

APPLICATION TO AGGREGATE LOTS REQUIREMENTS
Growth Management Department

Two or more contiguous lots or parcels may be combined to create one larger lot or parcel. Application to aggregate the lots or parcels must include a new survey and deed for the entire area that is to be combined. The deed shall state that the lot or parcel, if split in the future, must comply with all applicable criteria for the zoning district in which it is located, and the split must be approved by the Town Commission. Any existing easements along lines of the property to be aggregated must be vacated prior to approval.

The completed application for lot or parcel aggregation, along with the applicable fee, must be submitted to the Growth Management Department no later than **thirty (30) days** in advance of a regularly scheduled Technical Review Committee (TRC) meeting in order to be considered at that meeting. The staff may request the assistance of the Town engineering consultant and the Town attorney if needed. The meetings are posted, public meetings. The applicant will be informed of the date and time of the TRC meeting for which the application is scheduled.

The above requirements are intended to provide a general overview of the Lot Aggregation application process. The requirements for aggregating lots are specified in Lady Lake Ordinance 94-08, Land Development Regulations, adopted August 15, 1994 and are available at Town Hall.

For further information, contact the Growth Management Department at 751-1512.

LOT AGGREGATION CHECKLIST

Alternate Key Number _____

PROPERTY OWNER: _____
LEGAL DESCRIPTION: _____

APPLICATION/ACCOMPANYING DOCUMENTS

DATE

- ___ Received by Growth Management Dept. _____
 - ___ Application
 - ___ Survey
 - ___ Deed(s)
 - ___ Proof of Ownership
 - ___ Owner/Agent Affidavits
 - ___ _____
 - ___ _____
- ___ Submitted to the Town Clerk's Office _____
- ___ Fees Paid in the Amount of \$_____ _____

ACTIONS TAKEN

Technical Review Committee

- ___ Approved _____
- ___ Approved with Conditions _____
- ___ Disapproved _____

Applications shall include a legal description of the properties, proof of ownership and authorization from the owner if represented by an agent or contract purchaser. A new survey and deed must be included for all the aggregated lot/parcels.

I certify that the statements in this application are true to the best of my knowledge.

Signature of Applicant

PLEASE SUBMIT THE APPLICATION, ACCOMPANIED BY THE APPROPRIATE REVIEW FEES AND SIX (6) COPIES OF ALL APPLICABLE INFORMATION DOCUMENTATION **and** AS REQUIRED BY THE LADY LAKE LAND DEVELOPMENT REGULATION, ADOPTED AUGUST 15, 1994 TO THE GROWTH MANAGEMENT DEPARTMENT. ADDITIONAL COPIES OF APPLICATION AND PLANS WILL BE REQUIRED PRIOR TO CONSIDERATION AT THE PLANNING AND ZONING BOARD AND TOWN COMMISSION MEETINGS.

Office Use:

Date Application Received: _____ Received by: _____

Fees Paid: _____

OWNER'S AFFIDAVIT

**STATE OF FLORIDA
COUNTY OF LAKE**

Before me, the undersigned authority personally appeared _____,
who being by me first duly sworn on oath, deposes and says:

(1) That he is the fee-simple owner of the property legally described on page one
of this application.

(2) That he desires approval for:

LOT AGGREGATION

(3) That he has appointed _____ to act as agent in
his behalf to accomplish the above. The Owner is required to complete the
APPLICANT'S AFFIDAVIT of this application if no agent is appointed to act
in his stead.

Affiant (Owner's Signature)

The foregoing instrument was acknowledged before me this ____ day of _____,
20____, by _____, who is personally known to me or who has
produced _____ as identification and who did (did not) take an oath.

Notary Public

NOTE

**All applications shall be signed by the owner of the property or some
person duly authorized by the owner to sign. This authority authorizing a
person other than the owner to sign must be attached.**

