

**MINUTES OF THE  
TOWN OF LADY LAKE  
REGULAR MEETING OF THE LADY LAKE LIBRARY BOARD  
LADY LAKE, FLORIDA**

**July 14, 2016  
4:00 p.m.**

The Lady Lake Library Board Meeting was held in the Town Hall Commission Chambers at 409 Fennell Blvd., Lady Lake, Florida. The meeting convened at 4:02 p.m.

**MEMBERS PRESENT:** Vice Chairperson/Member James Page, Member Linda Underhill, and Member Joseph D'Elia

**ABSENT:** Chairperson/Member Rev. Paul Harsh, Member Dorothy Grubb, Lake County Library Advisory Board Representative Frank Kirschenheiter

**TOWN STAFF PRESENT:** Marsha Brinson, Library Director; and Carol Osborne, Staff Assistant to the Town Clerk

**OTHERS PRESENT:** Mayor Ruth Kussard and Reverend Carolyn Thomas, Lady Lake United Methodist Church.

**CALL TO ORDER:** Vice Chairperson/Member James Page called the meeting to order at 4:02 p.m.

**INVOCATION:** by Reverend Carolyn Thomas, Lady Lake United Methodist Church.

**PLEDGE OF ALLEGIANCE**

**OPEN FORUM:** There were no comments from the audience.

**APPROVAL OF MINUTES:** May 12, 2016

*Upon a motion by Member Underhill, the Lady Lake Library Board approved the minutes of the May 12, 2016 regular meeting as presented by an all in favor vote of 3-0.*

**REPORT BY CHAIR:** no report

**REPORT BY TOWN COMMISSION LIAISON:**

Mayor Kussard reported the Town Commission held their first budget workshop for the upcoming fiscal year. The final budget will be passed in September. She stated there will be no increases in the ad valorem rate or garbage and fire assessment fees if the proposed budget is not amended. Mayor Kussard stated the public is welcome to attend the September meeting to ask questions or voice concerns regarding the proposed budget for the Town. She complimented the department heads and staff for their excellent work, and stated "...we have a Town to be proud of."

Member Page asked if the library budget will be increased for the upcoming fiscal year.

Library Director Marsha Brinson stated the budget for books has increased. She stated when she first started at the library, there had been a decrease in the book budget, however, it has been slowly increasing. She noted also that a part-time employee has become a full-time employee, increasing the library's staff.

### **REPORT BY LIBRARY DIRECTOR:**

Ms. Brinson reviewed highlights of the Library Director's Report for May-July 2016. The full report as handed out is as follows:

*It is a hot summer at the Lady Lake Library in more ways than one! Our Summer Reading Program is a huge success with over 150 kids signed up. It is so important to have the library take part in literacy programs in the summer time. Children have what is called the "summer slide" if they are not exposed to books and reading over the summer. Our library programs provide fun and safe learning experiences for our children. So far this summer our entertainers, story times and other programs have been enjoyed by hundreds of kids who now view the library as a fun place. Thousands of books have been checked out as kids read for their own enjoyment and take part in the Summer Reading Program. Those who finish the program will get an invitation to the end of the summer party which has a circus theme this year.*

*We are pleased that Victoria Baker (Tory) started as a full time employee on June 27<sup>th</sup>. Tory is a talented artist and graphic designer whose talents will certainly be put to use. She also enjoys working with the Tweens and Teens and is busy planning programs geared to them. She has started a TAG (Teen Advisory Group) that meets once a month to plan programs and give input into what they want to see happening at the library. Tory will be facilitating a Teen Book Discussion Group with them. She will also be planning Homeschool programming in the fall.*

*Our adult programming continues with computer classes, book discussion groups and craft classes, as well as Angel Snugs. The Mayor, Town Manager, Public Works Director and Chief of Police judged our first Ballistic Bake Off. There were not many entries but everyone seemed to have fun. We will be hosting a Chili Cook Off and another baking competition in the fall. Fall will also bring another Local Authors Showcase, as well as new programming.*

*We are working on a major weeding and shifting project to keep the collection fresh and well displayed in both the adult and the youth library. We receive many donated materials, some of which we can use for our collection while some go to our used book sale room. The book sale room has had a very busy summer with big sales for every reading choice.*

*Renovations to the Youth Library are still in the planning stages, but we will plan on creating and opening a Maker Space in the fall. The space will include our 3D printer as well as 3D pens, a Cricut, more computer stations, microscopes, Legos, K'Nex, Snap Circuits, Robotics, Minecraft, MakeyMakey Kits, and RaspberryPi, as well as other "soft crafts" such as sewing and needle art. We will offer instruction on use and classes.*

Ms. Brinson distributed the June statistics report for review. She stated the number of books checked out in the youth area of the library is an increase of approximately 300 books in a one-month period. Also, there were over 15,000 patrons entering the library in the month of June; an increase of over 6,000 patrons from this same time in 2015.

Ms. Brinson pointed out the inter-library loan section of the report. In the month of June, the Lady Lake Library borrowed 1,356 materials from the Lake County Library System, and 1,471 materials

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were loaned to other libraries from the Lady Lake Library. She stated this indicates a well-balanced collection.

Ms. Brinson reported the library currently has 21 volunteers who contributed a total of 298 hours in June. She stated the Lady Lake Library is a busy, vital library. She stated there is always room for improvement and encouraged input from the library board members and from anyone who is interested in the library.

Member Page requested clarification of “out of county regs” listed on the June statistics report.

Ms. Brinson stated this is “out of county registrations”, fees paid by persons outside of Lady Lake Library system. She stated the Lady Lake Library does not have reciprocal borrowing with Sumter County, and these are fees collected from patrons who join the Lady Lake Library. The annual fee is \$40.00, and the semi-annual is \$20.00.

Mayor Kussard stated the Bake-Off had both men and women entering their baked goods.

**REPORT BY LAKE COUNTY LIBRARY ADVISORY BOARD REPRESENTATIVE:** No report.

**OLD BUSINESS:**

Member Page stated he attended the first meeting of the Memoir Writing group created by Ms. Brinson. The group meets on the fourth Friday of each month at 2 p.m. He stated the meeting was well-attended and he anticipates this will be a very active group.

**NEW BUSINESS:** No other new business.

**COMMENTS BY BOARD MEMBERS/OTHERS:**

Member D’Elia stated he is glad the library’s book budget has increased. He requested Ms. Brinson research alternative vendors for book purchases if the library’s primary source cannot provide them.

Ms. Brinson stated she will discuss this at the next director’s meeting and will also be speaking with Gary Earl, the systems coordinator for Lake County, to change the language on the website regarding this issue. She stated there are oftentimes other reasons why a book is not available.

**ADJOURN:** *With no further business or discussion, the meeting was adjourned at 4:18 p.m.*

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Carol Osborne, Staff Assistant to Town Clerk

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Dr. Paul Harsh, Chairperson

Minutes transcribed by Carol Osborne, Staff Assistant to the Town Clerk