

**MINUTES OF THE SPECIAL WORKSHOP MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA
November 18, 2014**

The Special Meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Ruth Kussard presiding. The meeting convened at 2:30 p.m.

1. CALL TO ORDER

- 2. ROLL CALL:** Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Jim Richards, Commissioner Ward 5
Ruth Kussard, Mayor/Commissioner Ward 1

ABSENT: Paul Hannan, Commissioner Ward 4

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager/Town Clerk; Tia O'Neal, Human Resource Director; and Nancy Slaton, Deputy Town Clerk

3. Sexual Harassment/Diversity Training (Tia O'Neal-Human Resource Director)

Human Resource Director Tia O'Neal reported that this training is mandatory for all employees of the Town and thanked the Commissioners for their willingness to review it. The Sexual Harassment video was played and a quiz followed. Ms. O'Neal reviewed the answers to the quiz and asked if there were any questions.

There were no questions.

The Commissioners thanked Ms. O'Neal for providing the training.

- 6. ADJOURN:** As there was no further business, the meeting was adjourned at 2:54 p.m.

Kristen Kollgaard, Town Clerk

Ruth Kussard, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk