

**MINUTES OF THE LADY LAKE TOWN COMMISSION
FAIR HOUSING WORKSHOP
LADY LAKE, FLORIDA
June 16, 2014**

The Lady Lake Town Commission Fair Housing Workshop was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Ruth Kussard presiding. The meeting convened at 5:45 p.m.

1. **CALL TO ORDER:** Mayor Ruth Kussard

2. **ROLL CALL:** Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Paul Hannan, Commissioner Ward 4
Jim Richards, Commissioner Ward 5
Ruth Kussard, Mayor/Commissioner Ward 1

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager/Town Clerk; Derek Schroth, Town Attorney; C.T. Eagle, Public Works Director; Thad Carroll, Growth Management Director; Mike Burske, Parks & Recreation Director; Chris McKinstry, Police Chief; and Nancy Slaton, Deputy Town Clerk

OTHERS PRESENT: Melissa Fox of Fred Fox Enterprises (Sign-In Sheet Available)

3. **Explanation of the Town's Fair Housing Ordinance for All of the Protected Classes (Race, color, Familial Status, Handicap, National Origin, Religion and Sex) (Melissa Fox)**

Mayor Kussard introduced Melissa Fox of Fred Fox Enterprises.

Ms. Fox thanked everyone for coming to this workshop. She asked that everyone sign in so that a record of attendance could be kept.

Ms. Fox read the following:

The Town of Lady Lake has included in the City's Code of Ordinances a chapter on Fair Housing. The ordinance states the Town's policy is to eliminate discrimination in housing based upon race, color, familial status, handicap, national origin, religion, or sex.

The Fair Housing ordinance also includes provisions for citizen's complaints. The ordinance states that if an individual has been discriminated against, they can file a written complaint with the Town within one year of the complaint and the Town will investigate the complaint.

Within 15 days of receiving the complaint, the Town or its appointed board shall serve upon the individual charged with a violation (hereinafter referred to as the respondent) the complaint and a written resume setting forth the rights of the parties including, but not limited to, the right of the respondent to a hearing on the matter before adjudication by the Town or its appointed board.

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The Town or its appointed board shall immediately investigate the complaint. Within 30 days from the date of the receipt of the complaint, the Town or its appointed board shall establish a written report with findings of fact. If the Town deems the complaint justified, the Town may ask the State Attorney to look into prosecuting the person or persons the complaint is made against.

Additionally, the Town, if necessary, will evaluate all local ordinances and the practices of the local lending institutions, realtors, and apartment complexes to ensure all are in compliance with State and Federal Fair Housing laws.

Ms. Fox noted that a copy of the Fair Housing Ordinance (No. 95-02) is available for viewing at this meeting and is kept on record in the Clerk's Office. She asked if anyone had any questions about the Fair Housing ordinance or fair housing practices of the Town of Lady Lake, and as there were no questions, the workshop was concluded.

The workshop was adjourned at 5:48 p.m.

Kristen Kollgaard, Town Clerk

Ruth Kussard, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk