

APPLICATION FOR A TEXT AMENDMENT TO LAND DEVELOPMENT CODE
Growth Management Department

Application to amend the land development code may be initiated by any person, board or agency. The requirements of this section are in addition to the requirements of applicable state law.

When reviewing an application for a Text Amendment to the Land Development Code, the Planning and Zoning Board and Town Commission shall consider the following requirements and criteria:

- 1) Consistency with the comprehensive plan.
- 2) Consistency with applicable sections of the Code.

Application for a Text Amendment to the Land Development shall be made on the appropriate form provided by the Town and shall be accompanied by the appropriate review fee. The review process for the application is as follows:

Procedure for public hearing. The following procedures are in addition to, or where in conflict superseded by, those required by state law.

1) *Planning and Zoning Board action.* The Planning and Zoning Board shall consider every proposed amendment as a general item on the agenda and make recommendations to the Town Commission.

2) *Town Commission action.* The Town Commission shall consider recommendations of the Planning and Zoning Board before taking action on proposed amendments. However, if the Planning and Zoning Board fails to make a recommendation within thirty (30) days of the amendment's first consideration by that body, then the Town Commission may take action based upon an assumed recommendation of approval from the Board.

The applicant shall provide a written statement which explains the conditions and circumstances of why the amendment should be considered and why adoption of the proposed language is consistent with the spirit of the code. The written statement shall clearly justify that adoption of the amendment will not compromise the health, safety, and welfare of the general public. Please address any alleged error that would be corrected or public purpose that the amendment would serve and why the proposed modification is applicable Town-wide in lieu of addressing a singular parcel or incident.

Notification of Public Hearing. Notification and advertising for ordinances making textual changes to the Code shall be as normally required for ordinances under the Town Charter and Code, and state law.

The above requirements are intended to provide a general overview of the Text Amendment application process. Text Amendment requirements are specified in the Town of Lady Lake Land Development Regulations, Chapter 3, Section 5.

For additional information, contact the Town of Lady Lake Growth Management Department at 751-1512.

**TOWN OF LADY LAKE
TEXT AMENDMENT TO LAND DEVELOPMENT CODE APPLICATION**

1. Applicant's Name: _____
Mailing Address: _____
Email Address: _____
Telephone #: _____

2. Please reference Chapter and Section of Land Development Code which you are seeking to amend: _____

3. The amendment requested is as follows: _____

4. The amendment should be supported for the following reasons:
Please attach a justification statement to this application on letterhead or on a document which clearly indicates that it is authored by the applicant with the contact information clearly depicted.

I certify that the statements in this application are true to the best of my knowledge.

Signature of Applicant

PLEASE SUBMIT THE APPLICATION, ACCOMPANIED BY THE APPROPRIATE REVIEW FEES AND FORTY-TWO (42) COPIES OF ALL APPLICABLE INFORMATION DOCUMENTATION AS REQUIRED BY THE LADY LAKE LAND DEVELOPMENT REGULATION, ADOPTED AUGUST 15, 1994 TO THE GROWTH MANAGEMENT DEPARTMENT.

Office Use:	
Date Application Received: _____	Received by: _____
Fees Paid: _____	

APPLICANT'S AFFIDAVIT

**STATE OF FLORIDA
COUNTY OF LAKE**

Before me, the undersigned authority, personally appeared _____,
who being by me first duly sworn on oath, deposes and says:

- (1) That he/she affirms and certifies that he/she understands and will comply with all ordinances, regulations, and provisions of the Town of Lady Lake, Florida, and that all statements and diagrams submitted herewith are true and accurate to the best of his/her knowledge and belief, and further, that this application and attachments shall become part of the Official Records of the Town of Lady Lake, Florida, and are not returnable.
- (2) That he desires approval for:

- (3) That the submittal requirements for the application have been completed and attached hereto as part of this application.

Affiant (Applicant's Signature)

The foregoing instrument was acknowledged before me this ___ day of _____,
20___, by _____, who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

Notary Public

TEXT AMENDMENT TO LAND DEVELOPMENT CODE

Applicant: _____

APPLICATION/ACCOMPANYING DOCUMENTS	DATE
____ Received by Growth Management Department	_____
____ Application	
____ Owner/Agent Affidavits	
____ Justification Statement	
____ Submitted to the Town Clerk's Office	_____
____ Fees Paid in the Amount of \$ _____	_____

SCHEDULED MEETING DATES

____ Technical Review Committee	_____
____ Planning and Zoning Board (if applicable)	_____
____ Town Commission (if applicable)	_____

ACTIONS TAKEN

Technical Review Committee:

____ Approved	_____
____ Approved with Conditions	_____
____ Disapproved	_____

Planning and Zoning Board:

____ Approved	_____
____ Approved with Conditions	_____
____ Disapproved	_____

Commission:

____ Approved	_____
____ Approved with Conditions	_____
____ Disapproved	_____

RECORDED ORDINANCE MAILED _____