

**MINUTES OF THE SPECIAL MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA
February 18, 2015**

The Regular Meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Ruth Kussard presiding. The meeting convened at 6:00 p.m.

- A. CALL TO ORDER:** Mayor Ruth Kussard
- B. PROCEDURAL:** *Citizens are encouraged to participate in the Town of Lady Lake meetings. Speakers will be limited to three (3) minutes. Additional time may be granted by the Mayor. Citizen groups are asked to name a spokesperson and the Mayor, at his/her discretion, may allow longer than three minutes. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.*
- C. PLEDGE OF ALLEGIANCE:**
- D. INVOCATIONⁱ:** Mayor Kussard called for a moment of silence as Father Ed Waters of St. Timothy Catholic Church was unable to attend.
- E. ROLL CALL:** Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Jim Richards, Commissioner Ward 5
Ruth Kussard, Mayor/Commissioner Ward 1

ABSENT: Paul Hannan, Commissioner Ward 4

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Thad Carroll, Growth Management Director; Mike Burske, Parks & Recreation Director; C.T. Eagle, Public Works Director; Chief Chris McKinstry, Police Department; Jeannine Michaud, Finance Director; Marsha Brinson, Library Director; and Nancy Slaton, Deputy Town Clerk

F. PUBLIC COMMENTSⁱⁱ

Mayor Kussard asked if anyone in the audience would like to speak on any item. There were no comments.

G. CONSENTⁱⁱⁱ:

Mayor Kussard asked if the Commissioners had any questions or comments regarding the consent items.

1. Minutes – February 2, 2015 – Regular Commission Meeting

2. Consideration for New Song Community Church to Hold Easter Sunrise Service at the Log Cabin/Veterans Park on Easter Sunday (Mike Burske)

The background summary for this agenda item is on file in the Town Clerk's office. It states that the New Song Community Church is asking for the use of the lawn at the Log Cabin/Veterans Park for a sunrise service on April 5, 2015 between the hours of 6:00 a.m. to 8:00 a.m., which is before the park opens. Parking will be utilized at the Cabin and at their facility across the street. They are expecting 50 people to attend this event. No Town services are requested except the use of the power. As this is Easter Sunday, the Parks and Recreation Director will work if there is a call for assistance. There is no fee for this facility or the use of the lawn listed in the Town's Code of Ordinances. The Chamber of Commerce was notified and has no problem with the activity. New Song Community Church has hosted this event at Veterans Park twice before and has been a great steward of the park.

Upon a motion by Commissioner Richards and seconded by Commissioner Vincent, the Commission approved Consent Items #G-1 and G-2 by a vote of 4 to 0.

H. OLD BUSINESS: No old business.

I. NEW BUSINESS:

3. Consideration of Approval to Submit an Application for an American Library Association (ALA) Grant (Marsha Brinson)

Library Director Marsha Brinson gave the background summary for this agenda item (on file in the Clerk's office). She stated that the American Library Association, in collaboration with the Space Science Institute, is offering public libraries a chance to host one of three traveling science and technology exhibits. She stated that they are designed to promote science, technology, engineering and math (STEM), and the Lady Lake Library would like to apply for the Discover Tech exhibit.

Ms. Brinson reported that grantees will receive the following if awarded:

1. One exhibit for 12 weeks, shipping and set up are at no cost to the grantee.
2. A cash grant of \$1,000.00 to cover the cost of programming related to the exhibit.
3. A teaching guide, family guide and hands on activities.
4. A two day, in person, orientation.
5. Periodic webinars.
6. Access to a national network of STEM oriented organizations.

Ms. Brinson stated that the upstairs area of the library, as one exits the elevator, would be the ideal space for one of the exhibits. She stated the Discover Tech exhibit will help audiences understand the nature of 21st century technology and engineering, both high and low-tech, and their potential for helping to solve many of the world's problems. Through interactive displays, the exhibit will illustrate that engineers are real people who through a creative design process, arrive at practical solutions to society's problems. Visitors will also learn about the principles of energy as there are hands on exhibits such as a hand-crank generator that can be used to produce energy to power light bulbs; solar power will also be explored and a Tinkering Station will be available with various hands-on activities.

Ms. Brinson stated that this is a chance for the library to bring hands-on technical education to the community. She stated the application deadline is April 7, 2015.

Upon a motion by Commissioner Richards and seconded by Commissioner Holden, the Commission approved the Consideration to Submit an Application for an American Library Association (ALA) Grant, and accept if awarded, by a vote of 4 to 0.

4. Consideration to Host “Be Scam Smart” - Operation S.A.F.E. (Stop Adult Financial Exploitation) (Chris McKinstry)

Police Chief Chris McKinstry gave the background summary for this agenda item (on file in the Clerk’s office). He stated that the Lady Lake Police Department (LLPD) is requesting to host Operation S.A.F.E. (Stop Adult Financial Exploitation) with the Florida Department of Financial Services on Wednesday, March 18, 2015, beginning at 10:30 a.m. at the Lady Lake Library.

Chief McKinstry stated that this partnership initiative for seniors, their family and caregivers, will discuss identifying fraudulent behavior and scams, as well as preventative measures to guard against identity theft. He stated that “Be Scam Smart” presentations will be conducted by representatives of Florida Chief Financial Officer Jeff Atwater’s Office, himself and LLPD’s Investigative Unit, and that this educational workshop will provide educational information to help seniors protect their identity and personal financial documents from being compromised.

Upon a motion by Commissioner Vincent and seconded by Commissioner Holden, the Commission approved the Consideration to Host “Be Scam Smart” - Operation S.A.F.E. (Stop Adult Financial Exploitation) by a vote of 4 to 0.

5. Consideration of the Purchase of One FDLE FALCON RapidID Edge Device Software and Fingerprint Scanner and Utilize the Town Forfeiture/Law Enforcement Trust Fund for This Purchase (Chris McKinstry)

Police Chief Chris McKinstry gave the background summary for this agenda item (on file in the Clerk’s office). He stated that police officers are routinely provided with false information regarding a person’s real identity in the hopes that they will escape arrest on an active warrant. He stated that even though names are little more than labels, removable or changeable at will, what does not change are fingerprints. Fingerprints tend to be the gold standard because no two people, not even identical twins, have ever been found to have the same prints.

Chief McKinstry reported that DataWorks Plus SAF-ID (also known as RAPID-ID) is an extremely fast and accurate solution that uses advanced fingerprint matching techniques to provide positive identification of an individual. He stated SAF-ID allows an officer to scan a person’s finger on any FBI approved fingerprint scanner and it will search a database for a positive match. He stated SAF-ID searches RISC, state and local AFIS using a variety of fingerprint capture solutions, and search results include FCIC/NCIC history, mugshots (when on file), and active warrants.

Chief McKinstry stated that traditionally, fingerprint identification meant that the person, or at least their prints, had to be brought to the jail or a computer for comparison to those on record. He stated this is not only time-consuming, but sometimes legally impossible if the person does not want to go, and with this portable technology, fingerprint verification can be done roadside.

Chief McKinstry stated that DataWorks Plus is certified by FDLE to connect to and register with the Flacon Rapid ID system, and they are also the sole source retailer in the State of Florida. He stated that Town Auditor Chet Shumaker has confirmed that this request complies with the provisions of Section 932.7055, Florida Statutes (LEFT).

Mayor Kussard asked Chief McKinstry where this one device would be located and who would be using it.

Chief McKinstry replied that the software will be installed on all the supervisors' computers, and the device will be kept in the supervisor's office, and if it is needed, it will be transported to the scene for identification.

Upon a motion by Commissioner Holden and seconded by Commissioner Richards, the Commission approved the Consideration of the Purchase of One FDLE FALCON RapidID Edge Device Software and Fingerprint Scanner and Utilize the Town Forfeiture/Law Enforcement Trust Fund for This Purchase by a vote of 4 to 0.

J. TOWN ATTORNEY'S REPORT:

The Town Attorney stated he had nothing to report this evening.

K. TOWN MANAGER'S REPORT:

Town Manager Kris Kollgaard stated she had nothing to report this evening.

L. MAYOR/COMMISSIONER'S REPORT:

Commissioner Richards commented that he noticed there was three times more revenue than planned came in from the Communications Services Tax. He asked if the Town received word that the audit proved the communications service provider was wrong, or if there was another reason for the increased revenue.

Town Manager Kris Kollgaard replied that the Department of Revenue (DOR) had withheld all the monies from that vendor when the Town was first notified of a perceived error, but they have now released some of the funds. She stated the Town is putting that revenue aside and not spending it pending the outcome of the audit.

Commissioner Richards stated it is now going on two years since the problem was first identified and asked when the audit might be completed.

Ms. Kollgaard replied that the DOR hopes to complete the audit in 2015, and then they give it another year and post the results; so the Town should receive any repayment somewhere around 2017. She stated she has spoken with the Town Attorney regarding the Town's options on this issue, with a lawsuit against DOR being a consideration, but she did not know if the Commission wanted to pursue that option.

Mayor Kussard brought up that Commission Holden suggested the Town should have an ordinance regarding access roads during the conceptual workshop meeting prior to this meeting. She asked if the Commission would support asking staff to draft an ordinance regarding access roads.

Commissioner Richards stated he thought it was a great idea, as did Commissioner Vincent. It was the consensus of the Commission to support the drafting of an access road ordinance.

M. PUBLIC COMMENTS^{iv}:

Mayor Kussard asked if anyone in the audience would like to speak on any item; there were no comments.

N. ADJOURN

There being no further discussion, the meeting was adjourned at 6:10 p.m.

Kristen Kollgaard, Town Clerk

Ruth Kussard, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk

ⁱ*Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.*

ⁱⁱ*This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.*

ⁱⁱⁱ*All items listed under consent are considered routine by the Town Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Town Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.*

^{iv}*This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.*