated that the terms of three members of the Economic Development Advisory Committee expire this month. The members are Heather Curry, Betty Salas, and Gil Pierson. There are no new applications on file, and all three members wish to be reappointed.

The Commissioners were asked to make their selections. The following results were read into the record:

All five Commissioners voted unanimously to reappoint Heather Curry, Betty Salas and Gil Pierson to the Economic Development Advisory Committee.

15. Consideration of Three Reappointments and One Appointment to the Citizens' Review Board (Kris Kollgaard)

Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the Clerk's office). She stated that the terms of all members of the Citizens' Review Board have expired. The current members are Richard Griffith, Henryka Presinzano and William Tenney, and all three wish to be reappointed. There are also two vacancies, and Judy Glasel wishes to be appointed as a member rather than an alternate member to fill one of these vacancies as there are no new applications on file.

The Commissioners were asked to make their selections. The following results were read into the record:

Commissioner Hannan, Commissioner Kussard, Commission Holden and Mayor Richards voted unanimously to reappoint Richard Griffith, Henryka Presinzano and William Tenney, and to appoint Judy Glasel to the Citizens Review Board.

Commissioner Vincent voted to reappoint Richard Griffith and William Tenney, and to appoint Judy Glasel to the Citizens Review Board.

As a result, Richard Griffith, Henryka Presinzano and William Tenney were reappointed, and Judy Glasel was appointed to the Citizens Review Board.

Ms. Kollgaard asked if the Commissioners would be available to attend a Commission workshop meeting on April 17, 2017 at 5 p.m., and the Commissioners agreed. She mentioned the time of the meeting may have to be adjusted if there is a conceptual presentation meeting scheduled.

Ms. Kollgaard stated she sent the Commissioners an email regarding holding the budget workshop on July 13, 2017 at 9 a.m., however one Commissioner had a conflict with that time, and she asked if 10 a.m. on that date would work for the Commissioners instead. All Commissioners were in agreement with this time.

M. MAYOR/COMMISSIONER'S REPORT:

Commissioner Kussard commented that she attended the grand opening of Green Key Village on Lake Ella Road and spoke with some of the residents there. She stated she was impressed with their comments and the very nice energy efficient community.

Commissioner Kussard also reported that the Shred-A-Thon was held this past Saturday and it went smoothly with no waiting. She stated it gets better each year that it is held, and thanked those involved with the event.

Mayor Richards stated he also attended the Green Key Village grand opening and that the homes were very nice. He reported that the recycling was not picked up on W. Schwartz Blvd. and the surrounding neighborhoods today as scheduled.

Town Manager Kris Kollgaard replied that she will contact Waste Management regarding this.

N. PUBLIC COMMENTSⁱⁱ

Mayor Richards asked if there were any comments from the audience. There were no comments.

O. ADJOURN: There being no further business, the meeting was adjourned at 6:36 p.m.

Kristen Kollgaard, Town Clerk

Jim Richards, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk

i All items listed under consent are considered routine by the Town Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Town Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

ii This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.