

**LADY LAKE LIBRARY BOARD**  
**MINUTES OF THE MEETING OF November 8, 2012**

The meeting was called to order by Chairman Page at 4:00P.M.

Members present: James Page, Dorothy Grubb, Jean Ganske, Whitney Stokes, Lily Kliot and Linda Underhill. Library Director Marilynn Nesbitt, Ruth Kussard, Lady Lake Town Commission Liaison and William (Bill) Stokes, Representative to the County Library Advisory Board were present. Rev. Harsh was excused.

**Approval of Minutes:** Dorothy Grubb made a motion to accept the minutes and Whitney Stokes seconded the motion. The minutes were accepted as approved.

**Report by Chair:** Jim Page shared various articles concerning the library and Marilynn Nesbitt's retirement as Lady Lake Library Director. Jim next asked that there be an election of officers. Before this was done, we looked at the Library Ordinance that Marilynn handed out to the group. It was determined that the slate and election of officers for the Lady Lake Library Board needs to be done by the total group at a regular scheduled meeting. Lily Kliot nominated Whitney Stokes for Chairman. Dorothy Grubb seconded the motion. Whitney accepted the nomination and she was voted in as the new Chairperson. Jim Paige agreed to be the Vice Chair. He accepted the nomination and was voted in as the Vice Chairperson. Dorothy Grubb nominated Linda Underhill as the secretary and Whitney seconded the motion. Linda accepted the nomination and she was voted in as the secretary. The officers will begin serving in January since there is no meeting in December. There also was some discussion about how people are chosen to be on the Library Board. Jim remembered that the Board took a more active part in interviewing and recommending perspective Board members in the past. Lily also asked to look further at the purpose and duties of the Library Board. There was some discussion after looking at the Lady Lake Code that listed the duties of the Lady Lake Library Board. Although this subject was touched on, it was decided that it is an area that needs to be revisited when the Board convenes in January.

**Report by Town Commission Liaison, Ruth Kussard:** The Lady Lake Christmas parade will be Saturday, December 1<sup>st</sup> at 10 A.M on Old Dixie Road. There will be two marching bands this year.

**Report by Lake County Library Advisory Board Representative:** Bill Stokes reported that the new officers for the Lake County Library Advisory Board are Chairman- John Nystrom; Vice Chair, Julia Nix and Secretary, Cynthia Burch. There were positive reports from most branch libraries. They told plans for upcoming events as well as success stories of special events. Bill related that the Lady Lake Library had 5,993 people who voted at our building. He also shared information about our Halloween Party and the AARP Safe Driver Program that was held at our library. And next Wednesday, November 14<sup>th</sup>, SHINE (Serving Health Insurance Needs of Elders) Program will also be at our library. It was an unusually short, but productive meeting.

**Report by Library Director, Marilynn Nesbitt:** Marilynn handed out a sheet containing the yearly statistics – October 1, 2011 to October 30, 2012 – for the Lady Lake Library. There was a substantial increase in all areas --- Registered Borrowers, Library Collection, Circulation of Library Materials, Library Visits, Computer Uses, Programs, and Program Attendance. She also stated that the plaque with the Library Board Members' names was up next to the etched wall.

At the end of the meeting Marilynn brought up the e-mail letter written by Linda Underhill that had been sent out to all Library Board Members. There was much discussion, especially about the part concerning the Youth Library. There is a push for reading books during the summer. Marilynn stated that students use the Sunshine Award Books list for summer reading that are behind the desk. During the school day, Home school students use the library for their school work. After school hours other youth need to "hang out". Educational games on the computers are popular at that time. It was suggested to display new books and make signs for other books and series that the youth could be reading. It was determined that there is not enough staff to work with the schools. In the past library personnel use to go to school Open Houses to encourage students and parents to get library cards and use the library. The use of volunteers was discussed. It was determined that there is not enough staff to train the volunteers. The Friends of the Library is looking into a bus to bring third grade students to the library. Marilynn also stated that Beth Maciejewski has been taking online classes through

the Florida Library Association on Webinar. Lily Kliot had more concerns about the use of volunteers, funding, and the qualifications for the library director. Although Marilyn addressed some of these issues, the meeting had to end before there was closure to some of Lily's concerns.

**Old Business** -- None

**New Business** -- None

In summary, the following areas of concern should be addressed at the next Library Board meeting in January since there was not time for further discussion at this meeting.

- Review the purposes and duties of the Lady Lake Library Advisory Board

- Distribution of an updated sheet on the qualifications for the Lady Lake Library Director

- Talk about the use of volunteers and how they could be trained

- Address further concerns of Lily Kliot and any other Lady Lake Library Board members

The meeting was adjourned at 5:13 P.M

Respectfully submitted,

Linda Underhill, Lady Lake Library Board Secretary