

# TOWN OF LADY LAKE

## SOCIAL SECURITY NUMBER COLLECTION POLICY NOTICE

You are being provided this written policy for one or more of the purposes checked below, per Section 119.071(5), Florida Statutes.

THE TOWN OF LADY LAKE COLLECTS YOUR SOCIAL SECURITY NUMBER FOR THE FOLLOWING PURPOSES:

- CLASSIFICATION OF ACCOUNTS;
- IDENTIFICATION AND VERIFICATION;
- CREDIT WORTHINESS;
- BILLING AND PAYMENTS;
- DATA COLLECTION, RECONCILIATION, AND TRACKING;
- BENEFIT PROCESSING;
- TAX REPORTING;
- NEW UTILITY ACCOUNT APPLICATIONS;
- BANK DRAFT AUTHORIZATIONS;
- VOLUNTEER CONTRACTS FOR BACKGROUND CHECKS;
- POLICE STATEMENTS AND ARRESTS FOR VERIFICATION OF IDENTITY
- TO INITIATE AND PROCESS APPLICANT OR EMPLOYEE BACKGROUND CHECKS (To include consumer reports, educational institutions, government agencies, companies, corporations, and credit reporting agencies in compliance with the Fair Credit Reporting Act)
- DRUG SCREENING TEST IDENTIFICATION
- NEW HIRE REPORTING TO THE STATE OF FLORIDA
- POLICE DEPARTMENT TRAINING DOCUMENTS

---

(Signature & Date of Individual receiving Notice)

---

(Signature & Date Town Employee distributing Notice)