

**MINUTES OF THE REGULAR MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA**

March 21, 2016

The regular meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Ruth Kussard presiding. The meeting convened at 6:00 p.m.

- A. CALL TO ORDER:** Mayor Ruth Kussard

- B. PROCEDURAL:** *Citizens are encouraged to participate in the Town of Lady Lake meetings. Speakers will be limited to three (3) minutes. Additional time may be granted by the Mayor. Citizen groups are asked to name a spokesperson and the Mayor, at his/her discretion, may allow longer than three minutes. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.*

- C. PLEDGE OF ALLEGIANCE** led by Joe Quinn

- D. INVOCATIONⁱ:** Dr. Dan Bauman – North Lake Presbyterian Church

- E. ROLL CALL:** Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Jim Richards, Commissioner Ward 5
Ruth Kussard, Mayor/Commissioner Ward 1

- ABSENT:** Paul Hannan, Commissioner Ward 4

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Wendy Then, Town Planner; C. T. Eagle, Public Works Director; Chris McKinstry, Police Chief; Capt. Jason Brough; Jan Miller, Admin. Assistant to Police Chief; Pam Winegardner, Finance Director; and Nancy Slaton, Deputy Town Clerk

F. PUBLIC COMMENTSⁱⁱ

Mayor Kussard asked if there were any comments at this time.

Commissioner Dan Vincent took this opportunity to introduce his wife and three visiting grandchildren to those present.

There were no other comments.

G. PROCLAMATION:

- 1. Boys & Girls Club Week in Lady Lake (Mayor Kussard/Boys & Girls Club of Lady Lake)**

Mayor Ruth Kussard proclaimed the week of March 21st - 25th, 2016 as Boys & Girls Club Week 2016, and asked that all citizens join in recognizing and commending the Boys & Girls Club organizations in the state for providing comprehensive, effective services to the young people. She presented the proclamation to Amanda Calkins of the Boys & Girls Club of Lady Lake.

H. PRESENTATION:

2. Check Presentations by the Orange Blossom Gardens Lions Club, the American Legion Post 347 and the American Legion Auxiliary for Lady Lake Community Safety Events in 2016 (Chris McKinstry)

Chief McKinstry reported that the Police Department hosted the Spring into Safety Fair at The Home Depot this past Saturday, March 12, 2016. He stated it would not have been possible to have such a successful event if not for the donations from several organizations. He thanked the Orange Blossom Gardens Lions Club for their donation of \$1,500.00 and those members present were: Ralph Corso, John Buswell, Doris Turlo, and Paul Holland. Chief McKinstry thanked the American Legion Post 347 for their donation of \$1,500.00 and Commander Terry Briggs who was present. He also thanked the American Legion Auxiliary Unit 347 for their donation of \$2,000.00 and those members present were: Carol Pirone-Udell, Ann Huxtable, and Tricia Baer.

Chief McKinstry stated that these very generous donations have assisted the Lady Lake Police Department with their skill program, Safer Kids in Lady Lake Bicycle Safety Program. He stated these much appreciated funds helped purchase 36 bicycles and over 150 helmets that were given away during the Spring into Safety Fair. He thanked these organizations for partnering with the Town and emphasized the importance of bicycle safety to the children in the community. Chief McKinstry passed out booklets which included photos of activities of the Spring into Safety Fair to the organizations.

I. CONSENTⁱⁱⁱ:

Mayor Kussard asked if there were any questions or comments on the Consent items, and hearing none, asked for a motion.

3. Minutes – March 7, 2016 – Regular Commission Meeting

4. Consideration of the 2016 Concurrency Management Report (Wendy Then)

The background summary for this agenda item is on file in the Clerk's Office. It states that Concurrency is a finding that the public facilities and services necessary to support a proposed development are available, or will be made available, concurrent with the impacts of the development. No final development order shall be granted for a proposed development until there is a finding that all public facilities and services included in the Concurrency Chapter of the Land Development Regulations have sufficient capacity at or above their adopted level of service to accommodate the impacts of the development, or that improvements necessary to bring facilities up to their adopted level of service will be in place concurrent with the impacts of the development, as defined in the Land Development Regulations, Chapter 4, Section 2, (d) 4.

The Levels of Service (LOS) for the requisite concurrency items include sanitary sewer, solid waste, drainage, and potable water. In 2011, pursuant to legislative action via the enactment of HB 7207, state mandated concurrency for Transportation, Parks and Recreation, and Schools has been

removed, but remain optional for local governments. The Town of Lady Lake has elected to continue the implementation of concurrency for these facilities.

The attached report is presented under the requirements of Chapter 4, Section 2, (d) 4 and Chapter 4, Section 6 of the Land Development Regulations, stating that Town staff shall be responsible for annually reporting the status of all public facilities capacities covered under the Concurrency Management System to the Town Commission and the general public. This report is for the period March 1, 2015 through February 29, 2016.

Upon a motion by Commissioner Richards and a second by Commissioner Holden, the Commission approved Consent Items #I-2 and #I-3 by a vote of 4 to 0.

J. OLD BUSINESS: No old business.

K. NEW BUSINESS: No new business.

L. TOWN ATTORNEY'S REPORT:

5. Ordinance No. 2016-08 – Second/Final Reading – Annexation – Daniel O’Neil LLC & Prank Dejsubha – Annexing Four Lots Consisting of Approximately .59 +/- Acres of Land which are Located within Orange Blossom Gardens Unit 1, within Lake County, Florida (Alternate Keys 1482496, 1482208, 1482551, and 1768039) (Thad Carroll)

Town Planner Wendy Then gave the background summary for this agenda item (on file in the Clerk’s office). She stated that the applicant, Daniel O’Neil, on behalf of the Daniel O’Neil LLC and Prank Dejsubha, has filed applications to annex properties consisting of four lots located north of Griffin Avenue and northeast of North Highway 27/441 within the Orange Blossom Gardens Subdivision Unit 1. The annexation application involves 0.59 +/- acres of property proposing a change from unincorporated Lake County into the Town of Lady Lake.

Ms. Then stated the four lots are spread out along two different roads and include the following addresses:

- 1016 Aloha Way- Lot 79
- 1005 Aloha Way- Lot 37
- 1305 Teakwood Lane- Lot 91
- 1311 Teakwood Lane- Lot 94

There is presently an existing manufactured home at each site, and staff recommends approval of Ordinance No. 2016-08.

The subject properties lie in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. Appropriate legal descriptions, a location map, and a sketch of the property have been included with the submitted application. All lots will be served by the Village Center Community Development District Central Water and Sewer System, as well as the District’s Fire Department.

The annexation application was received on Monday, January 4, 2016, and has been reviewed and determined to be complete, satisfying the necessary criteria as required for annexation under statutory requirements. The application was found to meet the requirements of the Land

Development Regulations (LDRs), as well as the adopted Comprehensive Plan, and is ready for transmittal to the Town Commission.

Notices to inform the surrounding property owners (45) within 150 feet of the properties proposed by annexation request were mailed Thursday, January 28, 2016, and the properties were posted Monday, February 1, 2016. She stated that no objections or letters of support have been received to date.

The Technical Review Committee (TRC) members individually reviewed application for Ordinance No. 2016-08, provided comments by January 14, 2016, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the February 8, 2016 meeting, the Planning and Zoning Board recommended approval of Ordinance No. 2016-08 by a vote of 4-0. The Town Commission voted 4-0 to approve the first reading of Ordinance No. 2016-08 at its meeting on March 7, 2016.

Ms. Then stated that this is the second and final reading of this ordinance and that the applicant is present if there are any questions.

Mayor Kussard asked if anyone from the audience had any questions, and hearing none, asked for a motion.

Upon a motion by Commissioner Richards and seconded by Commissioner Vincent, the Commission approved the second/final reading of Ordinance No. 2016-08 by the following roll call vote:

<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>

6. Ordinance No. 2016-09 – Second/Final Reading – Small Scale Future Land Use Comprehensive Plan Amendment – Daniel O’Neil LLC & Prank Dejsubha – Small Scale Future Land Use Comprehensive Plan Amendment from Lake County Medium Urban Density to Lady Lake Manufactured Home High Density for Four Lots Consisting of Approximately .59 +/- Acres of Land which are Located within Orange Blossom Gardens Unit 1, within Lake County, Florida (Alternate Keys 1482496, 1482208, 1482551, and 1768039) (Wendy Then)

Town Attorney Derek Schroth read the ordinance by title only.

Town Planner Wendy Then gave the background summary for this agenda item (on file in the Clerk’s office). She stated that the applicant, Daniel O’Neil, on behalf of the Daniel O’Neil LLC and Prank Dejsubha, has filed applications to annex properties consisting of four lots located north of Griffin Avenue and northeast of North Highway 27/441 within the Orange Blossom Gardens Subdivision Unit 1. Ms. Then stated that the small scale amendment application involves 0.59 +/- acres of property proposing a change from Lake County Medium Urban Density to Lady Lake-Manufactured Home High Density (MH-HD), and staff recommends approval of this ordinance.

Ms. Then stated the four lots are spread out along two different roads and include the following addresses:

- 1016 Aloha Way- Lot 79

- 1005 Aloha Way- Lot 37
- 1305 Teakwood Lane- Lot 91
- 1311 Teakwood Lane- Lot 94

Ms. Then reported that notices to inform the surrounding property owners (45) within 150' of the property of the proposed annexation were mailed on Thursday, January 28, 2016, and the properties were posted Monday, February 1, 2016. There have been no objections or letters of support received to date, although there were four inquiries of staff when the properties were being posted.

Ms. Then reported that the applicant provided a Concurrency Determination Statement: The applicant wants to remove the existing manufactured homes on the above mentioned lots and would like to construct similar size conventional site built homes. There will be no increase in services, traffic, population or recreation as shown below.

Ms. Then reviewed that there will be no impact on Town services as follows:

- Potable Water – No impact, lots are served by the Village Center Community Development District Central Water System.
- Sewer – No impact, lots are served by the Village Center Community Development District Central Sewer System.
- Schools – Not factored for project – no foreseen impact of students as the project is located within an active adult retirement community.
- Transportation – No impact, the existing home will be replaced with a new home. There will be no change in average daily trip generation.
- Parks & Recreation – The annexation, small scale future land use amendment, and the rezoning applications will not cause P&R Level of Service to be exceeded since the project is for the replacement of existing homes. Additionally, The Villages provides its residents with all Park and Recreation Amenities.
- Stormwater – Project will be required to adhere to SJRWMD guidelines and of Town of Lady Lake Floodplain Management Ordinance for parcels within Special Flood Hazard Areas.

The application has been reviewed and determined to be complete. The applicant has submitted all appropriate material in compliance with the Land Development Regulations (LDRs), and the application is ready for transmittal to the Town Commission. Additionally, the application was reviewed and determined to be in compliance with the directives of the adopted Comprehensive Plan in accordance with the sought designation. A Concurrency Determination Statement has also been included as part of the Small Scale Comprehensive Plan Amendment Application, which the applicant submitted to explain expected impacts on Town Services.

The subject properties involve approximately 0.59 ± acres and lie in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. The Future Land Use of the adjacent properties is as follows:

Future Land Use

Subject Properties	Lake County Medium Urban Density
Future Land Use of Adjacent Properties	
West	Lake County – Medium Urban Density & Lady Lake- Manufactured Home High Density (MH-HD)
East	Lake County – Medium Urban Density
North	Lake County – Medium Urban Density & Lady Lake- Manufactured Home High Density (MH-HD)
South	Lake County – Medium Urban Density & Lady Lake- Manufactured Home High Density (MH-HD)

Comments:

- 1) Annexation and Rezoning applications have been submitted concurrently with this Small Scale Future Land Use Amendment application.
- 2) The project will be required to adhere to St. John’s River Water Management District guidelines and the Town of Lady Lake Floodplain Management Ordinance for parcels within Special Flood Hazard Areas.

The Small Scale Future Land Use Map Amendment application was received on Monday, January 4, 2016, and has been reviewed and determined to be complete, satisfying the necessary criteria as required. The application was found to meet the requirements of the Land Development Regulations (LDRs), as well as the adopted Comprehensive Plan, and is ready for transmittal to the Town Commission.

The Technical Review Committee (TRC) members individually reviewed application for Ordinance No. 2016-09, provided comments by January 14, 2016, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the February 8, 2016 meeting, the Planning and Zoning Board recommended approval of Ordinance No. 2016-09 by a vote of 4-0. She stated that the Local Planning Agency considered Ordinance No. 2016-09 earlier this afternoon and voted 4-0 in favor of approval. The Town Commission voted 4-0 to approve the first reading of Ordinance No. 2016-09 at its meeting on March 7, 2016.

Ms. Then stated this is the second application in a series of three (Annexation, Small Scale Future Land Use, and Rezoning). She stated the applicant is present if there are any questions.

Mayor Kussard asked if the Commissioners or anyone from the audience had any questions, and hearing none, asked for a motion.

Upon a motion by Commissioner Vincent and seconded by Commissioner Richards, the Commission approved the second/final reading of Ordinance No. 2016-09 by the following roll call vote:

<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>

7. Ordinance No. 2016-10 – Second/Final Reading – Rezoning – Daniel O’Neil LLC & Prank Dejsubha – Rezoning from Lake County Residential Medium (RM) to Lady Lake Mixed Residential Medium Density (MX-8) for Four Lots Consisting of Approximately .59 +/-

Acres of Land which are Located within Orange Blossom Gardens Unit 1, within Lake County, Florida (Alternate Keys 1482496, 1482208, 1482551, and 1768039) (Wendy Then)

Town Attorney Derek Schroth read the ordinance by title only.

Town Planner Wendy Then gave the background summary for this agenda item (on file in the Clerk's office). She stated that the applicant, Daniel O'Neil, on behalf of the Daniel O'Neil LLC and Prank Dejsubha, has filed applications to annex properties consisting of four lots located north of Griffin Avenue and northeast of North Highway 27/441 within the Orange Blossom Gardens Subdivision Unit 1. She stated that the rezoning application involves 0.59 +/- acres of property proposing a change from Lake County Residential Medium (RM) to Lady Lake- Mixed Residential Medium Density (MX-8), and staff recommends approval of this ordinance.

Ms. Then stated the four lots are spread out along two different roads and include the following addresses:

- 1016 Aloha Way- Lot 79
- 1005 Aloha Way- Lot 37
- 1305 Teakwood Lane- Lot 91
- 1311 Teakwood Lane- Lot 94

The subject properties lie in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. Appropriate legal descriptions, a location map, and a sketch of the property have been included with the submitted application. All lots will be served by the Village Center Community Development District Central Water and Sewer System, as well as the District's Fire Department. The zoning designation of the subject properties and adjacent properties are as follows:

Zoning

Subject Property	Lake County Residential Medium (RM)
Zoning of Adjacent Properties	
West	Lake County Residential Medium (RM) Lady Lake- Mixed Residential Medium Density (MX-8)
East	Lake County Residential Medium (RM)
North	Lake County Residential Medium (RM) Lady Lake- Mixed Residential Medium Density (MX-8)
South	Lake County Residential Medium (RM) Lady Lake- Mixed Residential Medium Density (MX-8)

The Rezoning application was received on Monday, January 4, 2016, and has been reviewed and determined to be complete, satisfying the necessary criteria as required. The application was found to meet the requirements of the Land Development Regulations (LDRs), as well as the adopted Comprehensive Plan, and is ready for transmittal to the Town Commission.

Ms. Then stated that the applications were received concurrently and that notices to inform the surrounding property owners (45) within 150 feet of the properties proposed by annexation request were mailed Thursday, January 28, 2016, and the properties were posted Monday, February 1, 2016. She stated there have been no objections or letters of support received to date.

The Technical Review Committee (TRC) members individually reviewed application for Ordinance No. 2016-10, provided comments by January 14, 2016, and determined the application to be

complete and ready for transmittal to the Planning and Zoning Board. At the February 8, 2016 meeting, the Planning and Zoning Board recommended approval of Ordinance No. 2016-10 by a vote of 4-0. The Town Commission voted 4-0 to approve the first reading of Ordinance No. 2016-10 at its meeting on March 7, 2016.

Ms. Then reported this is the final reading of this ordinance and once approved will be transmitted to the Department of Economic Development, and will be fully adopted once the report is received.

Mayor Kussard asked if the Commissioners or anyone from the audience had any questions, and hearing none, asked for a motion.

Upon a motion by Commissioner Richards and seconded by Commissioner Holden, the Commission approved the second/final reading of Ordinance No. 2016-10 by the following roll call vote:

<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>

8. Resolution No. 2016-102 – First/Final Reading – Abandonment of that Portion of the Right-of Way on Banana Street Lying East of U.S. Highway 27/441, as Recorded in PB 8, Pg. 9, Public Records of Lake County, FL (Wendy Then)

Town Attorney Derek Schroth read the resolution by title only.

Town Planner Wendy Then reported that Helen Cottom has submitted an application for the abandonment of that portion of the right-of way on Banana Street lying east of U.S. Highway 27/441, as shown on the plat of the Town of Lady Lake, as per the plat thereof recorded in Plat Book 8, Page 9, in the Public Records of Lake County, Florida. She passed out Exhibit B which will be adhered to the resolution for recording.

The Town of Lady Lake Public Works Department has reviewed the request to vacate and does not oppose the application, provided that easements are secured for onsite utility. In addition, private utilities have reviewed the application and expressed that they do not oppose the vacation of the described portion of Banana Street, provided that an easement is secured for Duke Energy's existing utility.

The Official Plat of the Town of Lady Lake, Florida was filed and recorded on February 1, 1926 in Official Record Book 8, Page 9. On that plat, Banana Street was shown as right-of-way on both the east and west side of State Road No.2 (presently U.S. Highway 27/441). On February 19, 1926, the Huesto Subdivision was recorded in Official Records Book 8, Page 54 of Lake County Florida; this subdivision encompassed a portion of the plat of Town of Lady Lake as recorded in ORB. 8, PG. 9, and also depicted that portion of Banana Street lying east of State Road No. 2.

Ms. Then reported that this right-of-way was not properly vacated in the past. On March 30, 1978, the Town of Lady Lake recorded a resolution to vacate Banana Street east of State Road No.2 as shown on the Plat of Huesto Subdivision, as per the plat recorded in Plat Book 8, Page 9. However, the right-of-way of Banana Street as drawn on the Huesto Subdivision differed from the right-of-way as drawn on the plat of the Town of Lady Lake in Plat Book 8, Page 9. Ms. Then stated that Ms. Cottom would like to sell the property; however, the right-of-way issue needs to be resolved (vacated) prior to sale.

Ms. Then stated that staff contacted the utility providers in the area and found that Duke Energy has power lines and Lady Lake Public Works has water lines in this right-of-way, and thus, the applicant has been requested to provide an executed easement with Duke Energy and the Town of Lady Lake. To move the application forward, staff has put together Exhibit B to the resolution which is an acknowledgement of the reserved right to rescind this right-of-way as long as the applicant provides executed easements within 30 days of the recording of this resolution; as there is an understanding that there is more land to be sold and the applicant would like to move forward, have the transfers in hand and then provide those easements to the Town and Duke Energy. Ms. Then stated that Duke Energy has already provided documented language for the easement.

Ms. Then stated that this portion of Banana Street exists only as a platted “paper street” at the present time; in addition, Banana Street is not improved beyond U.S. Highway 27/441 to the east. It is not anticipated that this segment of right-of-way will be needed by the Town to alleviate traffic concerns in the future, and there is a present encroachment into the right-of-way via a building which has been erected on the property. No negative effects are projected if the applicant’s request to vacate the right-of-way is granted.

The Future Land Use and Zoning designations of the adjacent properties are as follows:

Future Land Use

Subject Property	ROW
Future Land Use of Adjacent Properties	
West	Commercial General – Retail Sales and Services (RET)
East	Commercial General – Retail Sales and Services (RET)
North	Commercial General – Retail Sales and Services (RET)
South	Commercial General – Retail Sales and Services (RET)

Zoning

Subject Property	ROW
Zoning of Adjacent Properties	
West	Heavy Commercial (HC)
East	Heavy Commercial (HC)
North	Heavy Commercial (HC)
South	Heavy Commercial (HC)

Notices to surrounding property owners within 150’ of the property were mailed on Thursday, March 3, 2016 and the property was posted on Monday, March 7, 2016. To date, staff has received no opposition to the right-of-way vacation. Members of the Technical Review Committee (TRC) have reviewed the application and found the application complete and ready for transmittal to the Town Commission.

Ms. Then stated the applicant is present if there are any questions.

Commissioner Richards commented that his questions concerning utility easements have already been answered by staff.

Upon a motion by Commissioner Holden and seconded by Commissioner Vincent, the Commission approved the first/final reading of Resolution No. 2016-102 by the following roll call vote:

<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>

M. TOWN MANAGER’S REPORT:

9. Discussion of Allowing Parking on Property Owned by the Town Located on Old Dixie Highway (Kris Kollgaard)

Town Manager Kris Kollgaard reported that she wanted to verify with the Commission that they had no concerns regarding the fact that some of the businesses surrounding the Town’s property on Old Dixie Highway have been parking on the property. She stated it has not been causing any problems.

Commissioner Richards stated that the property seems to be holding up fine and the drainage was taken care of when the retention pond was designed in 1997 and is keeping water off the property.

Ms. Kollgaard stated that she has spoken with some of the businesses in the area and told them that the Town currently has no plans for the property, but this could change in the future. She stated that some of the patrons of the businesses in that area had been parking along the vertical parking around the Chamber of Commerce and the Historical Society, and staff would like to put up signs that say “Chamber and Historical Society Museum Parking Only” in this area.

Mayor Kussard stated that parking on the Town’s property will be available for any of the businesses in the area to use.

Commissioner Richards confirmed with the Police Chief that the Town currently does not have an ordinance regarding parking and has no police powers to enforce parking. He stated the signs could still be erected.

Ms. Kollgaard stated that she and the Chief have discussed some parking concerns that will be brought before the Commission in the future.

Ms. Kollgaard passed out revised door hangers regarding the Town’s requirements for tree trimming and the Tree Protection Ordinance for the Commissioner’s review. She stated she has spoken with Janet Tutt of The Villages, and they will assist with distributing the door hangers.

The Commissioners agreed that the revised door hangers look good.

N. MAYOR/COMMISSIONER’S REPORT:

Commissioner Richards stated that staff is doing a great job, and the other Commissioners agreed.

O. PUBLIC COMMENTS^{iv}

Mayor Kussard asked if anyone in the audience would like to speak on any item.

- Joe Quinn of 633 Rainbow Blvd. asked about the Town allowing public parking on its property on Old Dixie Highway and whether the Knights of Columbus members could park there if they were taking a day bus trip, etc.

Ms. Kollgaard replied that this property is owned by the Town and the business owners and their customers in the area have been allowed to park there as the Town currently has no other plans for the property. She stated the restrictions were regarding parking by the Chamber of Commerce.

- Mr. Quinn stated he lives in the old side of The Villages and he asked who decides who is allowed to come through which gates, both manned and unmanned, as he has noticed a lot of traffic coming through.

Commissioner Richards replied that all the roads in Lady Lake are public roads and are open to anyone who wants to use them.

Ms. Kollgaard commented for the record that The Villages issues the gate cards.

P. ADJOURN: The meeting was adjourned at 6:27 p.m.

Kristen Kollgaard, Town Clerk

Ruth Kussard, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk

ⁱ Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

ⁱⁱ This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.

ⁱⁱⁱ All items listed under consent are considered routine by the Town Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Town Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

^{iv} This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.