



REGULAR MEETING OF THE LADY LAKE TOWN COMMISSION

DATE: Monday, July 21, 2014
TIME: 6:00 p.m.
PLACE: Town Hall Commission Chambers
409 Fennell Blvd., Lady Lake, Florida

ALL INTERESTED PERSONS ARE CORDIALLY INVITED TO ATTEND THIS PUBLIC MEETING

AGENDA*

- A. **CALL TO ORDER:** Mayor Ruth Kussard
- B. **PROCEDURAL:** *Citizens are encouraged to participate in the Town of Lady Lake meetings. Speakers will be limited to three (3) minutes. Additional time may be granted by the Mayor. Citizen groups are asked to name a spokesperson and the Mayor, at his/her discretion, may allow longer than three minutes. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.*
- C. **PLEDGE OF ALLEGIANCE:** Mayor Ruth Kussard
- D. **INVOCATION**¹: Reverend Ron Hartley – Lady Lake Assembly of God
- E. **ROLL CALL**
- F. **PUBLIC COMMENTS**²
- G. **CONSENT**³:
 - 1. Minutes – July 7, 2014 – Special Commission Meeting
– July 7, 2014 – Regular Commission Meeting
 - 2. Consideration of Contract Extension for Bergeron Grubbs Emergency Services – Disaster Debris Hauling Services (C.T. Eagle)
 - 3. Consideration to Apply for the FY 2014 Edward Byrne Memorial Justice Assistance Grant - (Chris McKinstry)
- H. **OLD BUSINESS:**
- I. **NEW BUSINESS:**

4. Consideration of Approval for FY 2014-2015 Benefits (Medical, Dental, Life, Long Term Disability, Short Term Disability, Critical Illness, Accident Coverage) (Tia O'Neal)
5. Consideration of Approval to Begin the Preliminary Engineering/Architecture for a New Guava Street Athletic Complex Concession Stand (Mike Burske)
6. Direction to Set the Tentative Millage Rate for Fiscal Year 2014/2015 and the Public Hearing Dates and Times (Jeannine Michaud)
7. Consideration of Submitting an Application to the Universal Microchip Scanner Donation Program and Accept if Awarded (Chris McKinstry)

J. TOWN ATTORNEY'S REPORT:

8. Ordinance No. 2014-05 – First Reading – An Ordinance of the Town of Lady Lake, Florida Relating to Medical Marijuana; Amending the Land Development Regulations, Chapter II, "Definitions and Interpretations"; Amending Chapter V, "Zoning District Regulations"; Amending Chapter VI, "Conditional Uses And Special Exceptions" (Thad Carroll)

K. TOWN MANAGER'S REPORT:

9. Consideration of Reappointments to the Parks, Recreation and Tree Advisory Committee (Kris Kollgaard)
10. Consideration of Appointing a Commission Liaison for the Newly Merged Parks, Recreation and Tree Advisory Committee (Kris Kollgaard)

L. MAYOR/COMMISSIONER'S REPORT:

M. PUBLIC COMMENTS⁴

N. ADJOURN

***Back up for agenda items is available on the Town's website at www.ladylake.org or contact the Town Clerk at (352) 751-1571.**

This public hearing is being conducted in a handicapped accessible location. Any handicapped person requiring an interpreter for the hearing impaired or the visually impaired should contact the Clerk's Office at least two (2) days prior to the meeting and an interpreter will be provided. To access a Telecommunication Device for Deaf Persons (TDD), please call (352) 751-1565. Any handicapped person requiring special accommodations at this meeting should contact the Clerk's Office at least two (2) days prior to the meeting.

Advice to the Public: If a person decides to appeal a decision made with respect to any matter considered at the above meeting or hearing, he may need a verbatim record of the proceedings including the testimony and evidence, a record of which is not provided by the Town of Lady Lake. (F.S. 286-0105)

Please be advised that one or more members of any other Town Board or Committee may be in attendance of this meeting.

NS/Word/Town Clerk/Agendas - Commission Meeting – 07-21-2014

¹Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

² *This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.*

³ *All items listed under consent are considered routine by the Town Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Town Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.*

⁴ *This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.*

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**MINUTES OF THE SPECIAL MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA
July 7, 2014**

The Special Meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Ruth Kussard presiding. The meeting convened at 5:30 p.m.

1. **CALL TO ORDER:** Mayor Ruth Kussard
2. **ROLL CALL:** Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Paul Hannan, Commissioner Ward 4
Jim Richards, Commissioner Ward 5
Ruth Kussard, Mayor/Commissioner Ward 1

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager/Town Clerk; Derek Schroth, Town Attorney; Jeannine Michaud, Finance Director; Thad Carroll, Growth Management Director; John Pearl, IT Director; Chief Chris McKinstry, Police Department; and Nancy Slaton, Deputy Town Clerk

3. **Discussion of Decrease in Communication Services Tax Revenue (Derek Schroth/Kris Kollgaard)**

Town Manager Kris Kollgaard explained that this meeting was called to discuss the decrease in Communication Services Tax revenue. She stated that the Town has been experiencing a large decrease in revenue since February. Ms. Kollgaard stated that Finance Director Jeannine Michaud was finally able to get through to the Florida Department of Revenue (DOR) and they stated that they believe there has been an error in the allocations to the Town and that they are auditing it at this time. Ms. Kollgaard stated that since staff has been unable to get much information from the DOR, she contacted Town Attorney Derek Schroth to see if he could help.

Mr. Schroth stated that he submitted a public records request asking the DOR for documentation regarding the decline in revenue. He stated he received a phone call back from them informing him that this information was confidential, which is unusual, and the DOR did not provide the statutory exception for the exemption. Mr. Schroth reported that he followed that up with another phone call to the DOR today, and spoke with the same lady that the Finance Director spoke to, and was told that they would be willing to respond to written questions by the Town, either in writing or by a conference call. He stated there are a lot of questions, and that supposedly an error was made, although who made the error is unknown; perhaps the vendor paying the tax or DOR. Mr. Schroth stated that DOR has stated that the Town has been overpaid for quite some time, and are setting this overpayment off by reducing the amount of revenue paid to the Town now. He stated that he and staff are currently formulating the questions to submit to DOR in writing to see what kind of a response we will get from them. Mr. Schroth stated that the numbers are not adding up, as the amount the Town is no longer receiving would logically be assumed to be going to Lake County, but their revenue does not show the increase of what the Town was receiving.

1 Ms. Kollgaard stated she sent the Commissioners an email stating that the Town has lost over
2 \$300,000 in this year's budget alone, and each department head has cut their area by two percent.
3 She stated that the projected loss of revenue from this in the upcoming budget is about \$650,000,
4 which is a big impact to the Town. Ms. Kollgaard stated that once the Town receives responses
5 back from the DOR, she would like to have another meeting with the Commissioners to review
6 the information. She stated the residents need to know about it as well, as this is a large amount
7 of revenue that the Town will not receive.

8
9 Commissioner Richards stated the Town has ordinances that refer to the Communication
10 Services Tax, and although the DOR collects the tax and passes revenue on to the Town, he
11 believes the Town should be able to audit the suppliers' accounts for the Communication
12 Services Tax.

13
14 Ms. Kollgaard replied that the DOR has a database on their website that has everything listed on
15 it, and the Town and other municipalities are allowed to use their database to do an audit every
16 five years. She stated the problem is that the vendors are not required to use that database, and
17 can use their own database, so the Town is unable to verify what has been taken off and if it
18 should belong to the Town or the County.

19
20 Commissioner Richards stated the Town may have to file suit and have the vendors as second
21 parties to it.

22
23 Mr. Schroth stated that he informed the DOR that absent cooperation, he may have to subpoena
24 everything just to find out what is happening, and it was at that point that they offered
25 cooperation in the form of answering written questions.

26
27 Mayor Kussard stated that the Town definitely needs to pursue this as it is such a huge impact on
28 the budget.

29
30 Commissioner Hannan agreed that the employees will take a cut as a result, and Mayor Kussard
31 stated the residents will lose as well.

32
33 Commissioner Vincent stated he would like to see where the budget cuts are coming from.

34
35 Ms. Kollgaard explained that the two percent already cut from this year's budget is shown in
36 spreadsheet form on the budget amendment in the packet for the next meeting this evening. She
37 stated that staff is working on the upcoming budget and is planning for the worst case scenario.

38
39 Commissioner Richards commented that it will be quite a job.

40
41 Commissioner Vincent stated the Commission should have input on what cuts are made in the
42 budget.

43
44 Commissioner Hannan replied that staff are more experienced and will most likely do a better
45 job making the cuts.

46
47 Ms. Kollgaard stated she will notify the Commissioners once she and Mr. Schroth receive
48 responses from DOR, and will schedule another meeting to update them.

1 **5. ADJOURN:** There being no further discussion; the meeting was adjourned at 5:39 p.m.
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6 Kristen Kollgaard, Town Clerk

Ruth Kussard, Mayor

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8 Minutes transcribed by Nancy Slaton, Deputy Town Clerk
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**MINUTES OF THE REGULAR MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA
July 7, 2014**

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The regular meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Ruth Kussard presiding. The meeting convened at 6:00 p.m.

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A. CALL TO ORDER: Mayor Ruth Kussard

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B. PROCEDURAL: *Citizens are encouraged to participate in the Town of Lady Lake meetings. Speakers will be limited to three (3) minutes. Additional time may be granted by the Mayor. Citizen groups are asked to name a spokesperson and the Mayor, at his/her discretion, may allow longer than three minutes. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.*

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C. PLEDGE OF ALLEGIANCE: Mayor Ruth Kussard

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D. INVOCATIONⁱ: Mayor Kussard invited Reverend Dr. Paul Harsh of the First Baptist Church of Lady Lake to give the invocation in the absence of Joan Hutchens of the Bahai Faith.

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E. ROLL CALL: Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Paul Hannan, Commissioner Ward 4
Jim Richards, Commissioner Ward 5
Ruth Kussard, Mayor/Commissioner Ward 1

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Thad Carroll, Growth Management Director; C.T. Eagle, Public Works Director; Mike Burske, Parks and Recreation Director; Jeannine Michaud, Finance Director; John Pearl, I.T. Director; Chief Chris McKinstry, Lt. Jason Brough, Lt. Robert Tempesta, Sgt. Thomas Sarakinis, Cpl. Paul Perdikes, Sgt. Shane Barrett, Jan Miller and Elvira Barrett, Police Department; Cindy Diemer, Senior Code Enforcement Officer; Marsha Brinson, Director of Library and Information Services; Julia Wolfe, Staff Assistant to the Town Clerk; and Nancy Slaton, Deputy Town Clerk

F. PUBLIC COMMENTSⁱⁱ

Mayor Kussard asked if anyone in the audience would like to speak on any item. There were no comments at this time.

G. PRESENTATIONS:

1. Police Department Promotions (Chris McKinstry)

1 Police Chief Chris McKinstry announced the following promotions within the Lady Lake Police
2 Department, effective July 1, 2014:

- 3
- 4 - Sergeant Robert Tempesta promoted to Lieutenant
- 5 - Acting Corporal Thomas Sarakinis promoted to Sergeant
- 6 - Officer Pandelis (Paul) Perdikes promoted to Corporal
- 7

8 Chief McKinstry stated this is another proud day for the Town and the Police Department and he
9 asked the family members present to assist with pinning the new badges on the new supervisors.
10 The officers were congratulated on their promotions by the Town Commission, Town Manager
11 and everyone in attendance.

12
13 **Introduction - New Library Director, Marsha Brinson (Kris Kollgaard)**

14
15 Town Manager Kris Kollgaard introduced and welcomed Marsha Brinson as the Town's new
16 library director. She stated she comes to the Town from the Leesburg Library and the Sumter
17 County Library, and has over ten years of experience as a branch manager. Ms. Kollgaard stated
18 she is fitting in very well already.

19
20 **H. CONSENTⁱⁱⁱ:**

21
22 Mayor Kussard asked if any consent items needed to be pulled for discussion.

23
24 Commissioner Hannan asked that Consent Items H.5. and H.6. be pulled for discussion.

25
26 **2. Minutes – June 16, 2014 – Regular Commission Meeting**
27 **– June 16, 2014 – Fair Housing Workshop Meeting**

28
29 **3. Budget Amendment to Decrease Communication Services Tax Revenue by**
30 **(\$269,465) Due to a Significant Drop in our Monthly Revenue (Jeannine Michaud)**

31
32 The background summary for this agenda item (on file in the Clerk's Office) states that this
33 amendment reduces the revenue budget for Communication Service Tax due to an abrupt
34 reduction in the Town's monthly payments from the Department of Revenue. This reduction
35 will continue indefinitely. This was caused by incorrect tax filings of one of our vendors and is
36 being looked into by the Department of Revenue. The increases in the revenue portion of the
37 amendment are revenues that currently exceed their budgeted amount. The revenue portion
38 brings the budget up to what the Town has already collected. The reductions in expenses were
39 line items volunteered by each department to meet or exceed a 2% budget reduction. The Town
40 still has \$102,689 left in Contingency. This revenue reduction will cause a loss of revenue of
41 approximately \$650,000 in next year's and future budgets.

42
43 **4. Budget Amendment to Increase Building Other Contractual and Motor Pool Wages**
44 **(Jeannine Michaud)**

45
46 The background summary for this agenda item (on file in the Clerk's Office) states that this
47 amendment increases Building Other Contractual to cover Nova Engineering monthly expenses.
48 This is offset by an increase in revenue by the Building Department. Currently, all four revenues
49 have surpassed the original budget, plus more revenue is expected in FY 2014.

1 The amendment also increases the Motor Pool Wage line items. The budget was artificially low
2 due to a calculation error. The employee's hourly wage was incorrect. This will correct the
3 error to cover the wages being earned. This will be covered by Contingency, which has
4 \$102,689.

5
6 **7. Consideration of Disposal of Surplus Property in Accordance with Florida State**
7 **Statutes, Town Ordinances, and Current Contractual Agreements (Chris McKinstry)**
8

9 The background summary for this agenda item (on file in the Clerk's Office) states that in
10 accordance with applicable Florida State Statutes and Town ordinances regarding property
11 defined as surplus and/or found/abandoned, the Police Department has identified items in our
12 possession meeting that criteria. We are requesting Town Commission approval to proceed with
13 our established process. Surplus property includes: obsolete vehicle equipment (non supported,
14 emergency lights, sirens, and/or partial components, etc.); obsolete law enforcement equipment
15 that has previously been replaced; tangible property that is inefficient to operate, inoperable, or
16 expired; tangible property that is no longer providing a useful purpose and cannot be adapted or
17 transferred to another purpose; equipment components that are in a state of disrepair which
18 would be cost prohibitive to properly rehabilitate (missing parts, outdated technology, etc.); and
19 found/abandoned property with a value of \$100 or less. All identified property described above
20 serves no current or future function within the Police Department. Each item has been evaluated
21 for any potential re-purpose within the Town in lieu of the surplus process.
22

23 *Upon a motion by Commissioner Richards and a second by Commissioner Holden, the*
24 *Commission approved Consent Item #H-2, #H-3, #H-4 and #H-7, by a vote of 5 to 0.*
25

26 Commissioner Hannan asked Senior Code Enforcement Officer Cindy Diemer to review the two
27 abatement cases on the agenda.
28

29 Senior Code Enforcement Officer Cindy Diemer briefly reviewed the following information:
30

31 **5. Consideration of Abatement for Case No. 09-1761 – Letton K. & Chantal Herlong –**
32 **127 Hidden Oaks Drive –Town of Lady Lake Code of Ordinance Ch. 8-26 – Business Tax**
33 **Receipt Needed (Cindy Diemer)**
34

35 The background summary for this agenda item (on file in the Clerk's Office) states that this case
36 was originally heard by the Special Magistrate on July 27, 2009 for operating a business,
37 "Herlong and Sons, Inc.", in a residential neighborhood without a business tax receipt. The
38 Special Magistrate ordered that the business tax receipt be obtained within 30 days or a fine of
39 \$150 per day would begin to accrue, plus the \$65 administrative fee to be paid in ten days.
40

41 The property was re-inspected and showed evidence that the business still operating and the
42 business tax receipt had not been obtained nor the administrative fee paid. As a result, the Order
43 of Enforcement was recorded as a lien on the property on 9/09/2009 in Book 03816, Pages 1052-
44 1054.
45

46 The business name was Herlong and Sons, Inc., which was shown by corporate documents to be
47 in business since June 2006. It is unknown if the business was operated at the residential
48 location prior to this case being created in June 2009. The lien had accrued on a daily basis until
49 it was learned that the business had been dissolved according to State of Florida Sunbiz
50 documents on 9/23/2011. As such, the lien was adjusted to reflect those dates, for a daily fee
51 accrual of \$150 per day for 757 days, resulting in \$113,550 plus the \$65 administrative fee,

1 totaling \$113,615. The Town's lien was recorded prior to the Notice of Lis Pendens recordation
2 on December 28, 2009; therefore, the lien has a valid standing. A representative from Arrow
3 Realty, Melanie Romeyn, has requested the abatement hearing on behalf of FNMA and will be
4 present at the Town Commission meeting.

5
6 The Special Magistrate heard the request for a lien abatement on June 24, 2014 and issued the
7 Abatement Order – Recommendation in the amount of \$5,000, which is attached for the Town
8 Commission's consideration. The minutes of the June 24, 2014 minutes are hereby attached.
9 The Town Commission reserves the right to approve, deny or modify the recommended
10 Abatement Order.

11
12 Commissioner Hannan clarified that the property owners no longer reside there and the bank is
13 now responsible to pay off the lien amount.

14
15 Ms. Diemer agreed, stating that the property has been foreclosed upon by the bank.

16
17 Commissioner Hannan asked the Town Attorney if the bank can go after the property owners
18 after the fact for the abatement amount.

19
20 Town Attorney Derek Schroth replied that the bank can pursue a deficiency judgment against the
21 property owners, which is the difference between the sale price of the property, once it is sold by
22 the bank, and what is owed on it.

23
24 Commissioner Hannan stated he does not like to put this on the bank, but would like to see them
25 pursue the previous owners for reimbursement. He stated he is in favor of the recommended
26 abatement amount.

27
28 Commissioners Richards, Holden and Vincent agreed with Commissioner Hannan.

29
30 Mayor Kussard stated she also agrees, but would like to also add the \$87.00 administrative fee to
31 each \$5,000.00 abatement amount, for a total of \$5,087.00 each.

32
33 *Upon a motion by Commissioner Hannan and a second by Commissioner Richards, the*
34 *Commission approved Consent Item #H-5, modifying it by adding the \$87.00 administrative*
35 *fee, for a total of \$5,087.00, by a vote of 5 to 0.*

36
37 **6. Consideration of Abatement for Case No. 09-1763 – Letton K. & Chantal Herlong –**
38 **127 Hidden Oaks Drive – Town of Lady Lake Code of Ordinance Ch. 17-26(b) –**
39 **Commercial Vehicle Parked in a Residential Neighborhood and Land Development**
40 **Regulations – Ch.17-7(a) – Commercial Signs on Garage Door (Cindy Diemer)**

41
42 Senior Code Enforcement Officer Cindy Diemer stated that this case was in conjunction with the
43 previous case on the same property, only for having a commercial vehicle in a residential
44 neighborhood.

45
46 The background summary for this agenda item (on file in the Clerk's Office) states that this case
47 was originally heard by the Special Magistrate on July 27, 2009 for posting commercial signs on
48 the property and parking commercial vehicles for the business "Herlong and Sons, Inc." in a
49 residential neighborhood. The Special Magistrate ordered that the commercial vehicle and signs
50 be removed within 30 days or a fine of \$150 per day would begin to accrue, plus the payment of
51 the \$65 administrative fee to be paid in ten days.

1
2 The property was re-inspected and evidence of the business signs and vehicle were still evident
3 and the administrative fee had not been paid in the time-frame provided. As a result, the Order
4 of Enforcement was recorded as a lien on the property on 9/09/2009 in Book 03816, Pages 1144-
5 1147.
6

7 The business name was Herlong and Sons, Inc., which was shown by corporate documents to be
8 in business since June 2006. It is unknown if the business was operated at the residential
9 location prior to this case being created in June 2009. The lien had accrued on a daily basis until
10 it was learned that the business had been dissolved according to State of Florida Sunbiz
11 documents on 9/23/2011. As such, the lien was adjusted to reflect those dates, for a daily fee
12 accrual of \$150 per day for 757 days, resulting in \$113,550 plus the \$65 administrative fee,
13 totaling \$113,615. The Town's lien was recorded prior to the Notice of Lis Pendens recordation
14 on December 28, 2009; therefore, the lien has a valid standing. Federal National Mortgage
15 Association (FNMA) obtained the Certificate of Title on December 5, 2013. A representative
16 from Arrow Realty, Melanie Romeyn, has requested the abatement hearing on behalf of FNMA
17 and will be present at the Town Commission meeting.
18

19 The Special Magistrate heard the request for lien abatement on June 24, 2014 and issued the
20 Abatement Order – Recommendation, which is attached for the Town Commission's
21 consideration in the amount of \$5,000. The minutes of the June 24, 2014 minutes are hereby
22 attached. The Town Commission reserves the right to approve, deny or modify the
23 recommended Abatement Order.
24

25 *Upon a motion by Commissioner Richards and a second by Commissioner Hannan, the*
26 *Commission approved Consent Item #H-6, modifying it by adding the \$87.00 administrative*
27 *fee, for a total of \$5,087.00, by a vote of 5 to 0.*
28

29 **I. OLD BUSINESS:** No old business.
30

31 **J. NEW BUSINESS:**
32

33 **8. Consideration to Approve a Donation from the Town Forfeiture/Law Enforcement**
34 **Trust Fund to Assist Funding for the Florida's Missing Children's Day (Chris McKinstry)**
35

36 Police Chief Chris McKinstry gave the background summary for this agenda item (on file in the
37 Clerk's Office). He stated that as proclaimed by resolution of the Florida Legislature, Florida
38 Statute 683.23, the "first ever" Florida Missing Children's Day was held on Monday, September
39 13, 1999. He stated that each year, parents, children, law enforcement officers, and citizens
40 gather to remember Florida's missing children who are still missing and those who will never
41 come home again. Chief McKinstry stated that the Governor, Lieutenant Governor, and FDLE's
42 Commissioner all participate as speakers, and the main objective of this day is to raise awareness
43 of Florida's currently missing children, to educate the public on child safety and abduction
44 prevention, and to recognize those individuals and law enforcement officers who have made
45 outstanding contributions in the missing children issue. He stated that the Florida Police Chiefs
46 Association and the Florida Sheriffs Association have united in their support of this event and
47 have asked for statewide participation. Chief McKinstry stated that a contribution (\$250) to this
48 event is an authorized use of Forfeiture/Law Enforcement Trust Fund money, and that Town
49 Attorney Derek Schroth has reviewed and approved this request.
50

1 Commissioner Hannan asked what the current balance of the forfeiture trust fund is, stating this
2 seems to be a worthy cause and he would like to recommend increasing the donation to \$500.00.
3

4 Chief McKinstry stated other departments around the state will be contributing as well.
5

6 Town Manager Kris Kollgaard replied that there is currently \$19,581.00 in the forfeiture trust
7 fund. She asked Chief McKinstry what else he uses the trust fund for.
8

9 Chief McKinstry replied that the fund is used for anything that is not already budgeted such as
10 equipment or technology; any unbudgeted item is an authorized use of the trust fund.
11

12 Commissioner Richards commented that he would be more responsive to an increased donation
13 if the Town had not recently learned the budget is being reduced over \$600,000 because of the
14 Communication Services Tax.
15

16 Commissioner Holden, Commissioner Vincent and Mayor Kussard agreed with Commissioner
17 Richards.
18

19 *Upon a motion by Commissioner Holden and a second by Commissioner Vincent, the*
20 *Commission approved for the Lady Lake Police Department to contribute \$250 from the Town*
21 *Forfeiture/Law Enforcement Trust Fund in support of the Florida Missing Children's Day, by*
22 *a vote of 5 to 0.*
23

24 **9. Consideration and Approval for the Lady Lake Police Department to Partner with**
25 **Target and Co-Host a National Night Out for the Town of Lady Lake on August 5, 2014**
26 **from 4 p.m. to 8 p.m. (Chris McKinstry)**
27

28 Police Chief Chris McKinstry gave the background summary for this agenda item (on file in the
29 Clerk's Office). He stated that the Lady Lake Police Department (LLPD) is requesting to co-
30 host National Night Out on Tuesday, August 5, 2014 from 4:00 p.m. until 8:00 p.m. to heighten
31 crime prevention and enhance safety awareness. Chief McKinstry stated that this is the 31st
32 anniversary of National Night Out and the second year that the LLPD would like to organize a
33 community event with our local Target Store to be located in the north front parking lot of the
34 store. He stated community partners that have expressed an interest in participating include The
35 Villages Public Safety, the Lake County Fire Department, Seniors Vs. Crime; McDonald's, and
36 all the local Sheriff's Departments.
37

38 Commissioner Hannan stated this would be a great opportunity to set up a tent for the Town
39 Commissioners, and to include department head staff, to answer questions and hand out items
40 such as animal control booklets, etc. He stated it would be a great opportunity to promote Lady
41 Lake.
42

43 The Commissioners agreed it would be a good idea.
44

45 *Upon a motion by Commissioner Hannan and a second by Commissioner Holden, the*
46 *Commission approved for the Lady Lake Police Department to partner with Target to co-host*
47 *National Night Out for the Town of Lady Lake on August 5, 2014 from 4:00 p.m. until 8:00*
48 *p.m., by a vote of 5 to 0.*
49

1 **10. Consideration to Approve a Subscriber Agreement with LexisNexis Risk Solutions**
2 **FL Inc., for the Purposes of Conducting Law Enforcement Investigations (Chris**
3 **McKinstry)**
4

5 Police Chief Chris McKinstry gave the background summary for this agenda item (on file in the
6 Clerk's Office). He stated that the Florida Department of Law Enforcement (FDLE) has
7 previously provided free access to online investigative services to Florida law enforcement
8 agencies through dFACTS (Distributed Factual Analysis Criminal Threat Solution). Chief
9 McKinstry stated that reduction of grant allocations has inhibited FDLE's ability to sustain the
10 future operational costs for the database license and FDLE has notified local law enforcement
11 agencies that they are now required to contract and budget for this service individually. He
12 stated that online investigative technology is an essential component of effective law
13 enforcement by providing ready access to available information and resources. Chief McKinstry
14 stated that Town Attorney Derek Schroth has reviewed and approved this agreement, and it will
15 have a fiscal impact of \$1,020.00 a year.

16
17 Commission Richards asked if LexisNexis is a private company. He commented that the state
18 threw the business their way, and now they are unable to pay for it and the Town will have to
19 pay for it. He stated he is in favor of it.

20
21 Chief McKinstry agreed with Commissioner Richards' comment.

22
23 Commissioner Vincent asked if the other police departments will also keep LexisNexis at their
24 expense because it is a valuable tool.

25
26 Chief McKinstry replied that he believes everyone will want to maintain access to the
27 information they provide.

28
29 Mayor Kussard stated that the police department needs to have all the technological tools it
30 possibly can, so she is in agreement with this.

31
32 *Upon a motion by Commissioner Holden and a second by Commissioner Vincent, the*
33 *Commission approved the subscriber agreement with LexisNexis Risk Solutions FL Inc. for*
34 *the purpose of conducting law enforcement investigations, by a vote of 5 to 0.*
35

36 **11. Consideration of Surveys for Public and Employees Regarding the Current Hours**
37 **of Operation (Kris Kollgaard)**
38

39 Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the
40 Clerk's Office). She stated that on October 7, 2013, the Town began the four day/ten hour work
41 week for the majority of the departments. This was done on a one year trial basis and staff
42 advised that they would seek input from the employees and the citizens as to how the new hours
43 were working out. Ms. Kollgaard stated that the surveys that will go out are attached, and as
44 before, staff will compile the information and bring it back to the Commission for a final
45 decision in September. She stated she wanted the Commission to review and approve the
46 surveys to go out, and that she has had staff compiling data on any complaints and the number of
47 customers that come in during the extended hours.

48
49 Commissioner Vincent stated he would also like the department heads to inform the Commission
50 if the 4/10 workweek is saving the Town money.
51

1 Ms. Kollgaard stated that this information will be provided to the Commission closer to
2 September as items such as the electric costs are being compared, and the statistics on sick time
3 will be looked at to see if usage is reduced with employees able to have appointments on a
4 Friday.

5
6 Commissioner Hannan asked if the survey will be up on the website and if it will be available to
7 the residents any other way.

8
9 Ms. Kollgaard replied that the surveys will be placed at the Clerk's, Utilities', and Growth
10 Management's windows in Town Hall, and at the Library, and a notice will be put on the utility
11 bills to inform residents they can take the survey on the website.

12
13 *Upon a motion by Commissioner Richards and a second by Commissioner Hannan, the*
14 *Commission approved that the surveys be submitted to the employees and the public, by a vote*
15 *of 5 to 0.*

16
17 **K. TOWN ATTORNEY'S REPORT:**

18
19 **7. Ordinance No. 2014-04 – Second/Final Reading – Amending the Town of Lady Lake**
20 **Land Development Regulations (Ordinance No. 94-08); Chapter 1, Article III – Regarding**
21 **Merging the Parks & Recreation and Tree & Beautification Boards into the Parks,**
22 **Recreation and Tree Advisory Committee; and Changes to the Technical Review**
23 **Committee (TRC), Economic Development Advisory Committee, and Special Magistrate**
24 **(Thad Carroll)**

25
26 Derek Schroth, Town Attorney, read the ordinance by title only.

27
28 Growth Management Director Thad Carroll gave the background summary for this agenda item
29 (on file in the Clerk's office). He stated that the attached ordinance, Ordinance No. 2014-04,
30 amends Chapter 1, Article III (Ord. No. 94-08) of the Town of Lady Lake Land Development
31 Regulations, merging the Parks & Recreation Advisory Board and the Tree & Beautification
32 Advisory Committee into one board – the Parks, Recreation and Tree Advisory Committee.
33 Changes to the Technical Review Committee (TRC) include cessation of regularly scheduled
34 meetings, allowing the TRC to consider applications at any time. Minor changes were also made
35 to Section 1-83, deleting Code Enforcement Board; now referred to as the Special Magistrate.

36
37 Mr. Carroll stated that this is the second/final reading of the ordinance and no changes have been
38 made since it was first presented to the Commission on June 16th.

39
40 There were issues with obtaining a quorum at some of the meetings of the Parks & Recreation
41 Advisory Board and the Tree & Beautification Advisory Committee, along with a similarity of
42 agenda items for the boards, staff felt combining the boards would alleviate quorum issues, and
43 reduce the number of meetings. This was proposed to the boards at their meetings in March,
44 2014 and both boards were in favor of merging into one board.

45
46 Changes to the Economic Development Advisory Committee were originally drafted last
47 November, and staff held off making the changes so all the changes to Article III could be made
48 at the same time. The changes to the Economic Development Advisory Committee include
49 having quarterly meetings instead of monthly, and reducing the number of members to five, with
50 a member of the Growth Management staff acting as liaison rather than as a board member. By
51 removing Growth Management staff from the committee, constraints of the "Sunshine Law"

1 which currently limit communication between staff and committee members, will no longer
2 impede discussions and the relay of information with staff regarding matters being considered by
3 the committee. At the November meeting of this board, members were in favor of these
4 changes, with the proviso that the chair could call a special meeting if it was their desire.
5

6 One of the biggest changes was regarding the Technical Review Committee (TRC). It is made
7 up of staff meeting twice a month in the Chambers as a publically noticed meeting, with the
8 Clerk's office providing support for minutes. They meet to discern whether applications are
9 complete and should advance to the next step in the process, but they usually know this
10 information prior to the meeting and the applicant(s) sometimes travel distances to attend the
11 meeting. This change will involve the application circulating to Public Works, the consulting
12 engineer, and the Planning Department. Once the first review is complete, the applicant would
13 be notified whether the application was complete and what meetings follow. If not complete, the
14 application would undergo a second submittal. This change to the TRC will streamline the
15 process of written comments that would go with the application as it advances through the public
16 hearing process, and reduce meetings that take up staff time.
17

18 The Town does not have a Code Enforcement Board, although it has a Code Enforcement
19 division, and a Special Magistrate presides over those meetings. Language has been corrected
20 under Section 1-83 to provide for accuracy in designating the Special Magistrate as the authority.
21

22 Mr. Carroll asked if there were any questions. There were no questions.
23

24 *Upon a motion by Commissioner Vincent and a second by Commissioner Holden, the*
25 *Commission approved Ordinance No. 2014-04 – Second/Final Reading – Amending the Town*
26 *of Lady Lake Land Development Regulations (Ordinance No. 94-08); Chapter 1, Article III –*
27 *Regarding Merging the Parks & Recreation and Tree & Beautification Boards into the Parks,*
28 *Recreation and Tree Advisory Committee; and Changes to the Technical Review Committee*
29 *(TRC), Economic Development Advisory Committee, and Special Magistrate, by the following*
30 *roll call vote:*
31

<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>HANNAN</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>

32
33
34
35
36
37
38 **13. Resolution No. 2014-109 – First/Final Reading – KM Reynolds Enterprises, LLC –**
39 **Pursuant to Chapter 17, Section 17-3, (E), (4), of the Town of Lady Lake Land**
40 **Development Regulations; Granting a Special Permit Use for an Electronic Message**
41 **Board/Marquee Sign to be Located on a Freestanding Sign Proposed on the Property**
42 **Owned by KM Reynolds Enterprises, LLC– Located at 117 N. Hwy 27/441 (Thad Carroll)**
43

44 Derek Schroth, Town Attorney, read the resolution by title only.
45

46 Growth Management Director Thad Carroll gave the background summary for this agenda item
47 (on file in the Clerk's office). He stated that this is the first in a series of three resolutions,
48 although the other two are reliant on the results of this one. Mr. Carroll stated that the applicant,
49 Kevin M. Reynolds with KM Enterprises, LLC, has submitted a Special Permit Use application
50 proposing the installation of an Electronic Message Board/Marquee Sign on an existing
51 freestanding sign on the property owned by KM Enterprises, LLC, located at 117 North Highway

1 27/441 (AK #1723698), across from Foxfire Realty on the corner of Lemon Street and Highway
2 27/441 and formerly known as the Steinmetz Building. He stated that the present use of the
3 property is a two story commercial building hosting commercial offices and staff recommends
4 approval.

5
6 Mr. Carroll stated the existing freestanding sign is 24.5' high by 10' wide with a copy area of
7 100 sq. ft. He stated that the sign is placed within the retention area near the road and is high
8 above the ground. Photos of the property and the sign were shown. He stated that in 2010, as
9 part of the Highway 27/441 widening efforts, a cure plan was approved to relocate the existing
10 sign from 13.6 feet to +/- 1 foot setback from the right-of-way to accommodate the road
11 widening project.

12
13 Mr. Carroll stated that this resolution is only for the electronic message board sign and a
14 statement of adherence to the guidelines of the Electronic Message Board/Marquee Sign has
15 been submitted indicating that the applicant will follow most standards outlined under the
16 provisions of Town of Lady Lake Land Development Regulation, Chapter 17, Section 17-
17 3).e).(4)., including dimming features and capabilities for the light-emitting diode (LED) sign.
18 He stated that other comparable signs have been allowed in the Town; to include MMD
19 Computers, First Baptist Church of Lady Lake, and Lady Lake Family Medicine. The applicant
20 is concurrently applying for two variances in regards to LED sign size and multicolor LED text
21 display.

22
23 The future land use and zoning designations of the adjacent properties are as follows:

24
25 **Future Land Use**

Subject Property	Lady Lake- Commercial Retail Sales & Services (RET)
Future Land Use of Adjacent Properties	
West	ROW/ Lady Lake- Commercial Retail Sales & Services (RET)
East	Lady Lake- Commercial Retail Sales & Services (RET)
North	Lady Lake- Commercial Retail Sales & Services (RET)
South	Religious Facilities (RF)

26
27 **Zoning**

Subject Property	Heavy Commercial (HC)
Zoning of Adjacent Properties	
West	Heavy Commercial (HC) & R.O.W.
East	Heavy Commercial (HC)
North	Heavy Commercial (HC)
South	Public Facilities District (PFD)

28
29 The zoning of the subject site allows for development and construction of freestanding signs, on
30 which the applicant can install an Electronic Message Boards/Marquee Sign upon Town
31 Commission approval; therefore, the requested permit is consistent with the directives of the
32 Land Development Regulations and Comprehensive Plan.

33
34 Applications for Special Permit Use (SPU) must be made to the Town in accordance with the
35 procedures established for Electronic Message Boards pursuant to Chapter 17, Section 17-3, (e). (4).

36
37 Mr. Carroll stated the applicant has met the review criteria as follows:

1
2 Chapter 17, Section 17-3.(e), (4) Review Criteria. When reviewing an application for a special
3 permit use for Electronic Message Boards, the Town Commission shall consider the following:
4

5 Electronic Message Boards must adhere to the following guidelines:

- 6
7 a. Shall only be placed on approved freestanding signs.
8
9 b. Maximum copy area shall not exceed fourteen (14) sq. ft. per each side.
10
11 c. Flashing, scintillating, beacon or running lights or movement or which gives the
12 visual impression of such flashing, scintillation, or movement shall not be allowed.
13
14 d. Shall only display text. The text shall be amber-colored or similar lettering with
15 black background.
16
17 e. All electronic message boards/marquee signs are required to incorporate dimming
18 features and capabilities. These features will be reviewed concurrent with the
19 permitting process.
20

21 Comments:

- 22
23 • The applicant has submitted a variance application concurrently with this Special Permit
24 Use application requesting the Electronic Message Board/Marquee Sign to be allowed to
25 be increased in size from 14 sq. ft. to 30 sq. ft. within the frame of the existing
26 freestanding sign.
27
28 • The applicant has also submitted another variance application concurrently with this
29 Special Permit Use application requesting the Electronic Message Board/Marquee Sign to
30 be allowed to display multi-color.
31

32 Mr. Carroll reported that notices to inform the surrounding property owners (5) within 150' of
33 the subject property of the proposed Special Permit Use were mailed by certified mail return
34 receipt by Tuesday, May 27, 2014 and the property was posted this same day. Resolution No.
35 2014-109 was reviewed by Town Attorney Derek Schroth on Friday, May 30, 2014 and was
36 determined to be correct in form. He stated that the Technical Review Committee reviewed the
37 application for Resolution No. 2014-109 at its regular meeting on Tuesday, May 20, 2014,
38 recommending approval with a 4-0 vote. He noted that the Planning and Zoning Board does not
39 review Special Permit Use applications. Mr. Carroll stated that Mr. Reynolds is present if there
40 are any questions.
41

42 Commissioner Hannan commented that there would be no signs in Lady Lake if he had his way,
43 but that he would leave this sign the way it is. He stated he does not like the look of the
44 electronic signs.
45

46 Commissioner Richards stated that he is normally in favor of these types of signs, but that this is
47 a high accident intersection by a traffic light, and he would not like to see anyone distracted by a
48 changing sign. He stated he is not in favor of this and he feels the Commission is within their
49 right to disapprove the special permit use.
50

1 Commissioner Hannan added that it is nearly within 100 ft. of the electronic sign at MMD
2 Computers.

3
4 Commissioner Holden stated he agreed with Commissioner Hannan and Commissioner
5 Richards, and that he was going to bring up the same points.

6
7 Mayor Kussard stated she disagreed since the Town has already set a precedent by allowing the
8 other electronic signs, and she believes it is wrong to deny this request.

9
10 Commissioner Hannan stated he would like to hear if one of the police officers thinks it is a
11 distraction at a dangerous intersection. He stated he believes there is already a sign on the
12 building.

13
14 Commissioner Holden pointed out that the other electronic signs around town are not at an
15 intersection.

16
17 Mr. Carroll stated he wanted to report for the record that the applicant's justification statement
18 was included in the packet and that one of the reasons for this request is that the bottom portion
19 of the sign has changeable letter copy and it is behind a gate and at an elevated height. He stated
20 the applicant, Mr. Reynolds, would like to speak.

21
22 Mayor Kussard pointed out that the electronic sign would not be flashing; it would be changing
23 text only with the possibility of multiple colors.

24
25 Kevin Reynolds, applicant and owner of the building, introduced himself and stated that there is
26 no sign on the building. He pointed out on the photo that there is a built-in danger of continuing
27 to use the changeable copy sign as noted in the justification statement. He stated the letters blow
28 off the sign and sometimes fly into the street five feet away, and the sign is 17' off the ground,
29 which makes changing the letters dangerous, as well. Mr. Reynolds stated that replacing the
30 changeable copy sign with an LED sign would result in a cleaner look, and they would run text
31 only.

32
33 Mayor Kussard agreed with Mr. Reynolds that it appears very dangerous with the sign high off
34 the ground and with the letters blowing off into the street. She asked if the public had any
35 comment, and as there was no comment, she asked for a motion.

36
37 *Upon a motion by Commissioner Hannan and a second by Commissioner Richards, the*
38 *Commission voted to deny Resolution No. 2014-109 – First/Final Reading – KM Reynolds*
39 *Enterprises, LLC – Pursuant to Chapter 17, Section 17-3, (E), (4), of the Town of Lady Lake*
40 *Land Development Regulations; Granting a Special Permit Use for an Electronic Message*
41 *Board/Marquee Sign to be Located on a Freestanding Sign Proposed on the Property Owned*
42 *by KM Reynolds Enterprises, LLC – Located at 117 N. Hwy 27/441, by the following roll call*
43 *vote:*

44
45 **HOLDEN** **YES**
46 **VINCENT** **NO**
47 **HANNAN** **YES**
48 **RICHARDS** **YES**
49 **KUSSARD** **NO**

1 **14. Resolution No. 2014-110 – First/Final Reading – KM Reynolds Enterprises, LLC –**
2 **Variance Pursuant to Chapter 17, Section 17-3).e).4).D).2). to Allow for an Increase in Size**
3 **from 14 Sq. Ft. to 30 Sq. Ft. on a Proposed Electronic Message Board/Marquee Sign to be**
4 **Installed on an Existing Freestanding Sign – Located at 117 N. Hwy 27/441 (Thad Carroll)**
5

6 Derek Schroth, Town Attorney, read the resolution by title only.
7

8 Growth Management Director Thad Carroll asked if this needed to be heard since this resolution
9 and the following one were contingent upon approval of Resolution No. 2014-109.
10

11 Mr. Schroth stated that this resolution and the next are essentially moot now, but since they were
12 noticed for public hearing, he stated public comment can be allowed.
13

14 Mr. Carroll gave the background summary for this agenda item (on file in the Clerk's office).
15 He stated that the applicant, Kevin M. Reynolds with KM Enterprises, LLC, has submitted an
16 application for a variance from Chapter 17, Section 17-3).e).4).D).2). which requires that the
17 electronic message board copy area shall not exceed 14 sq. ft. per each side. The applicant is not
18 requesting to increase the sign size but rather to be allowed 30 sq. ft. of LED Display on the
19 existing sign as opposed to 14 sq. ft., which is what is currently permitted by the Code for LED
20 display. The property is owned by KM Reynolds Enterprises, LLC, located at 117 N. Hwy
21 27/441 (AK #1723698), within the town limits of the Town of Lady Lake, Florida.
22

23 Mr. Carroll pulled up a photo of the building on the subject property and noted that there is no
24 sign on the building as stated by Mr. Reynolds.
25

26 The existing freestanding sign is 24.5' high by 10' wide with a copy area of 100 sq. ft. In 2010,
27 as part of the Hwy 27/441 widening efforts, a cure plan was approved to relocate the existing
28 sign from 13.6 feet to +/- 1 foot setback from the right-of-way to accommodate the road
29 widening project. The bottom part of the sign has a manually-changeable channel letter board,
30 which copy area consists of a 10'x3' section. The applicant intends on converting the entire
31 channel board into light-emitting diode (LED) display copy area; meriting this variance request.
32

33 As required of the application, a Justification Statement was submitted. In the justification
34 statement, the applicant contends that switching from a manually-changeable channel letter
35 board to a LED display would result in a much cleaner, sleeker looking cabinet that would
36 enhance the appearance of the entire pylon structure. In that the Code recognizes the need for
37 outdoor signage, the applicant is requesting to the replace the channel letter board with a sign
38 that can be programmed from the office. Likewise, the applicant would like to keep the existing
39 channel letter board size consistent with the size of the new LED display sign. The applicant
40 explained that the channel board sign is approximately 17 feet above the ground of the retention
41 area requiring the applicant and his staff to haul a ladder into the pit and climb up to make the
42 changes each time. Additionally, having to move the letters several times per side has become
43 very dangerous and an extremely arduous task. Lastly, the wind blows channels letters several
44 times a week, which his staff has to retrieve from N. Hwy 27/441 under peak traffic hours,
45 creating a high liability exposure. The applicant feels that they are trying to rectify a dangerous
46 situation not created by them but which will help in eliminating the need to put people, both
47 employees and passing travelers, at risk of injury. Town staff acknowledges the applicant's
48 request; however, we understand that the purpose intended can be accomplished with a 14-
49 square-foot LED sign; thus Town staff recommends denial.
50

When reviewing an application for a variance, the Planning and Zoning Board and the Town Commission shall consider the following requirements and criteria according to Chapter 3, Section 14 f) – Review criteria for variances in the Land Development Regulations:

1. No diminution in value of surrounding properties would be suffered.
2. Granting the permit would be of benefit to the public interest.
3. Denial of the permit would result in unnecessary hardship to the owner seeking it.
4. The use must not be contrary to the spirit of this Code.
5. Financial disadvantages and/or inconveniences to the applicant shall not of themselves constitute conclusive evidence of unnecessary and undue hardship and be grounds to justify granting of a variance.
6. Physical hardships such as disabilities of any applicant may be considered grounds to justify granting of a variance at the discretion of the Town Commission.

The subject property lies in Section 20, Township 18, South Range 24 East, Lady Lake, Florida. The Future Land Use Map designation for the site is Commercial General-Retail Sales & Services (RET) and is zoned Heavy Commercial (HC).

Notices to inform the surrounding property owners (5) within 150' of the subject property of the proposed variance were mailed by certified mail return receipt on Tuesday, May 27, 2014 and the property was also posted this same day. Resolution No. 2014-110 was reviewed by Town Attorney Derek Schroth on Friday, May 30, 2014, and was determined to be correct in form.

Comments:

- The applicant has submitted another variance application concurrently with this application requesting the Electronic Message Board/Marquee Sign to be allowed to display multi-color.

The Technical Review Committee reviewed the application for Resolution No. 2014-110 at its regular meeting on Tuesday, May 20, 2014, recommending approval with a 4-0 vote. The Planning and Zoning Board reviewed the application for Resolution No. 2014-110 at its regular meeting on Monday, June 9, 2014, with a recommendation of denial by a vote of 5-0.

Mayor Kussard asked if there were any questions or comments. There were no questions or comments.

Town Attorney Derek Schroth stated that no vote is needed; it is moot due to the denial of Resolution No. 2014-109 above, the Special Exception Use for a Proposed Electronic Message Board/Marquee Sign to be Installed on an Existing Freestanding Sign – Located at 117 N. Hwy 27/441.

15. Resolution No. 2014-111 – First/Final Reading – KM Reynolds Enterprises, LLC – Variance Pursuant to Chapter 17, Section 17-3).e).4).D).4). to allow Multi-Color Text Display on a Proposed Electronic Message Board/Marquee Sign to be Installed on an Existing Freestanding Sign – Located at 117 N. Hwy 27/441 (Thad Carroll)

Derek Schroth, Town Attorney, read the resolution by title only. He asked if any members of the public would like to speak on this resolution, and seeing none, he closed the public portion of the hearing.

1 The background summary for this agenda item is on file in the Clerk's office. It states that the
2 applicant, Kevin M. Reynolds with KM Enterprises, LLC, has submitted an application for a
3 variance from Chapter 17, Section 17-3).e).4).D).4). which states that text displayed on
4 electronic message boards shall be amber-colored or similar lettering with black background.
5 The applicant is requesting to allow multi-color text display on the proposed Electronic Message
6 Board/ Marquee Sign on property owned by KM Reynolds Enterprises, LLC, located at 117 N.
7 Hwy 27/441 (AK #1723698), within the town limits of the Town of Lady Lake, Florida.
8

9 The existing freestanding sign is 24.5' high by 10' wide with a copy area of 100 sq. ft.. In 2010,
10 as part of the Highway 27/441 widening efforts, a cure plan was approved to relocate the existing
11 sign from 13.6 feet to +/- 1 foot setback from the right-of-way to accommodate the road
12 widening project. The bottom part of the existing sign has a manually-changeable channel letter
13 board with a copy area consisting of a 10'x3' section.
14

15 As required of the application, a Justification Statement has been submitted. In the justification
16 statement, the applicant indicates that aside from business uses, the sign would also be used to
17 announce various senior-related events throughout Lady Lake and The Villages, thus the need
18 for multi-color text display. Senior Health Plus, Inc. prides itself in organizing holiday-related
19 food drives and fundraisers tailored to the needs to the community, so the sign will help continue
20 to project the image of the organization. Senior Health Plus, Inc. actively operates a booth at the
21 Lady Lake Farmers Market and participates in educational meetings and events at medical
22 facilities in the region. The applicant expressed that there are other signs of similar nature within
23 Town of Lady Lake corporate limits and that they recognize the need to upgrade their outdoor
24 signage into a cleaner, more up-to-date pylon sign with multi-color text display features. Other
25 businesses and organizations within the Lady Lake community currently display multi-color text;
26 therefore, Town staff is in support of the request.
27

28 When reviewing an application for a variance, the Planning and Zoning Board and the Town
29 Commission shall consider the following requirements and criteria according to Chapter 3,
30 Section 14 f) – Review criteria for variances in the Land Development Regulations:
31

- 32 • No diminution in value of surrounding properties would be suffered.
- 33 • Granting the permit would be of benefit to the public interest.
- 34 • Denial of the permit would result in unnecessary hardship to the owner seeking it.
- 35 • The use must not be contrary to the spirit of this Code.
- 36 • Financial disadvantages and/or inconveniences to the applicant shall not of themselves
37 constitute conclusive evidence of unnecessary and undue hardship and be grounds to
38 justify granting of a variance.
- 39 • Physical hardships such as disabilities of any applicant may be considered grounds to
40 justify granting of a variance at the discretion of the Town Commission.
41

42 The subject property lies in Section 20, Township 18, South, Range 24 East, Lady Lake, Florida.
43 The Future Land Use Map designation for the site is Commercial General-Retail Sales &
44 Services (RET) and is zoned Heavy Commercial (HC).
45

46 Notices to inform the surrounding property owners (5) within 150' of the subject property of the
47 proposed variance were mailed by certified mail return receipt on Tuesday, May 27, 2014 and
48 the property was also posted this same day. Resolution No. 2014-111 was reviewed by Town
49 Attorney Derek Schroth on Friday, May 30, 2014, and was determined to be correct in form.
50

51 Comments:

- 1
2 • The applicant has submitted another variance application concurrently with this variance
3 application requesting the Electronic Message Board/Marquee Sign to be allowed to be
4 increased in size from 14 sq. ft. to 30 sq. ft. within the frame of the existing freestanding
5 sign.
6

7 The Technical Review Committee reviewed the application for Resolution No. 2014-111 at its
8 regular meeting on Tuesday, May 20, 2014, recommending approval with a 4-0 vote. The
9 Planning and Zoning Board reviewed the application for Resolution No. 2014-111 at its regular
10 meeting on Monday, June 9, 2014, with a recommendation of approval by a vote of 4-1.
11

12 *Town Attorney Derek Schroth stated that no vote is needed; it is moot due to the denial of*
13 *Resolution No. 2014-109 above, the Special Exception Use for a Proposed Electronic Message*
14 *Board/Marquee Sign to be Installed on an Existing Freestanding Sign – Located at 117 N.*
15 *Hwy 27/441.*
16

17 **L. TOWN MANAGER’S REPORT:**
18

19 **16. Consideration of Working Out an Agreement with Fruitland Park to Possibly Treat**
20 **Their Daily Flow Wastewater at the Lady Lake Wastewater Treatment Facility Via a**
21 **System Interconnection (Kris Kollgaard)**
22

23 Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the
24 Clerk’s Office). She stated that the City of Fruitland Park has contacted the Town to see if we
25 are interested in working out an agreement with them to treat their total daily flow wastewater
26 for the next eight to ten years by way of a system interconnection. Ms. Kollgaard stated the
27 current flows being treated at the Fruitland Park facility is in the 70,000 gallons per day range
28 and these current flows would not detrimentally effect the Lady Lake Treatment Facility. She
29 stated the potential requested treatment allocation amounts mentioned by the Fruitland Park staff
30 were in the 200,000 to 300,000 gallons per day range to handle any future growth during the
31 possible agreement term.
32

33 Ms. Kollgaard stated that if the Commission is interested in this possibility, then staff would
34 begin working with Fruitland Park to see if we could come to terms on an agreement, and staff
35 would bring the tentative terms back to the Commission, along with the pros and cons. If the
36 Commission was satisfied with the terms, staff would then work with the Town Attorney on the
37 agreement and bring it back to the Commission for final approval. Ms. Kollgaard stated she has
38 spoken with the Public Works Director and Utilities Supervisor and staff believes it is worth
39 looking into if terms could be agreed upon such as stipulations for a master meter, an upgrade to
40 the lift station, etc.
41

42 Commissioner Hannan asked if a third wastewater treatment plant would be needed if this
43 agreement were to come to fruition.
44

45 Ms. Kollgaard replied there is plenty of capacity in the current wastewater facility and a third
46 one is not needed at this time.
47

48 Commissioner Hannan suggested that Commissioner Richards be present in the discussions
49 regarding the possible agreement because of his expertise in this field.
50

1 Commissioner Richards stated he would make himself available, and that he thinks this could be
2 a good idea to actually use the excess capacity the Town has now, and if there is further
3 expansion, they will be tied in to the cost of the expansion. He stated it could help both parties,
4 and the plant would run better at capacity.

5
6 Commissioner Hannan asked if the Commissioners from Fruitland Park were invited to this
7 meeting.

8
9 Ms. Kollgaard replied that she spoke with the Fruitland Park Town Manager, and he had already
10 discussed this with his commission before he met with her. She advised him that it would be
11 brought up at tonight's meeting, but that there would not be any real discussion on it as she just
12 wanted to get the Commission's approval to move forward with looking into it.

13
14 Mayor Kussard stated she would like to see what terms staff and Fruitland Park come up with
15 and that she would like to see baseline testing done randomly and very strict regulations put in
16 place that will not compromise the Town's system. She stated it must also be a benefit to the
17 Lady Lake's residents.

18
19 Ms. Kollgaard stated staff will also involve Mittauer, who does the Master Plan for the Town's
20 wastewater.

21
22 Commission Hannan asked where Fruitland Park would connect with the Town of Lady Lake.

23
24 Ms. Kollgaard replied it would be on the south end of town near the Sherwin-Williams paint
25 store.

26
27 *Upon a motion by Commissioner Hannan and a second by Commissioner Holden, the*
28 *Commission approved for staff to work with Fruitland Park to see if we can come to terms for*
29 *an agreement to treat their daily flow wastewater via a system interconnection, by a vote of 5 to*
30 *0.*

31
32 Ms. Kollgaard reported she had received an email from a resident who heard a rumor that Waste
33 Management picked up the plastic and put it in the landfill rather than recycling it. The resident
34 said that a lot of people were not recycling as a result of this rumor. Ms. Kollgaard stated that
35 she contacted Doug McCoy of Waste Management and he stated they do pick up the plastic and
36 it is taken to the recycling plant in Tampa. She asked that the Commissioners pass this on to any
37 residents who have questions about it.

38
39 Commissioner Hannan asked what color bags are used for recycling and trash.

40
41 Commissioner Richards replied that clear bags are used for recycling and others for trash. He
42 stated there has always been a problem as it is a business and sometimes it is cheaper to use the
43 landfill.

44
45 **M. MAYOR/COMMISSIONER'S REPORT:**

46
47 Mayor Kussard asked if the Commissioners had anything to report.

48
49 Commissioner Richards thanked staff for cutting the current budget to get through this year as a
50 result of the reduction in revenue from the Communication Services Tax.

1 Mayor Kussard reiterated that she was disappointed on the outcome of the earlier vote regarding
2 the electronic sign.

3
4 **N. PUBLIC COMMENTS^{iv}**

5
6 Mayor Kussard asked if anyone had any further questions or comments.

- 7
8 - Larry Edwards of 171 Palermo Place in Valle Verde asked the Commission to consider
9 budgeting funds to enhance the soccer complex with family-oriented amenities such as a
10 pavilion, barbecue area, walking paths, etc. He stated he thought of this when he saw the
11 article in the Daily Sun regarding The Villages' improvements to Paradise Park. Mr.
12 Edwards stated he reviewed the 2013 budget and saw funds available to work with
13 making Parks and Recreation improvements that would enhance the Lady Lake area and
14 increase property values.

15
16 Commissioner Hannan commented that the improvements The Villages made to Paradise Park
17 are lovely, but he is not sure the funds will be available this year, although it is a good idea.

- 18
19 - Joe Quinn of 633 Rainbow Blvd. suggested that information regarding recycling be given
20 out at National Night Out. He agreed with the Mayor regarding the electronic sign and
21 suggested the applicant come back with another proposal, stating that anything flashing
22 would not be approved. Mr. Quinn stated he believed the Town should go out of its way
23 to help the businesses in the area get their information out there with electronic signs
24 without them being too distracting with multi-colors and frequent changing.

25
26 **O. ADJOURN**

27
28 There being no further discussion, the meeting was adjourned at 6:55 p.m.

29
30
31
32
33

Kristen Kollgaard, Town Clerk

34
35

Ruth Kussard, Mayor

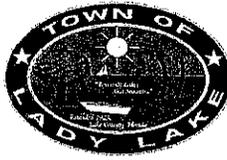
Minutes transcribed by Nancy Slaton, Deputy Town Clerk

ⁱ Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

ⁱⁱ This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.

ⁱⁱⁱ All items listed under consent are considered routine by the Town Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Town Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.

^{iv} This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.



PS
G-2

TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE: July 21st, 2014

SUBJECT: Consideration of Contract Extension for Bergeron Grubbs Emergency Services - Disaster Debris Hauling Services.

DEPARTMENT: Public Works

STAFF RECOMMENDED MOTION: Approve the one year renewal of contract for RFP-600932-10/GMG with Bergeron Grubbs Emergency Services – Disaster Debris Hauling Services as presented.

SUMMARY: The Town had previously entered into a contract with Bergeron Grubbs Emergency Services for Disaster Debris Hauling Services in September of 2011. The contract allows for extension on the contract for four additional one year periods. This would be the second extension of this contract. Staff recommends approval of the extension and the contract has been previously reviewed by the Town Attorney.

FISCAL IMPACT: None Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Resolution
 Other
 Support Documents Contract Extension Agreement Form

DEPARTMENT HEAD	Submitted <i>[Signature]</i>	Date: 7/15/2014
HR	Approved as to Form <i>[Signature]</i>	Date
FINANCE DEPARTMENT	Approved as to Budget Requirements	Date
TOWN MANAGER <i>[Signature]</i>	Approved Agenda Item for: 7/21/14	Date 7/15/14

COMMISSION ACTION:
 Approved as Recommended Disapproved Tabled Indefinitely
 Continued to Date Certain Approved with Modification

[Handwritten mark]

BERGERON GRUBBS EMERGENCY SERVICES, JV

July 14, 2014

Town of Lady Lake
Town Clerk's Office
409 Fennell Boulevard
Lady Lake, Florida 32159

RE: RFP-600932-10/GMG - Term Contract for Disaster Debris Hauling Services

Dear C.T. Eagle,

This letter serves as an official request from Bergeron Grubbs Emergency Services, JV to Town of Lady Lakes, FL to extend the contract for RFP-600932-10/GMG - Term Contract for Disaster Debris Hauling Services. The period of this AGREEMENT is for Two (2) Years, beginning on Sept . 22, 2011,. This agreement may be extended for four additional one (1) year periods. Bergeron Grubbs agrees to extend for the second of four renewal option. This renewal will expire on September 22, 2015.

All terms and conditions of this contract including pricing will remain the same for the period of this extension. Please sign both copies of the Agreement and return one (1) copy for our records. If I may be of further assistance, please feel free to contact me. Thank you in advance for the opportunity to provide Disaster Debris Hauling Services to your community in the event of a Manmade or Natural Disaster

Bergeron Grubbs Emergency Services, JV

Town of Lady Lake

By:  _____

By: _____

Printed Name John G. Grubbs

Printed Name: _____

Title: Managing Partner

Title: _____

Dated: 7/14/2014

Dated: _____

BERGERON GRUBBS EMERGENCY SERVICES, JV

July 14, 2014

Town of Lady Lake
Town Clerk's Office
409 Fennell Boulevard
Lady Lake, Florida 32159

RE: RFP-600932-10/GMG - Term Contract for Disaster Debris Hauling Services

Dear C.T. Eagle,

This letter serves as an official request from Bergeron Grubbs Emergency Services, JV to Town of Lady Lakes, FL to extend the contract for RFP-600932-10/GMG - Term Contract for Disaster Debris Hauling Services. The period of this AGREEMENT is for Two (2) Years, beginning on Sept . 22, 2011,. This agreement may be extended for four additional one (1) year periods. Bergeron Grubbs agrees to extend for the second of four renewal option. This renewal will expire on September 22, 2015.

All terms and conditions of this contract including pricing will remain the same for the period of this extension. Please sign both copies of the Agreement and return one (1) copy for our records. If I may be of further assistance, please feel free to contact me. Thank you in advance for the opportunity to provide Disaster Debris Hauling Services to your community in the event of a Manmade or Natural Disaster

Bergeron Grubbs Emergency Services, JV

Town of Lady Lake

By:  _____

By: _____

Printed Name John G. Grubbs

Printed Name: _____

Title: Managing Partner

Title: _____

Dated: 7/14/2014

Dated: _____



G-3

TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE:

July 21, 2014

SUBJECT: Application for the Edward Byrne Memorial Justice Assistance Grant Program

DEPARTMENT: POLICE

STAFF RECOMMENDED MOTION:

Recommend approval to apply for, and if awarded, accept, the Federal Fiscal Year 2014 Edward Byrne Memorial Justice Assistance Grant

SUMMARY:

Staff is requesting approval to apply for, and accept if awarded, the 2014 Edward Byrne Memorial Justice Assistance Grant to purchase one (1) laser speed measuring device equipped with video capability to better enhance the police department's ability to conduct speed enforcement and education in conjunction with the Safe Routes to School Program. It is expected that the Town of Lady Lake's share of this grant opportunity will be approximately \$5065.00.

FISCAL IMPACT: \$5,065.00

- [] Capital Budget
[] Operating
[X] Other - Grant Funding

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution

[X] Other - FDLE Grant Allocation Notification Letter

[] Support Documents

DEPARTMENT HEAD Submitted Date 07/14/2014

FINANCE DEPARTMENT Approved as to Budget Requirements Date 7/15/14

TOWN MANAGER Approved Agenda Item for: 7/21/14 Date 7/15/14

Reviewed

COMMISSION ACTION:

- [] Approved as Recommended [] Disapproved [] Tabled Indefinitely
[] Continued to Date Certain [] Approved with Modification



Florida Department of
Law Enforcement

Gerald M. Bailey
Commissioner

Business Support
Office of Criminal Justice Grants
Post Office Box 1489
Tallahassee, FL 32302-1489
(850) 617-1250
www.fdle.state.fl.us

Rick Scott, *Governor*
Pam Bondi, *Attorney General*
Jeff Atwater, *Chief Financial Officer*
Adam Putnam, *Commissioner of Agriculture*

July 10, 2014

The Honorable Jimmy Conner
Chairman, Lake County
Board of Commissioners
Post Office Box 7800
Tavares, FL 32778

Re: Federal Fiscal Year (FFY) 2014 Edward Byrne Memorial Justice Assistance Grant (JAG)
Program – JAG Countywide – State Solicitation

Dear Chairman Conner:

The Florida Department of Law Enforcement (FDLE) anticipates an award from the United States Department of Justice for FFY 2014 JAG funds. FDLE will distribute these funds in accordance with the JAG Countywide distribution provisions of Chapter 11D-9, Florida Administrative Code.

FDLE has set aside \$105,713 funds for use by all units of government within Lake County. Enclosed are the following documents to assist your county with the strategic planning and allocation process.

JAG-Countywide Program Announcement & Application Instructions
JAG-Countywide Project Timeline
JAG-Countywide Application Checklist
Certificate of Participation

The enclosed Program Announcement provides an overview of these funds which can be used by local units of government to support a broad range of activities to prevent and control crime and to improve the criminal justice system. Please note the Program Announcement includes information from the U.S. Department of Justice relating several areas of national focus and its priorities to help maximize the effectiveness of the Byrne/JAG funding.

The Application Instructions provide an overview of requirements for submitting the JAG-Countywide request for funding through FDLE's on-line grant management system (SIMON). JAG-Countywide documents are also located online at <http://www.fdle.state.fl.us/content/Grants/JAGC2015.aspx>

As a condition of participation in this program, the units of government in each county must reach a consensus concerning the expenditure of these funds. This consensus must include the projects to be implemented as well as the agency responsible for such implementation. Developing such consensus will require someone to exercise leadership and assume a coordinating role in the development of applications for these funds.

The Honorable Jimmy Conner
July 10, 2014
Page Two

FDLE recommends the Board of County Commissioners assume this responsibility. In the event the county declines to serve in this capacity, the Department will request the governing body of each municipality in the county, in descending order of population, to serve as the coordinating unit of government.

The enclosed Certificate of Participation form requests the identification of an individual coordinator. We will send this individual further information regarding the application process in FDLE's online grant management system.

The information provided for this year's award process is similar to those provided in previous years, but contain substantial revision based on new state and federal requirements for subawards involving federal grant funds. Please review all information and ensure the designated County Coordinator forwards all relevant program and application information to applicable JAG Project Directors within your county.

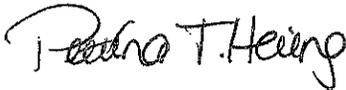
Please complete the enclosed Certificate of Participation and return it as soon as possible to:

Florida Department of Law Enforcement
Office of Criminal Justice Grants
Attention: Petrina Herring, Administrator
2331 Phillips Road
Tallahassee, Florida 32308

FDLE does not discriminate, and prohibits subgrant recipients from discriminating, on the basis of race, color, religion, national origin, sex, disability, or age in the delivery of services or benefits or in employment.

We look forward to working with you. Please contact me at (850) 617-1250 with any questions or for further assistance regarding the JAG Program.

Sincerely,



Petrina T. Herring
Administrator

PTH/mk

Enclosure

cc: Mayors in Lake County
Law Enforcement Agencies in Lake County
Current JAG Project Directors in Lake County



1-4

TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE: 07/21/2014

SUBJECT: FY 2014-2015 Benefits (Medical, Dental, Life, Long Term Disability, Short Term Disability, Critical Illness, Accident Coverage)

DEPARTMENT: Human Resources

STAFF RECOMMENDED MOTION: To approve the following benefits for FY 2014-2015

- Health-0% (1 year renewal)
Life Insurance-0% (2 year renewal)
Short Term Disability-0% (1 year renewal)
Critical Illness Coverage-0% (2 year renewal)
Dental-9.5% increase (1 year renewal)
Long Term Disability-0% (2 year renewal)
Accident Coverage-0% (2 year renewal)

SUMMARY: Town Staff has received 2014-2015 rates for medical, dental, life, long term disability, short term disability, accident coverage and critical illness. There will be no premium increases to any lines of coverage except for a 9.5% increase in dental.

In addition to the current plans being offered under our Health plans, it is now mandatory under Health Care Reform to offer plan 05901 as it meets the definition of "affordable health care."

FISCAL IMPACT: Medical-\$755, 222 (Included in budget)
Dental-\$24, 842 (9.5% increase included proposed budget)
Life, LTD-\$24, 213 (Included in proposed budget)
TOTAL-\$804,277
[X] Capital Budget
[X] Operating
[X] Other-will be taken from each department's 23-20 (Health Insurance) line item.

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution
[] Other

[X] Support Documents

DEPARTMENT HEAD Submitted [Signature] Date 07-02-14
FINANCE DEPARTMENT [Signature] Approved as to Budget Requirements Date 7/7/14
TOWN MANAGER [Signature] Approved Agenda Item for: 7/21/14 Date

COMMISSION ACTION:

- [] Approved as Recommended [] Disapproved [] Tabled Indefinitely
[] Continued to Date Certain [] Approved with Modification

Town of Lady Lake

Overall Increase

0.0%

Sample Group Health Rates - \$500,000 Surplus Release

Medical - PRM Plan PPO 0702 Coverage	Active Rates		COBRA Proposed 10/1/2014	Reduced Retiree	
	Current	Proposed 10/1/2014		Current	Proposed 10/1/2014
EE	\$592.20	\$592.20	\$604.04	\$447.44	\$447.44
Additional for Spouse	\$527.34	\$527.34	\$537.88	\$369.14	\$369.14
Additional for Child	\$425.48	\$425.48	\$433.98		
Additional for Family	\$1,119.66	\$1,119.66	\$1,142.04		

✓ Medical - PRM Plan BlueOptions 03748

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$565.86	\$565.86	\$577.16	\$427.54	\$427.54
Additional for Spouse	\$503.86	\$503.86	\$513.92	\$352.68	\$352.68
Additional for Child	\$406.56	\$406.56	\$414.68		
Additional for Family	\$1,069.82	\$1,069.82	\$1,091.20		

Medical - PRM Plan HMO 55 (HMO 05)

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$551.30	\$551.30	\$562.32	\$416.52	\$416.52
Additional for Spouse	\$490.82	\$490.82	\$500.62	\$343.56	\$343.56
Additional for Child	\$396.04	\$396.04	\$403.96		
Additional for Family	\$1,042.02	\$1,042.02	\$1,062.86		

✓ Medical - PRM Plan HMO 59 (HMO 042)

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$536.72	\$536.72	\$547.44	\$407.12	\$407.12
Additional for Spouse	\$477.78	\$477.78	\$487.32	\$334.42	\$334.42
Additional for Child	\$385.52	\$385.52	\$393.22		
Additional for Family	\$1,014.22	\$1,014.22	\$1,034.50		

Medical - PRM Plan PPO 0727

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$498.50	\$498.50	\$508.46	\$376.64	\$376.64
Additional for Spouse	\$443.92	\$443.92	\$452.78	\$310.74	\$310.74
Additional for Child	\$358.18	\$358.18	\$365.34		
Additional for Family	\$942.52	\$942.52	\$961.36		

Medical - PRM Plan BlueOptions 05168/05169

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$485.18	\$485.18	\$494.88	\$366.56	\$366.56
Additional for Spouse	\$432.04	\$432.04	\$440.68	\$302.42	\$302.42
Additional for Child	\$348.60	\$348.60	\$355.56		
Additional for Family	\$917.34	\$917.34	\$935.68		

Medical - PRM Plan BlueOptions 03559

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$479.50	\$479.50	\$489.08	\$362.30	\$362.30
Additional for Spouse	\$426.98	\$426.98	\$435.50	\$298.88	\$298.88
Additional for Child	\$344.52	\$344.52	\$351.40		
Additional for Family	\$906.58	\$906.58	\$924.70		

Medical - PRM Plan BlueOptions 03359

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$466.90	\$466.90	\$476.22	\$352.78	\$352.78
Additional for Spouse	\$415.74	\$415.74	\$424.04	\$291.00	\$291.00
Additional for Child	\$335.46	\$335.46	\$342.16		
Additional for Family	\$882.72	\$882.72	\$900.36		

Medical - PRM Plan BlueOptions 05360

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$452.04	\$452.04	\$461.08	\$341.54	\$341.54
Additional for Spouse	\$402.50	\$402.50	\$410.54	\$281.74	\$281.74
Additional for Child	\$324.78	\$324.78	\$331.26		
Additional for Family	\$854.62	\$854.62	\$871.70		

✓ Medical - PRM Plan BlueOptions 05901

Coverage	Current	Proposed 10/1/2014	Proposed 10/1/2014	Current	Proposed 10/1/2014
EE	\$392.28	\$392.28	\$400.12	\$296.38	\$296.38
Additional for Spouse	\$349.28	\$349.28	\$356.26	\$244.48	\$244.48
Additional for Child	\$281.84	\$281.84	\$287.46		
Additional for Family	\$741.62	\$741.62	\$756.44		

RENEWAL RATES
Effective October 1, 2014

DENTAL

Your Rate Guarantee will end September 30, 2014.

MBRS ELEC LOW PLAN

	Lives	Current Rates	Renewal Rates	Current Monthly Premium	Renewal Monthly Premium
Employee	21	\$20.58	\$22.54	\$432.18	\$473.34
Employee & Spouse	8	\$45.04	\$49.32	\$360.32	\$394.56
Employee & Child(ren)	9	\$54.49	\$59.67	\$490.41	\$537.03
Family	8	\$76.54	\$83.82	\$612.32	\$670.56
TOTAL				\$1,895.23	\$2,075.49

Renewal Premium Percent of Change 9.5% Increase

MBRS ELEC HIGH PLAN

	Lives	Current Rates	Renewal Rates	Current Monthly Premium	Renewal Monthly Premium
Employee	23	\$27.61	\$30.23	\$635.03	\$695.29
Employee & Spouse	9	\$60.47	\$66.21	\$544.23	\$595.89
Employee & Child(ren)	3	\$71.19	\$77.95	\$213.57	\$233.85
Family	7	\$100.78	\$110.35	\$705.46	\$772.45
TOTAL				\$2,098.29	\$2,297.48

Renewal Premium Percent of Change 9.5% Increase

Renewal Premium Percent of Change. The renewal premium percent of change is based on information presented in this letter.



Principal Life Insurance Company
Des Moines, Iowa 50392
© 2013 Principal Financial Services, Inc.



Lincoln Financial Group is the marketing name for Lincoln National Corporation and its affiliates.

April 22, 2014

The Lincoln National Life Insurance Company
 8801 Indian Hills Drive
 Omaha, NE 68114-4066
 toll free (800) 423-2765
 www.LFG.com

Town of Lady Lake
 409 Fennell Blvd.
 Lady Lake, FL 32159

RE: Renewal for Policy Number(s): 01-0095284, 01-0095285, 01-0095286

We are proud to provide your company with quality group products and services at a cost that delivers sound value.

Each renewal period, we analyze current benefit and rate structures to determine the appropriate rates for continued group insurance protection for your valued employees. This process includes recalculation of the premium rates to reflect factors like:

- plan features
- demographics
- nature of business
- experience
- any adjustments to our underlying rate structure

Based upon our review, your renewal rates, effective 10/1/2014, are as follows:

Coverage	Rate Basis	Current Rate	Current Monthly Premium	Renewal Rate	Renewal Monthly Premium	Renewal Monthly Premium Change	Rate Guarantee Until
Life	per \$1,000	0.170	\$616.59	0.170	\$616.59	\$0.00	10/1/2016
AD&D	per \$1,000	0.040	\$145.08	0.040	\$145.08	\$0.00	10/1/2016
Optional Life	Table Rated			No Change			10/1/2016
Optional AD&D	per \$1,000	0.040	\$152.80	0.040	\$152.80	\$0.00	10/1/2016
Optional Spouse Life	Table Rated			No Change			10/1/2016
Optional Spouse AD&D	per \$1,000	0.040	\$22.00	0.040	\$22.00	\$0.00	10/1/2016
Optional Child Life	per dep unit	1.000	\$23.00	1.000	\$23.00	\$0.00	10/1/2016
Short Term Disability	\$10 of weekly benefit	0.610	\$391.13	0.610	\$391.13	\$0.00	10/1/2015
Long Term Disability	\$100 of covered payroll	0.370	\$1,125.29	0.370	\$1,125.29	\$0.00	10/1/2016
Premium Totals:			\$2,475.89		\$2,475.89	\$0.00	

The monthly premium shown is based upon current billed lives and volume.

We appreciate your business and look forward to the continued opportunity to meet your group insurance needs. If you have any questions or if we can be of further assistance, please contact your local group representative at 1-800-523-2208.

Sincerely,

Joan Essen
Group Underwriting

cc: RIZOR & NOLAN ADVISORS LLC
222 W COMSTOCK AVE #202
WINTER PARK, FL 32789

cc: Keith Naylor

This letter serves as a policy amendment and should be kept with your policy.

Lincoln Financial Group focuses on making life easier for you by doing business the way you want to do business - via the Web, telephone, IVR, e-mail and fax.

We are committed to being there when you need us!

Visit us on the web at www.lincoln4benefits.com or contact us at 1 (800) 423-2765.



1-5

TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE: July 21, 2014

SUBJECT: Consideration of Approval to Begin the Preliminary Engineering/Architecture for a New Guava Street Athletic Complex Concession Stand

DEPARTMENT: Parks and Recreation

STAFF RECOMMENDED MOTION: Approval to Begin the Preliminary Engineering/Architecture for a New Guava Street Athletic Complex Concession Stand

SUMMARY: The Town of Lady Lake has collected \$334,650.00 in Parks and Recreation impact fees. One project that was discussed by the Parks and Recreation Advisory Board was the construction of a new concession stand at the Guava Street Athletic Complex. The current building was constructed in the late 80's or early 90's and is in need of replacement.

The estimated total project cost as shown in the packet is \$228,775.00. I am asking for your approval this evening to begin the preliminary engineering/architecture for a new concession stand for the initial cost of \$28,275.00. The concept design in the packet will be the base of the project, and the engineers and architects will work with the Little League for a workable design from these drawings. The goal is to give the Little League a new building which will be usable for at least 25 years, if not more. This is one reason for the size of the proposed project. The Parks Recreation and Tree Board voted for approval on this project 4-0.

FISCAL IMPACT: \$28,275.00 at this time (total estimated project cost of \$228,775.00)

- [] Capital Budget
[] Operating
[x] Other - Impact Fees

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution

[] Other [] Support Documents

DEPARTMENT HEAD [Signature] Submitted July 14, 14 Date July 21, 14
HR Approved as to Form Date
FINANCE DEPARTMENT [Signature] Approved as to Budget Requirements Date 7/14/2014
TOWN MANAGER [Signature] Approved Agenda Item for: 7/21/14 Date 7/13/14

COMMISSION ACTION:

- [] Approved as Recommended [] Disapproved [] Tabled Indefinitely

[Handwritten signature]

Continued to Date Certain

Approved with Modification

July 11, 2014

Mr. Mike Burske
Parks and Recreation Director
The Town of Lady Lake
260 Rolling Acres Road
Lady Lake, Florida 32159

Re: LETTER AGREEMENT TO PROVIDE ENGINEERING DESIGN SERVICES FOR
DEMOLITION OF THE EXISTING CONCESSION STAND AND CONSTRUCTION OF A
NEW CONCESSION STAND AT THE GUAVA STREET SPORTS COMPLEX IN LADY
LAKE, FLORIDA.

Dear Mr. Burske:

Neel-Schaffer is pleased to offer engineering-architectural design services for the demolition of the existing concession stand and erection of the proposed concession stand at the Town of Lady Lake's Guava Street Sports Complex. The fee proposal outlined below presents the scope of work, estimated fees, and completion schedule for the aforementioned services.

Scope of Services

Data Collection and Site Review

The Engineer will collect and review pertinent information and data related to the project. Data and information may include maps, aerials, topographic data, geotechnical data, as well as local, state and federal codes. This also includes a site visit for environmental screening and review of any other design requirements. It is anticipated that there are no threatened or endangered species at this site.

Preparation of Construction Drawings

The drawings will be prepared in AutoCAD using an 11" X 17" drawing format. Plans will be developed in layout, vertical and detail format. The level of detail in plan development requires a Project Engineer who will coordinate efforts with the structural engineer, mechanical engineer, geotechnical engineer, electrical engineer, and an architect. The Project Engineer will submit two (2) sets of plans to the Town for review at 100% completion. The Town will review the plans and provide review comments to the Engineer. The Engineer will address the Town's comments.

Preparation of Specifications

A set of standard front-end contract documents will be developed in accordance with industry standards and will include contract forms and general conditions. Technical specifications will be added to address all construction items. In addition the Engineer will prepare and submit a construction cost estimate in conjunction with the project at the 100% design level.

Bidding, Questions and Addenda

The Engineer will provide an electronic PDF file of the plans and specifications for distribution to the bidders. The Town will advertise the construction project, distribute bidding documents, and maintain the list of bidders and their contact information. The Engineer will be available by phone to respond to questions and comments from the bidders, provide clarification if needed, and prepare technical responses to be included in addenda. The Engineer will distribute the addenda documents to the bidders by email. Once the project is let and bids are opened, the Engineer will develop a bid tabulation and recommendation to award.

Schedule

The design services described above are expected to be completed within 60 days of an executed agreement between Neel-Schaffer and the Town of Lady Lake. Construction is expected to begin within 45 days of plan, specification and cost estimate completion and subsequent advertisement.

Engineering Design Fee

The lump sum design fee of **\$28,275.00** is based upon the above tasks and the terms and conditions of the CCNA contract between Neel-Schaffer, Inc. and the Town of Lady Lake. Fees will be submitted monthly upon percent completion and in accordance with the lump sum method described in the CCNA Contract. We will begin work upon receipt of an executed agreement and will complete the work based upon completion of the bidding process.

If this proposal is satisfactory; please print, sign and mail the original to our office.

We appreciate the opportunity to provide these services and look forward to working with you on this project. Please let me know if additional information is required.

Sincerely,
Neel-Schaffer, Inc.



Rosemary R. Aldridge
Senior Vice-President

Accepted:

Signature: _____

Date: _____

Name/Title: _____



Town of Lady Lake, Parks and Recreation
 Guava Street Sports Complex
 Concession Stand Project



Preliminary Opinion of Probable Cost - Concession Stand

Line No.	Pay Item Description	Unit	Estimated Quantity	Unit Price	Item Total
1.0	Two Story 2,000 SF Concession Stand	SQ. FT.	2,000	\$80.00	\$160,000.00
2.0	Demolition of Existing 1,000 S.F. Concession Stand ¹	SQ. FT.	1000	\$15.00	\$15,000.00
3.0	Sitework (Grading, Earthwork, Clearing, and Grubbing)	LUMP SUM	1	\$7,500.00	\$7,500.00
4.0	Mobilization	LUMP SUM	1	\$6,000.00	\$6,000.00
TOTAL CONSTRUCTION COST =					\$188,500.00
PRELIMINARY ENGINEERING/ARCHITECTURE COST =					\$28,275.00
CONSTRUCTION ADMINISTRATION COST =					\$12,000.00
CONSTRUCTION AND ENGINEERING/ARCHITECTURE TOTAL COST (No Contingency) =					\$228,775.00

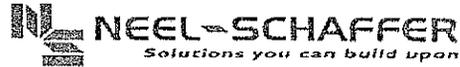
NOTES:

1 DEMOLITION AND REMOVAL OF DEBRIS AND RETAINAGE, CLEANING AND STORAGE OF SALVAGABLE ITEMS

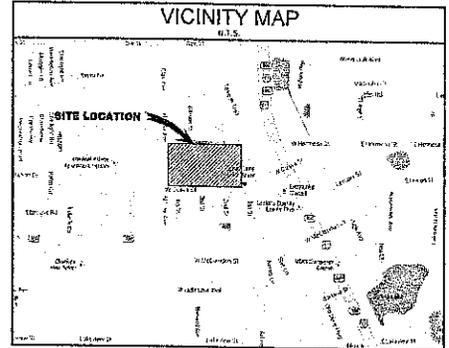
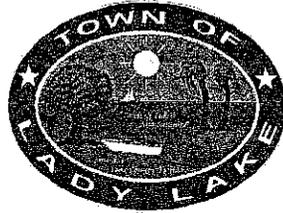
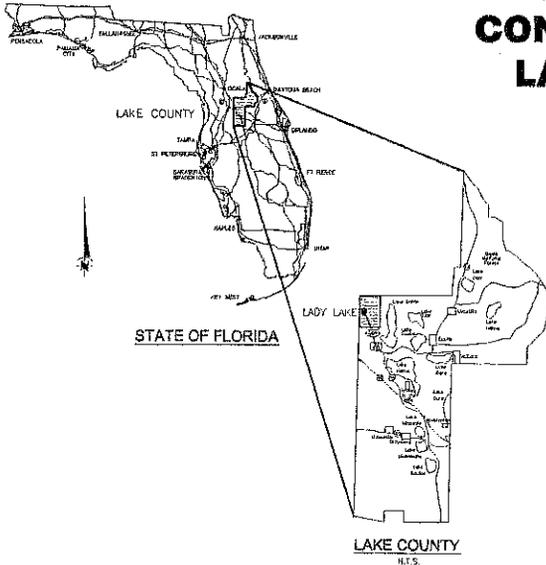
Since Engineer has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, Engineer's opinions of probable Construction Cost provided for herein are to be made on the basis of experience and qualifications and represent Engineer's best judgment as an experienced and qualified professional, generally familiar with the construction industry, but Engineer cannot and does not guarantee that proposals, bids or actual Construction Cost will not vary from opinions of probable cost prepared by Engineer.

Professional stamp/seal

Design Professional (signature)



CONSTRUCTION PLANS FOR GUAVA STREET SPORTS COMPLEX CONCESSIONS BUILDING LADY LAKE, FLORIDA



SHEET INDEX

1	COVER SHEET
2	GENERAL NOTES, LEGEND, & ABBREVIATIONS
3	FLOOR PLAN
4	FRONT AND REAR ELEVATIONS
5	LEFT AND RIGHT ELEVATIONS
6	CROSS-SECTIONS
7	CONCESSIONS CABINET DETAILS
8	MISCELLANEOUS DETAILS - SHEET 1
9	MISCELLANEOUS DETAILS - SHEET 2
10	FOUNDATION PLAN DETAILS
11	FLOOR JOIST AND ROOF TRUSS LAYOUT
12	HVAC PLAN
13	ELECTRICAL PLAN

MAYOR AND TOWN COMMISSION

- RUTH KUSKADZI**
Mayor/Vice Mayor
- TOM HOLDEN**
Vice Mayor
- DAN VASSBIT**
Mayor Pro-Temp/Vice Mayor
- PAUL HANAM**
Ward Four
- JIM RICHARDS**
Ward Five
- DERECK SCHWAB**
Town Attorney

ADMINISTRATION

- ARISTEN KOLGAND**
Exp. Manager/Town Clerk
- G.T. CADLE**
Public Works Director
- THAD CARROLL**
Ordnance Management Director
- NAKE BURKE**
Parks & Recreation Director
- JENNIFER MICHAEL**
Finance Director



2301 Lucien Way, Ste. 300
Maitland, FL 32751
PH: (407)647-6623 / FAX: (407)539-0575
CA8556

APRIL, 2014
NSI PROJECT No.

**PRELIMINARY
NOT FOR
CONSTRUCTION**

GENERAL NOTES

- CLEARING:**
- REMOVE TREES, BRUSH, ROOTS, LARGE GRASS, ROCKS, BERRINS, WEEDS, AND OTHER UNDESIRABLE MATERIAL FROM ALL EXCAVATION AND FILL AREAS.
 - UNLESS REQUIRED OTHERWISE OR MATERIALS HAVE BEEN INDICATED AS RETAINED IN THE PLANS, SPECIFICATIONS OR OTHERWISE DIRECTED BY THE ENGINEER OR OWNER, ALL EXISTING MATERIAL TO BE REMOVED FROM THE PROJECT SITE SHALL BE THE PROPERTY OF THE CONTRACTOR AND SHALL BE DEPOSITED AT HIS CONTRACTOR'S EXPENSE IN ACCORDANCE WITH STATE AND LOCAL LAWS AND REGULATIONS.
- UTILITIES:**
- THE CONTRACTOR MUST COORDINATE DIRECTLY WITH THE INVOLVED UTILITY OWNERS TO HAVE UNDERGROUND UTILITY LINES FIELD LOCATED IN ADVANCE OF CONSTRUCTION, AS REQUIRED BY LAW. CONTRACTOR SHALL CONTACT SUCRONE 811 AT 811 OR (800) 432-3799 TO LOCATE ALL EXISTING UTILITIES OF SITE PRIOR TO HIS WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL UTILITIES AND SHALL BE RESPONSIBLE FOR ALL DAMAGES AND INTERRUPTIONS THAT RESULT FROM CONTRACTOR'S WORK.
 - THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE COST OF REPAIR OR REPLACEMENT OF ANY UTILITIES ON ANY OTHER ITEMS THAT ARE DISTURBED BY HIS OPERATIONS AND ARE NOT IN DIRECT CONTACT WITH THE PROPOSED IMPROVEMENTS.
 - IF THE CITY'S FIRE HYDRANTS ARE USED BY THE CONTRACTOR, THE CONTRACTOR SHALL PROVIDE A LETTER AND BACKFLOW PREVENTER APPROVED BY THE CITY ENGINEER, PRIOR TO INSTALLATION AND USE. THE CONTRACTOR WILL BE RESPONSIBLE FOR PAYING THE CITY FOR WATER USAGE.
- STAKING:**
- CONTRACTOR IS RESPONSIBLE FOR PROTECTING EXISTING BENCHMARKS.
 - THE CONTRACTOR SHALL LOCATE BENCHMARKS, MONUMENTS AND OTHER REFERENCE POINTS FOR LOCATION AND ELEVATION, NOTIFY ENGINEER OR HIS REPRESENTATIVE OF APPLICABLE LOCATIONS IN INDICATED LOCATIONS. PROJECT REFERENCE POINTS FROM DEVIATION OR DAMAGE, REPAIRS OR REPAIR INADEQUATELY ANY POINTS DAMAGED, DESTROYED OR INEFFECTIVE, DO NOT PROCEED WITH CONSTRUCTION UNTIL THE ENGINEER, HIS REPRESENTATIVE OR HIS REPRESENTATIVE IMMEDIATELY IN WRITING, RECOMMENDS THE REPAIRS. THE ENGINEER WILL MAKE SUCH CORRECTIONS AND DECISIONS IN WRITING AS MAY BE NECESSARY TO CARRY OUT THE INTENT OF THE PLANS.
- EARTHWORK:**
- BEFORE EXCAVATION AND CONSTRUCTION OF AREAS TO BE UNDERGROUND, ALL UTILITIES SHALL BE SHOWN AND STAKED. AFTER COMPLETION OF EXCAVATION AND CONSTRUCTION, ALL EXCAVATED AREAS SHALL BE UNDIFFERENTIALLY FILL WITH THE STOCKPILED MATERIAL (DO NOT REUSE).
 - IN ALL CUT AREAS OR AREAS TO RECEIVE FILL, THE EXISTING SUBSURFACE MATERIALS SHALL BE PRECIPITATED USING A LOOSELY WINDEN ANGLE METHOD TO DETERMINE THE LOCATION OF SOFT, WET, OR LOOSE ZONES. A REPRESENTATIVE OF THE GEOTECHNICAL ENGINEER SHOULD OBSERVE THE PRECIPITATION TO IDENTIFY ANY AREAS TO BE REMOVED AND REPLACED PER THE ENGINEER'S PRE-REQUIREMENTS.

SITE WORK:

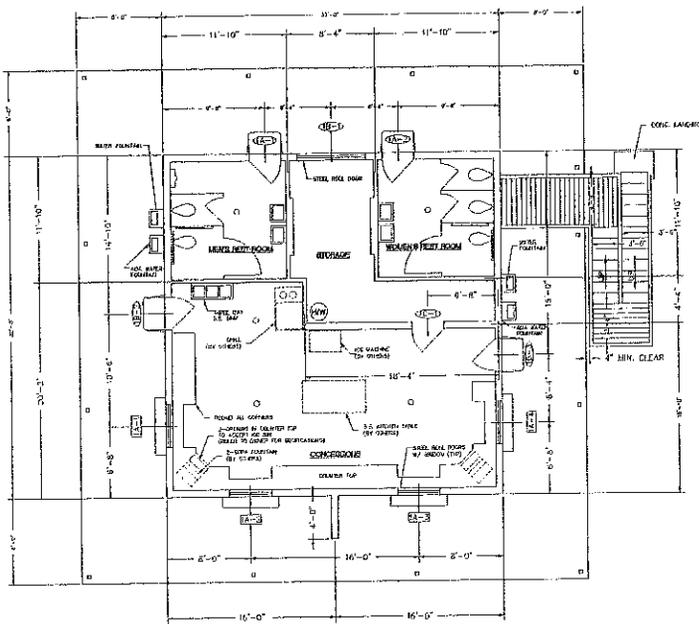
- CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING EROSION CONTROL DURING THE ENTIRE COURSE OF THIS WORK, PER THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION BEST MANAGEMENT PRACTICES.
- IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROTECT EXISTING STRUCTURES SUCH AS PIPES, VAULTS, APRONS, OPENINGS, ETC. FROM DAMAGE WHICH MIGHT OCCUR DURING CONSTRUCTION. THE CONTRACTOR SHALL REPAIR OR REPAIR, AS APPROVED BY THE ENGINEER, ANY STRUCTURES DAMAGED DURING THE LIFE OF THE CONTRACT. NO PAYMENT WILL BE MADE FOR REPLACEMENT OR REPAIR OF DAMAGED ITEMS.
- ALL DISTURBED AREAS SHALL RECEIVE SOIL, SEEDING OR HYDROSEEDING, AS USUALLY AS POSSIBLE TO RESTORE EROSION.

LEGEND

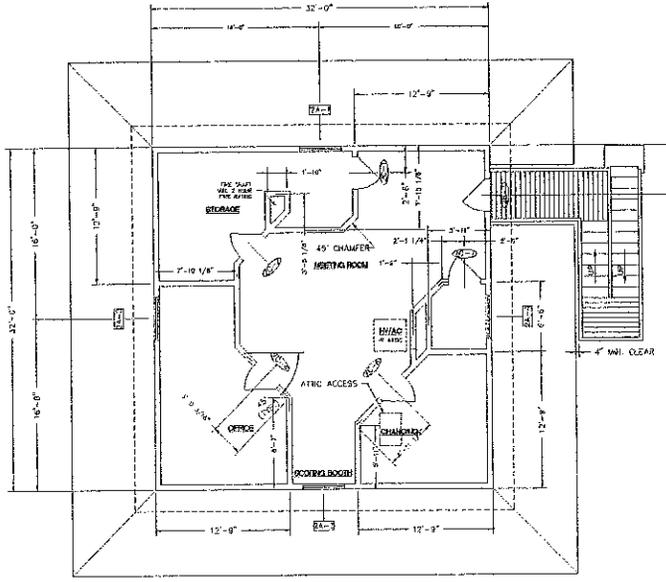


ABBREVIATIONS

A.B.	ANCHOR BOLT	J.W.C.	JUNCTION
A.C.	ALUMINUM	L.A.F.	LATERAL
A.C.M.	ASBESTOS CEMENT	L.C.	LOADING
A.C.V.	AIR RELEASE VALVE	L.F.	LEFT FOOT
A.D.	ADDITIONAL	L.F.L.	LEFT FOOT LEVEL
A.F.	ADJUSTABLE FLOOR	L.H.	LOADING
A.F.P.	APPROXIMATELY	L.M.	LOADING MATERIAL
A.G.	ASBESTOS	M.E.S.	MATERIALS END SECTION
A.H.	ASBESTOS	M.F.	MANUFACTURER
A.I.	ASSEMBLY	M.H.	MATERIAL
A.I.C.	ASBESTOS CEMENT	M.I.	MATERIAL
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A.I.S.	ASBESTOS	M.J.	MATERIAL
A.I.S.	ASBESTOS	M.K.	MATERIAL
A.I.S.	ASBESTOS	M.L.	MATERIAL
A.I.S.	ASBESTOS	M.M.	MATERIAL
A.I.S.	ASBESTOS	M.N.	MATERIAL
A.I.S.	ASBESTOS	M.O.	MATERIAL
A.I.S.	ASBESTOS	M.P.	MATERIAL
A.I.S.	ASBESTOS	M.Q.	MATERIAL
A.I.S.	ASBESTOS	M.R.	MATERIAL
A.I.S.	ASBESTOS	M.S.	MATERIAL
A.I.S.	ASBESTOS	M.T.	MATERIAL
A.I.S.	ASBESTOS	M.U.	MATERIAL
A.I.S.	ASBESTOS	M.V.	MATERIAL
A.I.S.	ASBESTOS	M.W.	MATERIAL
A.I.S.	ASBESTOS	M.X.	MATERIAL
A.I.S.	ASBESTOS	M.Y.	MATERIAL
A.I.S.	ASBESTOS	M.Z.	MATERIAL
A.I.S.	ASBESTOS	M.A.	MATERIAL
A.I.S.	ASBESTOS	M.B.	MATERIAL
A.I.S.	ASBESTOS	M.C.	MATERIAL
A.I.S.	ASBESTOS	M.D.	MATERIAL
A.I.S.	ASBESTOS	M.E.	MATERIAL
A.I.S.	ASBESTOS	M.F.	MATERIAL
A.I.S.	ASBESTOS	M.G.	MATERIAL
A.I.S.	ASBESTOS	M.H.	MATERIAL
A.I.S.	ASBESTOS	M.I.	MATERIAL
A.I.S.	ASBESTOS	M.J.	MATERIAL
A.I.S.	ASBESTOS	M.K.	MATERIAL
A.I.S.	ASBESTOS	M.L.	MATERIAL
A.I.S.	ASBESTOS	M.M.	MATERIAL
A.I.S.	ASBESTOS	M.N.	MATERIAL
A.I.S.	ASBESTOS	M.O.	MATERIAL
A.I.S.	ASBESTOS	M.P.	MATERIAL
A.I.S.	ASBESTOS	M.Q.	MATERIAL
A.I.S.	ASBESTOS	M.R.	MATERIAL
A.I.S.	ASBESTOS	M.S.	MATERIAL



FIRST FLOOR PLAN
1/24 SCALE FT



SECOND FLOOR PLAN
1/24 SCALE FT

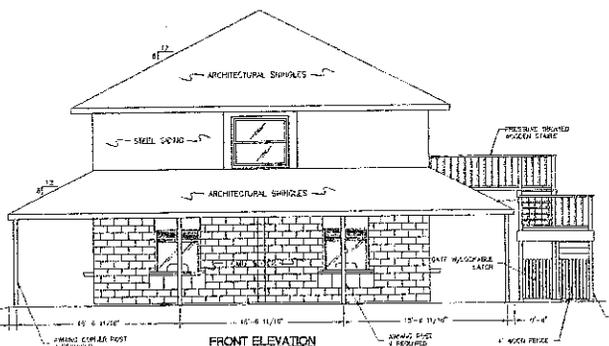
NOTICE TO DRAWING USER:
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NO.	DATE	BY	REVISIONS	DESCRIPTION	DRAWING INFORMATION

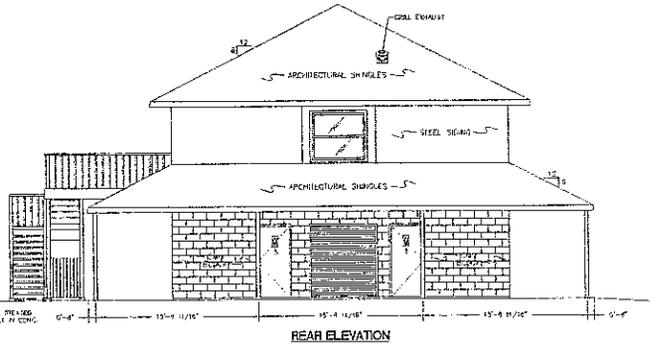
GUAVA STREET SPORTS COMPLEX
CONCESSIONS BUILDING
TOWN OF LADY LAKE
LAKE COUNTY, FLORIDA



FLOOR PLAN
SHEET NUMBER: 3 OF 13
DRAWING NUMBER: 3 OF 13



FRONT ELEVATION



REAR ELEVATION

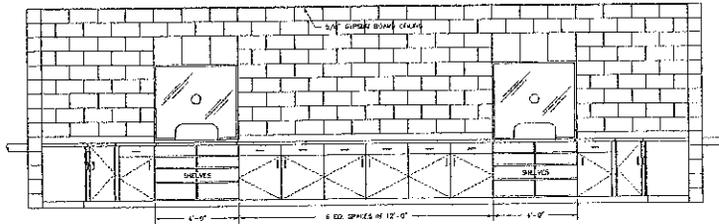
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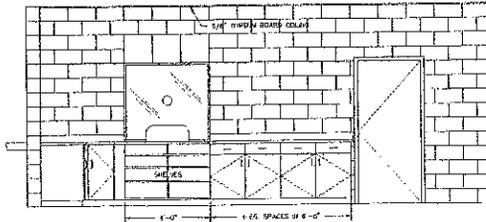
GUAVA STREET SPORTS COMPLEX
CONCESSIONS BUILDING
TOWN OF LADY LAKE
LAKE COUNTY, FLORIDA



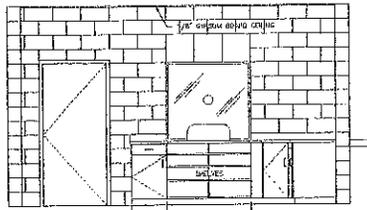
FRONT AND REAR ELEVATIONS
SHEET NUMBER: 4 OF 13
DRAWING NUMBER: 4 OF 13



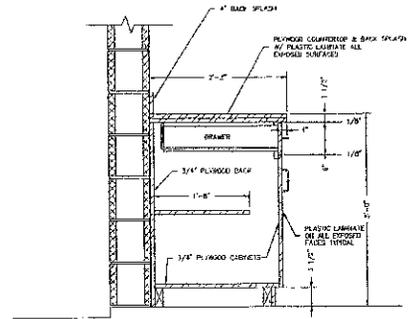
CONCESSIONS FRONT WALL
SCALE: 1/2" = 1'-0"



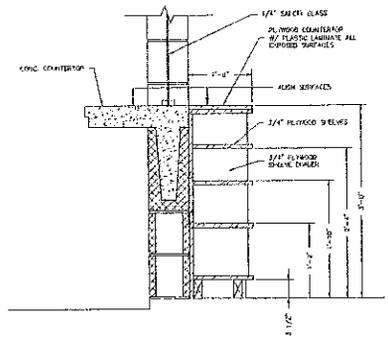
CONCESSIONS LEFT WALL
SCALE: 1/2" = 1'-0"



CONCESSIONS RIGHT WALL
SCALE: 1/2" = 1'-0"



CONCESSIONS CABINET
SCALE: 1 1/2" = 1'-0"



CONCESSIONS SHELVES
SCALE: 1 1/2" = 1'-0"

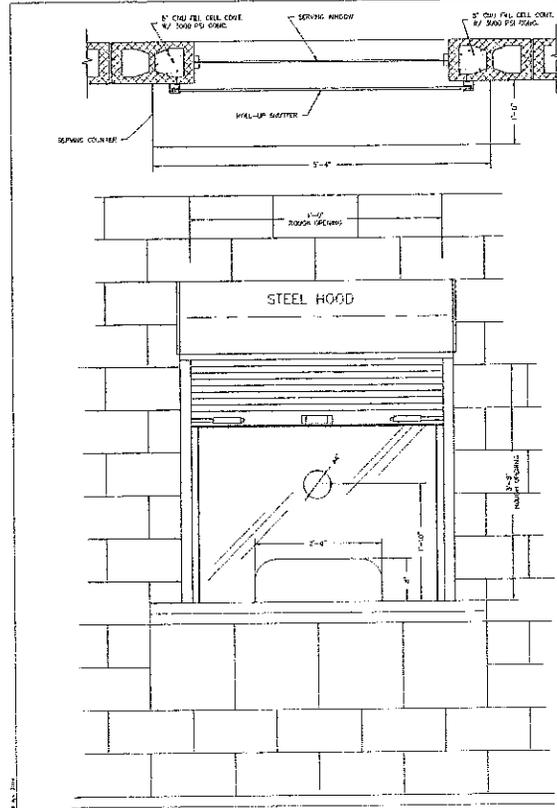
NOTICE TO DRAWING HOLDERS
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NO.	DATE	BY	REVISION	DESCRIPTION	DESIGNED BY	CHECKED BY

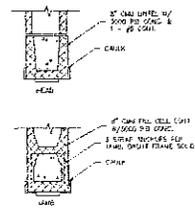
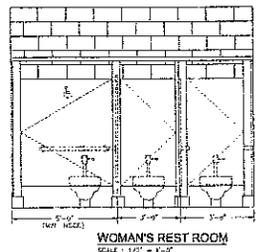
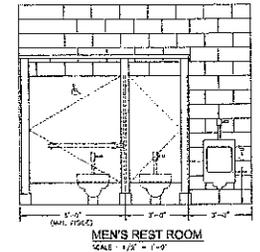
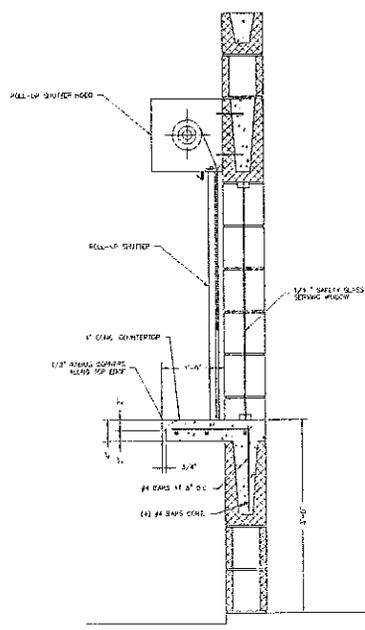
**GUAVA STREET SPORTS COMPLEX
CONCESSIONS BUILDING**
TOWN OF LADY LAKE
LAKE COUNTY, FLORIDA



CONCESSIONS CABINET DETAILS	
WORKING NUMBER	DRAWING NUMBER
	7 of 13



CONCESSIONS SERVING WINDOW
SCALE: 1 1/2" = 1'-0"



DETAIL @ DOOR
SCALE: 1 1/2" = 1'-0"

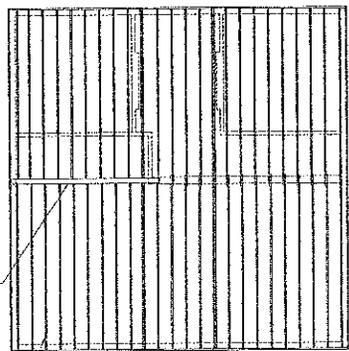
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NO.	DATE	BY	REVISION	DESCRIPTION	DESIGNED BY	CHECKED BY

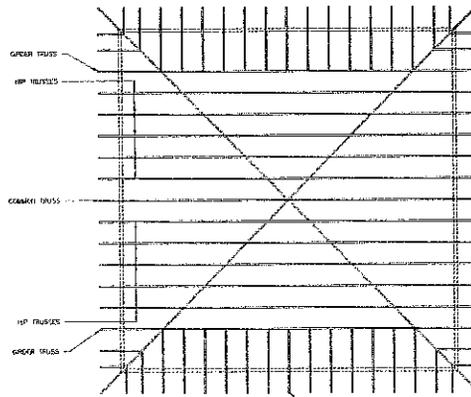
**GUAVA STREET SPORTS COMPLEX
CONCESSIONS BUILDING**
TOWN OF LADY LAKE
LAKE COUNTY, FLORIDA



MISCELLANEOUS DETAILS SHEET 1	
WORKING NUMBER	DRAWING NUMBER
	8 of 13

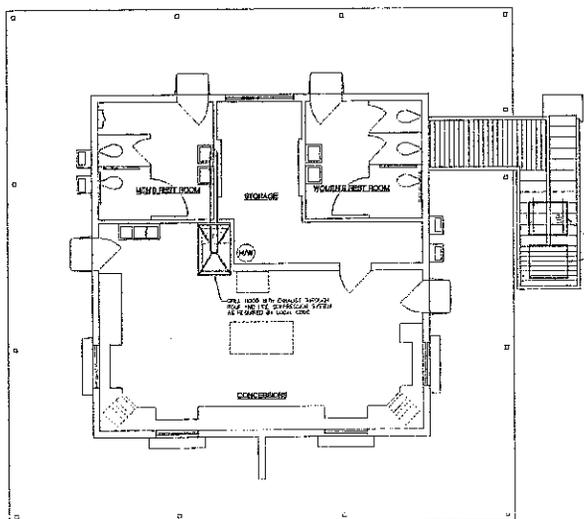


FLOOR JOIST LAYOUT
SCALE: 1/4" = 1'-0"

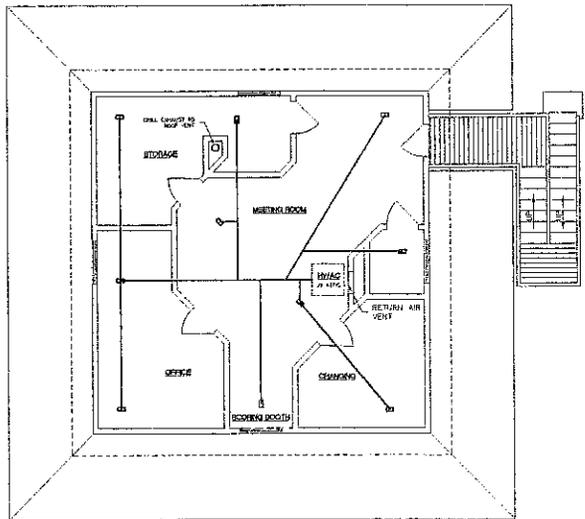


ROOF TRUSS LAYOUT
SCALE: 1/4" = 1'-0"

<p>NOTE TO DRAWING HOLDER</p> <p>NEEL-SCHAFFER, INC. HEREBY REFERS TO AS THE DESIGNER AND PREPARED THIS DRAWING TO BE USED FOR USE ON THIS PROJECT ONLY. THIS DRAWING SHOULD NOT BE USED ON OTHERS OF THIS PROJECT OR ON ANY OTHER PROJECT. ANY REUSE OF THIS DRAWING, WITHOUT WRITTEN PERMISSION OR APPROVAL OF THE DESIGNER, SHALL BE AT THE USER'S RISK AND THE USER SHALL ASSUME ALL LIABILITY FOR THE DAMAGE FROM HIS OWN ACTIONS, OMISSIONS AND NEGLIGENCE, INCLUDING ANY AND ALL COSTS OF A PROSECUTOR'S FEE ARISING OUT OF A PROSECUTOR'S ACTION.</p>	<table border="1"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>BY</th> <th>REVISION</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	NO.	DATE	BY	REVISION	DESCRIPTION																										<table border="1"> <thead> <tr> <th colspan="2">DRAWING INFORMATION</th> </tr> <tr> <th>PROJECT NO.</th> <th> </th> </tr> <tr> <th>DATE</th> <th> </th> </tr> <tr> <th>SCALE</th> <th> </th> </tr> <tr> <th>DATE</th> <th> </th> </tr> </thead> </table>	DRAWING INFORMATION		PROJECT NO.		DATE		SCALE		DATE		DATE		DATE		DATE		<p>GUAVA STREET SPORTS COMPLEX CONCESSIONS BUILDING</p> <p>TOWN OF LADY LAKE LAKE COUNTY, FLORIDA</p>	<p>NEEL-SCHAFFER Solutions you can build upon</p>	<p>FLOOR JOIST AND ROOF TRUSS LAYOUT</p> <p>DRAWING NUMBER: 11 of 13</p>
	NO.	DATE	BY	REVISION	DESCRIPTION																																														
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FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"

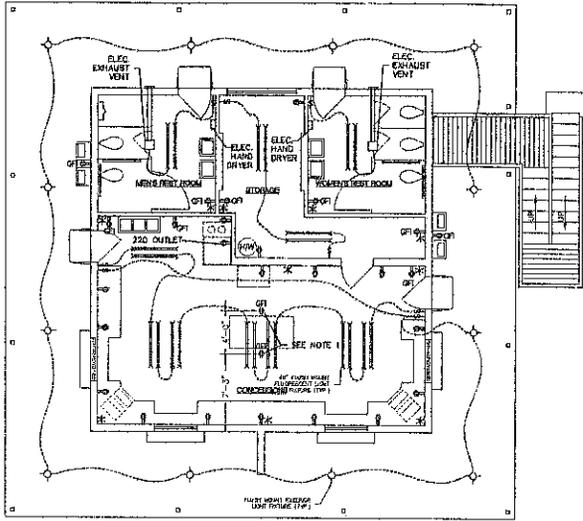


SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"

NOTES:
1. CERTIFIED HVAC SPECIALIST TO ADEQUATELY DESIGN ALL UNIT AND DUCT WORK W/ 25 YEAR WARRANTY ON ALL EQUIPMENT

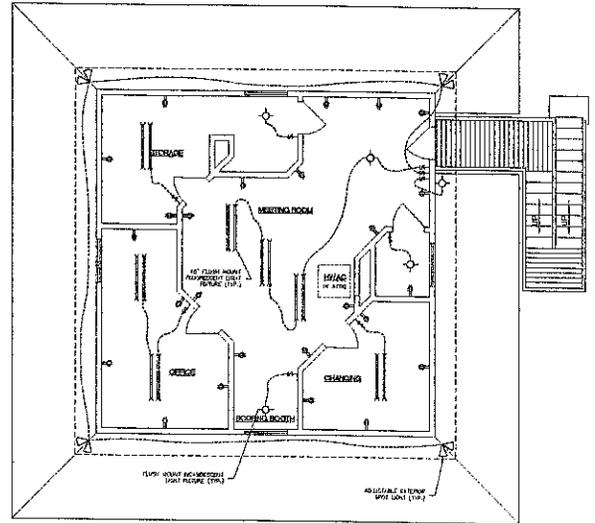
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	NO.	DATE	BY	REVISION	DESCRIPTION																																												
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LEGEND
 * CORNER PANS BETWEEN CEILING AND WALL



FIRST FLOOR PLAN
 1011 SCALE 1/4" = 1'-0"

- NOTES
1. PLACE 8" WEARHOE PROOF BOX 12" ABOVE F.F. ELEVATION WITH GALVANIZED RIBBED CONDUIT.
 2. STUDS OUT FOR UNDERGROUND ELECTRICAL SERVICE 5" FROM EDGE OF SLAB.
 3. CERTIFIED ELECTRICIAN TO SIZE AND INSTALL ALL ELECTRIC POWER COMPONENTS TO MEET PRESENT AND FUTURE EQUIPMENT.



SECOND FLOOR PLAN
 1011 SCALE 1/4" = 1'-0"

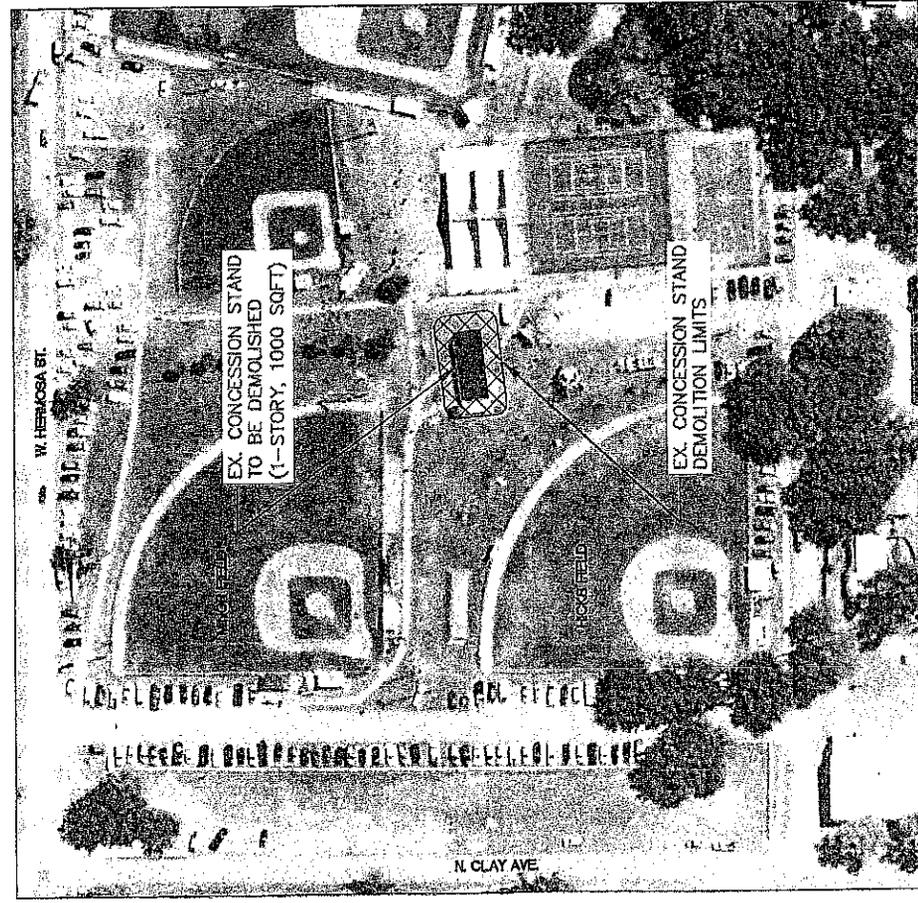
NOTICE TO DRAWING HOLDER
 NEEL-SCHAFFER, INC. HEREBY certifies to us the drawings and specifications are prepared in the manner for use in the project only. NO DRAWING SHALL BE USED ON ANY OTHER PROJECT OR FOR ANY OTHER PROJECT. ANY REUSE OF THIS DRAWING, WITHOUT WRITTEN PERMISSION OR CONSENT OF THE ORIGINAL OWNER, IS AT THE USER'S SOLE RISK. THE USER SHALL INDEMNIFY AND HOLD NEEL-SCHAFFER, INC. HARMLESS FROM ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING ATTORNEY'S FEES, ARISING OUT OF OR RESULTING FROM SUCH REUSE.

NO.	DATE	BY	REVISION	DESCRIPTION	DATE	BY	REVISION

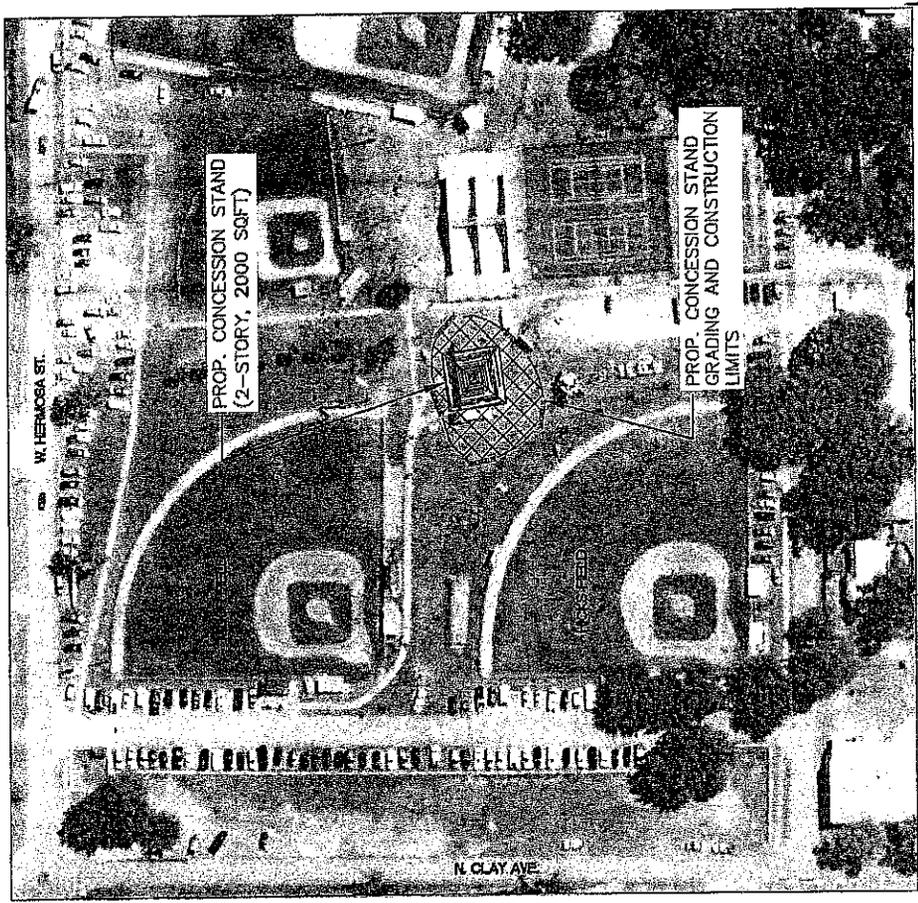
GUAVA STREET SPORTS COMPLEX
CONCESSIONS BUILDING
 TOWN OF LADY LAKE
 LAKE COUNTY, FLORIDA

NEEL-SCHAFFER
 Solutions you can build upon

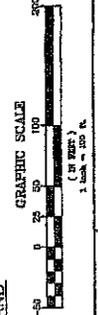
ELECTRAL PLAN
 WORKING DRAWING: DRAWING NUMBER:
 13 of 13



EXISTING CONCESSION STAND
DEMOLITION



PROPOSED CONCESSION STAND
CONSTRUCTION



NOTICE TO DRAWING HOLDER
NEEL-SCHAFFER, INC. HAS BEEN ADVISED BY THE TOWN OF LADY LAKE THAT THE TOWN ENGINEER HAS REVIEWED THIS DRAWING AND HAS ISSUED A PERMIT FOR THE CONSTRUCTION OF THE CONCESSION STAND. THE TOWN ENGINEER'S REVIEW IS LIMITED TO THE TECHNICAL ASPECTS OF THE DRAWING AND DOES NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

NO.	DATE	BY	REVISIONS	DESCRIPTION	ISSUANCE INFORMATION
					H-S PROJ. NO.: AS-02022027
					REVISIONS/ COMMENTS: NONE/NA
					SUBMITTED BY:
					ISSUED: 2/27
					ISSUED BY: JZK
					DATE: 2/27
					SCALE: 200'
					DATE: 2/27

GUAVA STREET SPORTS COMPLEX
CONCESSIONS BUILDING
TOWN OF LADY LAKE
LAKE COUNTY, FLORIDA



EX. DEMO AND PROP.
CONCESSION STAND
EXHIBIT

WORKSHEET NUMBER: _____
DRAWING NUMBER: _____



TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE July 21, 2014

SUBJECT: Discuss the proposed millage rate and proposed dates, times and places for the tentative millage and budget hearing and the second public hearing for adopting the final millage rate and budget.

DEPARTMENT: Finance

RECOMMENDED MOTION: Set the tentative millage rate for fiscal year 2014-2015. That the date, time and place of the tentative millage and budget hearing be set for Wednesday, September 3, 2014 at 6:00 PM in the Commission Chambers. That the date, time and place for the second public hearing for adopting the final millage rate and budget be set for Wednesday, September 17, 2014 at 6:00 PM in the Commission Chambers.

SUMMARY: A proposed millage rate for fiscal year 2014-2015 must be submitted to the property appraiser by August 4th, along with the date, time and place of the tentative millage and budget hearing. The proposed millage rate can be decreased but cannot be increased at the tentative budget hearing or at the final public hearing. The current year's rolled back rate is 3.1345 mills. Currently we have the budget based on the millage rate of 3.2808 mills which is a 4.67% increase above the current years rolled back rate. Due to reduced CST revenues, we had to cut \$1,000,000 from the FY2015 budget to keep the same millage rate as last year. This rate as well as any rate up to 3.8781 mills would require three (3) affirmative votes of the Town Commission. Any rate above 3.8781 mills to 4.2659 mills would require a two-thirds vote of the Town Commission or four (4) affirmative votes. These votes are based on the total membership of the Town Commission, rather than the membership present at the meeting. Any rate above 4.2659 mills would require a unanimous vote of all five Town Commissioners. The Town's two public hearings cannot conflict with Lake County or School Board public hearings. The tentative dates for the County are September 9th and September 23rd and the School Board are July 28th and September 8th. The public hearings cannot start before 5 PM.

FISCAL IMPACT: \$ 2,642,186 of revenue at 3.2808 rate [] Capital Budget [] Operating [] Other

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution

[X] Other Millage rate analysis fiscal year 2014-2015 [] Support Documents/Contracts Available for Review in Manager's Office

DEPARTMENT HEAD JRM Submitted 7/10/14 Date 7/21/14
FINANCE DEPARTMENT JRM Approved as to Budget Requirements Date 7/10/14
TOWN MANAGER KC Approved Agenda Item for: 7/21/14 Date 7/10/14

COMMISSION ACTION: [] Approved as Recommended [] Disapproved [] Tabled Indefinitely [] Continued to Date Certain [] Approved with Modification

Reviewed [Signature]

TOWN OF LADY LAKE
MILLAGE RATE ANALYSIS
FISCAL YEAR 2014-2015

TAXABLE VALUE THIS YEAR (DR-420)	\$ 847,734,701
TAXABLE VALUE LAST YEAR (DR-422)	\$ 800,177,265
Total increase in net taxable value this year resulting in a 5.94% increase which includes new construction, etc., of \$10,206,164 (1.27%) and increased values of \$37,351,272 (4.67%).	\$ 47,557,436

	MILLAGE RATE	AD VALOREM TAXES
Current year rolled back rate (amount needed to generate the same revenues as last year based on this year's taxable value less new construction).	3.1345	\$2,657,224 x 95% \$2,524,363
Last year's millage rate which is 4.67% or .1463 mills less than the current year's rolled back rate.	3.2808	\$2,781,248 x 95% \$2,642,186
Majority vote maximum rate which is a 23.72% or .7436 mill increase over the current year's rolled back rate and a 19.95% increase over last year's final rate.	3.8781	\$3,287,600 x 95% \$3,123,220
Any of the above rates would require at least three (3) affirmative votes.		
Two-thirds vote maximum rate requiring four (4) affirmative votes of the Town Commission which is a 36.10% or 1.1314 mill increase over the current year's rolled back rate.	4.2659	\$3,616,351 x 95% \$3,435,534

(Required votes are based on the total membership of the Town Commission, rather than the membership present at the meeting.)

Calculation of various millage levies for voting requirements. The current year's rolled back rate is 3.1345. Since the Town did not approve the majority vote maximum millage rate of 3.9352 last year then we can adjust this year's rolled back rate based on the prior year's majority vote maximum millage rate. So we take the prior year's maximum ad valorem proceeds requiring a majority vote and divide that by the current year's taxable value (less new construction, etc.) times 1000 ((\$3,148,858/ \$837,528,537)x1000) which results in an adjusted current year rolled-back rate of 3.7597. From this adjusted rolled back rate we make the adjustment for growth in per capita Florida personal income of 1.0315% (3.7597 x 1.0169) to get the majority vote maximum millage rate of 3.8781 mills. To calculate the two-thirds vote maximum millage rate allowed, we have to take the majority vote maximum millage rate of 3.8781 and increase it by 10% (3.8781 x 1.10) to get the two-thirds vote (4 of the 5) maximum rate of 4.2659 mills. Any rate higher than 4.2659 mills would require a unanimous vote of all five (5) Town Commissioners.

The property tax is based on the value of real and personal property. Each year, the Property Appraiser determines the total value of each parcel of property. The value of residential property represents only the value of the real estate, which includes buildings and improvements; while commercial property includes these values in addition to all relevant personal property. This value is called "assessed value". After subtracting all lawful exemptions (i.e., homestead exemption: \$25,000; amendment one exemption up to \$25,000; TPP exemption up to \$25,000; senior exemption: \$25,000; portability exemption; widow: \$500; widower: \$500; veterans disability: \$5,000 and others), the remaining value is called "taxable value". It is this figure on which ad valorem property taxes are calculated. The property tax is calculated by multiplying the taxable value of the property by .001, and then multiplying this number by the rate of taxation, which is referred to as "mills" or "millage rate". One mill is equivalent to \$1 per \$1,000 of taxable value. For example, if you own your own home, and the property appraiser has set the assessed value at \$75,000, the taxable value would be \$25,000 after subtracting your \$25,000 homestead exemption and amendment one exemption of \$25,000. With a Town millage rate of 3.2808 mills, you would owe \$82.02 in Lady Lake property taxes ($\$25,000 * .001 = \25 , and $\$25 * 3.2808 \text{ mills} = \82.02). This calculation is only valid for the Town's share of the total millage rate of all the taxing authorities.

**TOWN OF LADY LAKE
BUDGET PREPARATION CALENDAR
Fiscal Year 2014-2015**

July

21 - Mon	Set proposed millage rate at Regular Commission meeting (NOTE: THIS HEARING DATE CANNOT CONFLICT WITH SCHOOL BOARD OR COUNTY HEARING DATES)
30 (NLT) - Weds	Notification to Property Appraiser of the Proposed Millage Rate, Rolled-back Rate, and Date, Time and Place of the Tentative Budget Hearing

August

5 - Tues	Preliminary rate resolution setting maximum fire assessment fees (if there are any rate changes, if no rate changes then N/A)
15 (NLT) - Fri	Property Appraiser mails notice of proposed property taxes (DR 474 TRIM notice)

September

3 - Weds	Tentative Budget and Millage Rate Hearing (6:00PM) (IF THIS DOES NOT CONFLICT WITH SCHOOL BOARD OR COUNTY HEARING DATES) Amends & adopts Tentative Budget and proposed Millage.
12, 13, 14 or 15 Fri - Mon	Advertise the Tentative Budget Summary and Millage Rate (2-5 days before hearing)
17 - Weds	2nd Public Hearing-Adopt Final Millage and Budget (6:00PM) (IF THIS DATE DOES NOT CONFLICT WITH SCHOOL BOARD OR COUNTY HEARING DATE) (2-5 days after advertisement)
18 - Thurs	Forward millage resolution to Property Appraiser, Tax Collector and Department of Revenue (TRIM@dor.state.fl.us or by fax 850-414-13089) NLT 3 days after hearing.
	Property Appraiser delivers Form DR 422 (final adjusted tax roll) after the Value Adjustment Board
Within 3 Days	Complete & Certify Form 422 and deliver to Property Appraiser within 3 days of receipt of Form FR 422 (final adjusted tax roll)
30 - Tues	Complete and Submit form DR 487 with the Trim Compliance Package within 30 days of Adoption(NLT Oct 17)

HEARINGS - LCBC scheduled Sept 9th & 23rd, LCSB schedules July 28th & Sept 8th



CERTIFICATION OF TAXABLE VALUE

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2014	County : Lake
Principal Authority : Town of Lady Lake	Taxing Authority : Town of Lady Lake

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	774,634,599	(1)
2.	Current year taxable value of personal property for operating purposes	\$	73,100,102	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$		(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	847,734,701	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	10,206,164	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	837,528,537	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	800,177,265	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number (9)
SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser:	Date :		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		3.2808	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	2,625,222		(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0		(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	2,625,222		(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0		(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	837,528,537		(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		3.1345	per \$1000	(16)
17.	Current year proposed operating millage rate		3.2808	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	2,781,248		(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

DEPENDENT SPECIAL DISTRICTS AND MSTUs		STOP HERE - SIGN AND SUBMIT
--	---	------------------------------------

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$ 2,625,222	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>	3.1345 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$ 2,657,224	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$ 2,781,248	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>	3.2808 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>	4.67 %	(27)

First public budget hearing	Date : Sept 3, 2014	Time : 6:00 p.m.	Place : Town of Lady Lake Commission Chambers 409 Fennell Blvd, Lady Lake, FL 32159
------------------------------------	------------------------	---------------------	---

S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : Town Manager		Contact Name and Contact Title : Jeannine Michaud, Finance Director		
	Mailing Address : 409 Fennell Blvd		Physical Address : 409 Fennell Blvd Lady Lake, FL 32159		
	City, State, Zip : Lady Lake, FL 32159		Phone Number : 352-751-1538		Fax Number : 352-751-0229



MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year: 2014		County: Lake	
Principal Authority : Town of Lady Lake		Taxing Authority: Town of Lady Lake	
1.	Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (1)
<p><i>IF YES,</i> <i>STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</i></p>			
2.	Current year rolled-back rate from Current Year Form DR-420, Line 16	3.1339	per \$1,000 (2)
3.	Prior year maximum millage rate with a majority vote from 2013 Form DR-420MM, Line 13	3.9352	per \$1,000 (3)
4.	Prior year operating millage rate from Current Year Form DR-420, Line 10	3.2808	per \$1,000 (4)
<p><i>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</i></p>			
Adjust rolled-back rate based on prior year majority-vote maximum millage rate			
5.	Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 800,177,265	(5)
6.	Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$ 3,148,858	(6)
7.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	(7)
8.	Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$ 3,148,858	(8)
9.	Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 837,528,537	(9)
10.	Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	3.7597	per \$1,000 (10)
Calculate maximum millage levy			
11.	Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	3.7597	per \$1,000 (11)
12.	Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	1.0315	(12)
13.	Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	3.8781	per \$1,000 (13)
14.	Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	4.2659	per \$1,000 (14)
15.	Current year proposed millage rate	3.2808	per \$1,000 (15)
16.	Minimum vote required to levy proposed millage: (Check one)		(16)
<input checked="" type="checkbox"/>	a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <i>Enter Line 13 on Line 17.</i>		
<input type="checkbox"/>	b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
<input type="checkbox"/>	d. Referendum: The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>		
17.	The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	3.8781	per \$1,000 (17)
18.	Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 847,734,701	(18)

Taxing Authority : Town of Lady Lake		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$	2,781,248 (19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$	3,287,600 (20)
DEPENDENT SPECIAL DISTRICTS AND MSTUs			STOP HERE. SIGN AND SUBMIT.
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$	(21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$	2,781,248 (22)
Total Maximum Taxes			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$	3,287,600 (24)
Total Maximum Versus Total Taxes Levied			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
S I G N H E R E	Taxing Authority Certification	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Title : Town Manager	Contact Name and Contact Title : Jeannine Michaud, Finance Director	
	Mailing Address : 409 Fennell Blvd	Physical Address : 409 Fennell Blvd, Lady Lake, FL 32159	
	City, State, Zip : Lady Lake, FL 32159	Phone Number : 352-751-1538	Fax Number : 352-751-0229

Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.



CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420
R. 5/12
Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2014	County : LAKE
Principal Authority : TOWN OF LADY LAKE	Taxing Authority : TOWN OF LADY LAKE

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	774,634,599	(1)
2.	Current year taxable value of personal property for operating purposes	\$	73,100,102	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	847,734,701	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	10,206,164	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	837,528,537	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	800,177,265	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)
Property Appraiser Certification		I certify the taxable values above are correct to the best of my knowledge.		
SIGN HERE	Signature of Property Appraiser :	Date :		
	Electronically Certified by Property Appraiser	6/30/2014 9:24 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	0.0000	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	0	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	0	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	837,528,537	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		0.0000 per \$1000	(16)
17.	Current year proposed operating millage rate		0.0000 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	0	(18)



TOWN COMMISSION AGENDA ITEM

1-7

REQUESTED COMMISSION MEETING DATE:

July 21, 2014

SUBJECT: Application to the Universal Microchip Scanner Donation Program

DEPARTMENT: POLICE

STAFF RECOMMENDED MOTION: Approval to apply for, and accept if awarded, the Universal Microchip Scanner Donation Program.

SUMMARY: Staff is requesting approval to apply for, and accept if awarded, the Universal Microchip Scanner Donation program for the purposes of obtaining a microchip reader for the Town Animal Control Officer. Currently, the Town does not have a microchip reader for scanning any found animals that do not have identifying information on a collar. Unless a local merchant or veterinarian is available with a microchip scanner, all unidentified, found animals must be transported to the Lake County Animal Shelter for possible identification. The Lake County shelter is 21 miles from the Town of Lady Lake. If the Town Animal Control Officer had a microchip reader available, the found animal could possibly be identified and released to the owner more expeditiously and without exposure to other animals with potential diseases.

FISCAL IMPACT: \$0

- [] Capital Budget
[] Operating
[] Other

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution

[] Other

[X] Support Documents - Universal Microchip Scanner Donation Program Application

DEPARTMENT HEAD Submitted [Signature] Date 07/08/2014

HR Approved as to Form [Signature] Date

FINANCE DEPARTMENT YRM Approved as to Budget Requirements Date 7/7/2014

TOWN MANAGER [Signature] Approved Agenda Item for: [Signature] Date 7/15/14

Reviewed [Signature]

COMMISSION ACTION:

- [] Approved as Recommended [] Disapproved [] Tabled Indefinitely
[] Continued to Date Certain [] Approved with Modification

Go to...

AKC Reunite FREE Scanner Donation Program



AKC Reunite is providing one FREE scanner per qualified shelter, while supplies last, in an effort to strengthen the US infrastructure of scanners that will detect all chips.

YES, I'd like to find out if our shelter qualifies for a scanner donation!

Please print and complete the [Free Scanner Application Form](#) and fax it to 919-816-3828 or mail to:

AKC Reunite – Scanner Donation Program
8051 Arco Corporate Dr., Suite 200
Raleigh, NC 27617-3900



Universal Microchip Scanner Donation Program For Animal Service Organizations in Need

Shelter Name: LADY LAKE ANIMAL CONTROL Shelter Phone: (352) 751-1530
Contact Name: PATRICIA RULE Contact Phone: (352) 636-8153
Street Address: 423 FENNEL BLVD
City/State/Zip: LADY LAKE FL 32159
Email Address: prule@ladylakepd.org
Shelter address (if different than mailing address): 136 SKYLINE DR.
LADY LAKE FL 32159
Shelter Veterinarian Name: N/A Veterinarian Phone: ()
Website: _____
Does your organization have a Facebook Page? Yes No
Intake of animals per year: 250 dogs Animals adopted per year: N/A
We currently microchip pets: Yes No Microchips used per year: 250 CATS
Brand of microchips used: AKC Reunite AVID Datamars HomeAgain 24 Petwatch Other
We scan all incoming animals for the presence of a microchip: Yes No
Scanners we are currently using in our facility and/or in the field (check all that apply):
 AKC Reunite/CAR Pocket Scanner HomeAgain Pocket Reader
 AKC Reunite/CAR ProScan HomeAgain Worldscan Reader
 AVID MiniTracker HomeAgain Universal Worldscan
 AVID Other, specify model _____ Other, specify _____
 BAYER iMAX / DataMars iMAX 5 We do not have a scanner at our facility
WE NEED ONE.
We use Petmicrochiplookup.org: Yes No
We use the following shelter management software:
 None / not applicable PetPoint Chamelon Other, specify software _____

Please send completed form to: AKC Reunite – Free Scanner Application
8051 Arco Corporate Drive, Suite 200
Raleigh, NC 27617
FAX 919-816-3828 EMAIL microchip@akcreunite.org
WEBSITE www.akcreunite.org

Donations provided by the AKC Reunite Canine Support and Relief Fund

While supplies last, one per agency, restrictions apply. Program, pricing, terms and offer subject to change.



J-8

TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE: July 21, 2014

SUBJECT: Ordinance 2014-05 – First Reading – An Ordinance of the Town of Lady Lake, Florida, Relating to Medical Marijuana; Amending the Land Development Regulations, Chapter II, "Definitions and Interpretations"; Amending Chapter V, "Zoning District Regulations"; Amending Chapter VI, "Conditional Uses and Special Exceptions"

DEPARTMENT: Growth Management

STAFF RECOMMENDATION:

Staff recommends approval of Ordinance 2014-05, Amending the Land Development Regulations, Chapter II, "Definitions and Interpretations"; Amending Chapter V, "Zoning District Regulations"; Amending Chapter VI, "Conditional Uses and Special Exceptions"

SUMMARY:

Attached is a draft Ordinance for consideration by the Town Commission pertaining to the regulation and prohibition of Medical Marijuana Dispensaries, Non-Medical Marijuana Sales, and Cannabis Farms in the Town of Lady Lake. The attached ordinance provides for the following:

- Defines the terms necessary for regulation; these amendments will be reflected in Chapter 2 of the Land Development Regulations, "Definitions and Interpretations".
- Contains language that prohibits the production of medical marijuana within all zoning districts of the Town; these amendments will be reflected in Chapter 5 of the Land Development Regulations, "Zoning District Regulations".
- Provides for the dispensing of Medical Marijuana in the Heavy Commercial (HC) zoning district as a Special Exception Use (SEU).
- Defines the criteria which must be satisfied to qualify as an appropriate location to establish a medical marijuana dispensary in the Heavy Commercial zoning district as a Special Exception Use (SEU); this language will be reflected in Chapter 6 of the Land Development Regulations, "Conditional Uses and Special Exceptions".

A synopsis of House Bill 843/Senate Bill 1030 (pertaining to "Charlotte's Web") has also been provided, as well as a copy of the enrolled bill SB 1030. The Town's regulations



would be ancillary to the measures provided in the bill. In November, further action by the Town Commission may be in order to address legislation that could result from the referendum - should it pass. This may also include enacting a moratorium for up to one year following the referendum.

Past Actions

The **Town Commission** reviewed a draft of Ordinance 2014-05 at their regular meeting on June 16, 2014, and reached a consensus to move forward with the Ordinance. The minutes of that meeting are attached for your review.

At the July 14, 2014 Meeting of the **Planning and Zoning Board**, the board made a recommendation to forward Ordinance 2014-05 to the Town Commission with the recommendation of **approval** by a vote of 4-0.

FISCAL IMPACT: \$ 0

- Capital Budget
- Operating
- Other

ATTACHMENTS: Ordinance Resolution Budget Resolution
 Other

DL
7-15-14

DEPARTMENT HEAD <i>alced</i>	Submitted 7/15/14	Date
FINANCE DEPARTMENT	Approved as to Budget Requirements	Date
TOWN ATTORNEY	Approved as to Form and Legality	Date
TOWN MANAGER <i>hk</i>	Approved Agenda Item for: 7/21/14	Date

COMMISSION ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Continued to Date Certain
 Approved with Modification

1 **Section 1. Amendment.**

2

3 "The Land Development Code of the Town of Lady Lake, Florida," dated August 15, 1994 (the
4 "Land Development Code") is hereby amended as provided below:

5

6 Chapter II, Section 2-2, of the Land Development Regulations entitled "Definitions" is amended as
7 set forth in Exhibit "A", attached hereto and incorporated herein.

8

9 Chapter V, Section 5-4, of the Land Development Regulations entitled "Zoning District Uses", is
10 amended as set forth in Exhibit "B", attached hereto and incorporated herein.

11

12 Chapter VI, Section 6-2, of the Land Development Regulations entitled "Special Exception Uses", is
13 amended as set forth in Exhibit "C", attached hereto and incorporated herein.

14

15 NOTE: Underlined words constitute additions to the original text of the *Land Development*
16 *Regulations* strikethroughs constitute deletions to the original text of the *Land Development*
17 *Regulations*; and asterisks (***) indicate omissions from the original text of the *Land Development*
18 *Regulations* which is intended to remain unchanged.

19

20 **Section 2. Severability.**

21 If any section, sentence, clause, phrase or word of this Ordinance is for any reason held, or declared
22 to be unconstitutional, inoperative or void, such holding or invalidity shall not affect the remaining
23 portions of this ordinance; and it shall be construed to have been the Town Commission's intent to
24 pass this Ordinance without such unconstitutional, invalid or inoperative part therein; and the
25 remainder of this Ordinance, after the exclusion of such part or parts, shall be deemed and held to be
26 valid, as if such parts had not been included herein; or if this Ordinance or any provisions thereof
27 shall be held inapplicable to any person, groups of persons, property, kind of property, circumstances
28 or set of circumstances, such holding shall not affect the applicability thereof to any other person,
29 property or circumstances.

30 **Section 3. Conflicts.**

31 All ordinances or part of ordinances in conflict with any of the provisions of this Ordinance are
32 hereby repealed.

33 **Section 4. Codification.**

34 The provisions of this Ordinance shall be codified as and become part of the Codes of
35 Ordinances, Town of Lady Lake. The sections of this Ordinance may be re-numbered or re-
36 lettered to accomplish such intention and the word "Ordinance", or similar words, may be
37 changed to "Section", "Article", or other appropriate word.

38 **Section 5. Applicability.**

39

40 This Ordinance does not have retroactive applicability and does not apply to applications filed prior
41 to the effective date of this Ordinance.

42

1 **Section 6. Effective Date.**

2
3 This ordinance shall become effective upon adoption.

4
5 **PASSED AND ORDAINED** this 4th day of August, 2014 in the regular meeting of the
6 Town Commission of the Town of Lady Lake, Lake County, Florida, upon the Second/Final
7 Reading.

8
9 **TOWN OF LADY LAKE, FLORIDA**

10
11
12
13 _____
Ruth Kussard, Mayor

14 ATTEST:

15
16
17
18 _____
19 Kristen Kollgaard, Town Clerk

20
21 APPROVED AS TO FORM:

22
23
24
25 _____
26 Derek Schroth, Town Attorney
27
28

EXHIBIT "A"

Chapter II, Section 2-2, of the Land Development Regulations entitled "Definitions and Interpretations", is amended as follows:

Cannabis. Any plant(s) or part of a plant(s) of the genus *Cannabis*, whether growing or not; the seeds thereof; the resin extracted from any part of the plant(s); and every compound, manufacture, salt, derivative, mixture, or preparation of the plants) or its resin

Cannabis farm. Any property used in whole or in part for the growing or cultivation of Cannabis plant(s), whether or not such growing or cultivation is lawful under federal or state law.

Medical Marijuana Dispensary. A facility that is operated by an organization or business holding all necessary licenses and permits from which marijuana, cannabis, cannabis based products, or cannabis plant(s) are delivered, purchased, possessed, or dispensed for medical purposes and operated in accordance with all local federal and state laws.

Medical Use. The prescriptive use of any form of cannabis to treat a qualifying medical condition and the symptoms associated with that condition or to alleviate the side effects of a qualifying medical treatment.

Non-Medical Marijuana Sales. The purchase, sale, transfer or delivery of marijuana, cannabis, cannabis-based products or cannabis plant(s) when such sale, transfer, or delivery is not associated with any medical purpose or use, whether or not such purchase sale, transfer or delivery is lawful under federal or state law.

.....

EXHIBIT "B"

Chapter V Section 5-4, of the Land Development Regulations entitled "Zoning District Uses", is amended as follows:

a) *AG-1 "Agriculture Residential"*

3) *Uses expressly prohibited.*

- A) Single-family attached dwelling units.
- B) Multi-family residential dwelling units.
- C) Two-family (duplex) dwelling units.
- D) Manufactured Home, Standard Design (SDMH).
- E) Farmers markets.
- F) Flea markets.
- G) Dairies.
- H) Kennels: Boarding
- I) Kennels: Breeding
- J) Horse breeding farms.
- K) Poultry ranches.
- L) Mushroom farms.
- M) Hog farms.
- N) Any use prohibited by Town, state or federal law.
- O) Agriculture: Processing-Packing and slaughter houses.
- P) Medical marijuana dispensaries
- Q) Non-medical Marijuana sales
- R) Cannabis Farms

b) *RS -1 "Single-Family Very Low Density Residential"*

3) *Uses expressly prohibited.*

- A) Single-family attached dwelling units.
- B) Multi-family residential dwelling units.
- C) Two-family (duplex) dwelling units.
- D) Commercial land uses.
- E) Industrial land uses.
- F) Any use prohibited by Town, state or federal law.
- G) Manufactured homes (SDMH and RDMH).
- H) Bed and breakfast inns.
- I) Medical marijuana dispensaries
- J) Non-medical Marijuana sales

1 | [K\) Cannabis Farms](#)

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5 c) *RS -3 "Single-Family Low Density Residential"*

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9 3) *Uses expressly prohibited.*

- 10
- 11 A) Single-family attached dwelling units.
- 12 B) Multi-family residential dwelling units.
- 13 C) Two-family (duplex) dwelling units.
- 14 D) Commercial land uses.
- 15 E) Industrial land uses.
- 16 F) Any use prohibited by Town, state or federal law.
- 17 G) Manufactured homes (SDMH and RDMH).
- 18 H) Bed and breakfast inns.

19 | [I\) Medical marijuana dispensaries](#)

20 | [J\) Non-medical Marijuana sales](#)

21 | [K\) Cannabis Farms](#)

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25 d) *RS-6 "Single-family Medium Density"*

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28
29 3) *Uses expressly prohibited.*

- 30
- 31 A) Single-family attached dwelling units.
- 32 B) Two-family (duplex) dwelling units.
- 33 C) Multi-family residential dwelling units.
- 34 D) Commercial land uses.
- 35 E) Industrial land uses.
- 36 F) Bed and breakfast inns.
- 37 G) Manufactured homes (SDMH and RDMH).
- 38 H) Any use prohibited by Town, state or federal law.

39 | [I\) Medical marijuana dispensaries](#)

40 | [J\) Non-medical Marijuana sales](#)

41 | [K\) Cannabis Farms](#)

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e) *MX-5 "Mixed Low Density Residential"*

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46 3) *Uses expressly prohibited.*

- 47 A) Commercial land uses.

- 1 B) Industrial land uses.
- 2 C) Any use prohibited by Town, state or federal law.
- 3 D) Multi-family dwelling units.
- 4 E) Manufactured home, standard design (SDMH).
- 5 [F\) Medical marijuana dispensaries](#)
- 6 [G\) Non-medical Marijuana sales](#)
- 7 [H\) Cannabis Farms](#)

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10 *f) MX-8 "Mixed Residential Medium Density"*

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14 3) *Uses expressly prohibited.*

- 15
- 16 A) Commercial land uses (except restaurants permitted by a Special Exception).
- 17 B) Industrial land uses.
- 18 C) Multi-family dwelling units.
- 19 D) Bed and breakfast inns.
- 20 E) Manufactured home, standard design (SDMH).
- 21 F) Any use prohibited by Town, state or federal law.
- 22 [G\) Medical marijuana dispensaries](#)
- 23 [H\) Non-medical Marijuana sales](#)
- 24 [I\) Cannabis Farms](#)

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28 *g) MH-9 "Manufactured Homes High Density"*

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32 3) *Uses expressly prohibited.*

- 33
- 34 A) Commercial land uses (except restaurants permitted as a Special Exception).
- 35 B) Industrial land uses.
- 36 C) Conventional single-family dwelling units.
- 37 D) Two-family (duplex) dwelling units.
- 38 E) Multi-family dwelling units.
- 39 F) Any use prohibited by Town, State or Federal law.
- 40 [G\) Medical marijuana dispensaries](#)
- 41 [H\) Non-medical Marijuana sales](#)
- 42 [I\) Cannabis Farms](#)

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46 *h) MF-12 "Multi-Family High Density Low Rise"*

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3) *Uses expressly prohibited.*

- A) Manufactured home, standard design (SDMH).
- B) Commercial land uses, over five thousand (5,000) square feet (GFA).
- C) Industrial land uses.
- D) Uses prohibited by Town, state or federal law.
- [E\) Medical marijuana dispensaries](#)
- [F\) Non-medical Marijuana sales](#)
- [G\) Cannabis Farms](#)

i) *MF-18 "Multi-Family High Density 18"*

3) *Uses expressly prohibited.*

- A) Manufactured home, standard design (SDMH).
- B) Commercial land uses, over five thousand (5,000) square feet (GFA).
- C) Industrial land uses.
- D) Uses prohibited by Town, state or federal law.
- [E\) Medical marijuana dispensaries](#)
- [F\) Non-medical Marijuana sales](#)
- [G\) Cannabis Farms](#)

j) *RP "Residential Professional"*

3) *Uses expressly prohibited.*

- A) Manufactured homes (RDMH and SDMH).
- B) Wholesalers and distributors.
- C) Industrial land uses.
- D) Retail sales.
- E) Adult entertainment.
- F) Commercial recreational facilities.
- G) Uses prohibited by Town, state or federal law.
- [H\) Medical marijuana dispensaries](#)
- [I\) Non-medical Marijuana sales](#)
- [J\) Cannabis Farms](#)

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k) *CT "Commercial Tourist"*

3) *Uses expressly prohibited.*

- A) Single-family residential.
- B) Multi-family residential.
- C) Industrial land uses.
- D) Wholesalers and distributors.
- E) Retail commercial land uses.
- F) Any use prohibited by Town, State or Federal law.
- G) Campgrounds.
- H) Sweepstakes cafes/establishments housing simulated gaming devices
- I) Medical marijuana dispensaries
- J) Non-medical Marijuana sales
- K) Cannabis Farms

l) *LC "Light Commercial"*

3) *Uses expressly prohibited.*

- A) Manufacturing: processing.
- B) Adult entertainment.
- C) RV parks.
- D) Uses prohibited by Town, state and federal law.
- E) Agriculture: Processing-Packing and slaughter houses.
- F) Sweepstakes cafes/establishments housing simulated gaming devices.
- G) Medical marijuana dispensaries
- H) Non-medical Marijuana sales
- I) Cannabis Farms

m) *HC "Heavy Commercial/Wholesale Commercial"*

2) *Uses permitted as a special exception use upon approval.*

- A) Gun and archery ranges.
- B) Accessory structures and uses incidental to agricultural activities.
- C) Trucking terminals.

- 1 D) Farmers markets.
- 2 E) Motor vehicle repair facilities.
- 3 F) Motor vehicle towing and impoundment facilities.
- 4 G) Games/video arcades.
- 5 H) Boat sales.
- 6 I) Convenience stores with fuel operations.
- 7 J) Equipment rental.
- 8 K) Contractor offices with enclosed storage area.
- 9 L) Mini storage warehouses.
- 10 M) Mobile home sales.
- 11 N) Motor vehicle, RV and boat storage facilities.
- 12 O) Motor vehicle dealer sales.
- 13 P) Tattoo parlors.
- 14 Q) Internet cafés (cybercafé).
- 15 R) Massage parlors.
- 16 S) Religious facilities.
- 17 T) Medical marijuana dispensaries

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21 3) *Uses expressly prohibited.*

- 22
- 23 A) Industrial uses.
- 24 B) Adult entertainment.
- 25 C) RV parks.
- 26 D) Flea markets.
- 27 E) Agriculture: Processing-Packing and slaughter houses.
- 28 F) Pawn shops.
- 29 G) Uses prohibited by Town, state and federal law.
- 30 H) Sweepstakes cafes/establishments housing simulated gaming devices.

31 I) Non-medical Marijuana sales

32 J) Cannabis Farms

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36 n) *I "Industrial"*

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38 3) *Uses expressly prohibited.*

- 39
- 40 A) Residential dwelling units except as allowed above.
- 41 B) Adult entertainment.
- 42 C) Uses prohibited by Town, state and federal law.
- 43 D) Used motor vehicle parts yards.
- 44 E) Agriculture: Processing-Packing and slaughter houses.

45 F) Medical marijuana dispensaries

46 G) Non-medical Marijuana sales

47 H) Cannabis Farms

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3 0) *PUD "Planned Unit Development"*

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7 2) Uses permitted as special exception use upon approval: Special Exception Uses as listed
8 under other commercial zoning districts shall be reviewed as part of the Memorandum of
9 Agreement.

10 3) Uses expressly prohibited.

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12 A) Industrial uses except manufacturing fabrication.

13 B) Adult entertainment.

14 C) RV parks.

15 D) Uses prohibited by Town, state and federal law.

16 E) Sweepstakes cafes/establishments housing simulated gaming devices

17 F) Medical Marijuana Dispensaries

18 G) Non-medical Marijuana sales

19 H) Cannabis Farms

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23 q) *CP "Planned Commercial"*

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27 3) *Uses expressly prohibited.*

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29 A) Industrial uses except manufacturing fabrication.

30 B) Adult entertainment.

31 C) RV parks.

32 D) Uses prohibited by Town, state and federal law.

33 E) Sweepstakes cafes/establishments housing simulated gaming devices

34 F) Medical Marijuana Dispensaries

35 G) Non-medical Marijuana Sales

36 H) Cannabis Farms

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EXHIBIT "C"

Chapter VI, Section 6-2, of the Land Development Regulations entitled "Special Exception Uses", is amended as follows:

40) Medical Marijuana Dispensaries (SEU in HC). A Special Exception Use may be granted under the following conditions including, but not limited to:

- A) A medical marijuana dispensary shall provide adequate seating for its patients and business invitees and shall not allow patients or business invitee stand, sit (including in a parked car), or gather or loiter outside of the building where the dispensary operates, including in any parking areas, sidewalks, right-of-way or neighboring properties for any period of time longer than that reasonably required to arrive and depart.
- B) No medical marijuana dispensary shall have a drive through or drive in service aisle. All dispensing, payment-for and receipt of products shall occur from inside the medical marijuana dispensary.
- C) No consumption of alcoholic beverages shall be allowed on the premises on which a medical marijuana dispensary is located, including the parking areas and sidewalks.
- D) No medical marijuana dispensary shall operate within one thousand five hundred (1,500) feet of any pre-existing school, religious facility, day care facility, or Public Park. This distance shall be applicable from such facilities located outside of the Town Limits as well.
- E) No medical marijuana dispensary shall operate within two thousand five hundred (2,500) feet of any other established dispensary. This distance shall be applicable from such establishments located outside of the Town Limits as well.
- F) Medical marijuana dispensaries shall only be allowed to operate between the hours of 7:00 A.M. and 7 P.M., and 7 A.M. and 2 P.M. on Saturdays. Marijuana dispensaries shall not be permitted to operate on Sundays.
- G) All medical marijuana dispensaries shall at all times remain in compliance with all federal, state and local laws and regulations.



PLANNING & ZONING BOARD AGENDA ITEM

REQUESTED BOARD MEETING DATE: July 14, 2014

SUBJECT: Ordinance 2014-05 – an Ordinance pertaining to regulations and prohibitions of Medical Marijuana Dispensaries, Non-Medical Marijuana Sales and Cannabis Farms in the Town of Lady Lake.

DEPARTMENT: Growth Management

STAFF RECOMMENDATIONS:

1. Motion to forward Ordinance 2014-05 to the Town Commission with the Recommendation of Approval.
2. Motion to forward Ordinance 2014-05 to the Town Commission with the Recommendation of Denial.

Staff is in support of Motion Number 1.

SUMMARY:

Attached is a draft Ordinance for consideration by the Town Commission pertaining to the regulation and prohibition of Medical Marijuana Dispensaries, Non-Medical Marijuana Sales, and Cannabis Farms in the Town of Lady Lake. The attached ordinance provides for the following:

- Defines the terms necessary for regulation; these amendments will be reflected in Chapter 2 of the Land Development Regulations, "Definitions and Interpretations".
- Contains language that prohibits the production of medical marijuana within all zoning districts of the Town; these amendments will be reflected in Chapter 5 of the Land Development Regulations, "Zoning District Regulations".
- Provides for the dispensing of Medical Marijuana in the Heavy Commercial (HC) zoning district as a Special Exception Use (SEU).
- Defines the criteria which must be satisfied to qualify as an appropriate location to establish a medical marijuana dispensary in the Heavy Commercial zoning district as a Special Exception Use (SEU); this language will be reflected in Chapter 6 of the Land Development Regulations, "Conditional Uses and Special Exceptions".

The **Town Commission** reviewed a draft of Ordinance 2014-05 at their regular meeting on June 16, 2014, and reached a consensus to move forward with the Ordinance. The minutes of that meeting are attached for your review.

A synopsis of House Bill 843/Senate Bill 1030 has also been provided, as well as a copy of the enrolled bill SB 1030. The Town's regulations would be ancillary to the measures provided in the bill.

FISCAL IMPACT: \$ 0

- Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Resolution

Other

DEPARTMENT HEAD *[Signature]* Submitted *7/2/14* Date

FINANCE DEPARTMENT Approved as to Budget Requirements Date

TOWN ATTORNEY Approved as to Form and Legality Date

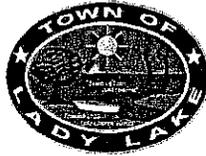
TOWN MANAGER *[Signature]* Approved Agenda Item for: *7/14/14* Date *7/9/14*

COMMISSION ACTION: Approved as Recommended Disapproved

Tabled Indefinitely Continued to Date Certain

Approved with Modification

DB
7-7-14



TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE: June 16, 2014

SUBJECT: Review/Discussion of Draft Ordinance pertaining to regulations and prohibitions of Medical Marijuana Dispensaries, Non-Medical Marijuana Sales, and Cannabis Farms in the Town of Lady Lake.

DEPARTMENT: Growth Management /Town Manager

STAFF RECOMMENDATIONS:

This ordinance has been drafted solely for review and discussion at this time; therefore, no recommendation from staff is merited.

SUMMARY:

Attached is a draft Ordinance for consideration by the Town Commission pertaining to the regulation and prohibition of Medical Marijuana Dispensaries, Non-Medical Marijuana Sales, and Cannabis Farms in the Town of Lady Lake. The attached ordinance provides for the following:

- Defines the terms necessary for regulation; these amendments will be reflected in Chapter 2 of the Land Development Regulations, "Definitions and Interpretations".
- Contains language that prohibits the production of medical marijuana within all zoning districts of the Town; these amendments will be reflected in Chapter 5 of the Land Development Regulations, "Zoning District Regulations".
- Provides for the dispensing of Medical Marijuana in the Heavy Commercial (HC) zoning district as a Special Exception Use (SEU).
- Defines the criteria which must be satisfied to qualify as an appropriate location to establish a medical marijuana dispensary in the Heavy Commercial zoning district as a Special Exception Use (SEU); this language will be reflected in Chapter 6 of the Land Development Regulations, "Conditional Uses and Special Exceptions".

At this time, no formal actions are being requested of the Town Commission, the draft document has been provided as a matter of discussion. A synopsis of House Bill 843/Senate Bill 1030 has also been provided, as well as a copy of the enrolled bill SB 1030. The Town's regulations would be ancillary to the measures provided in the bill.

FISCAL IMPACT: \$ 0

- Capital Budget
- Operating
- Other

ATTACHMENTS: Ordinance Resolution Budget Resolution

Other – Consideration and Discussion of Draft Form

WT 6-9-14 DEPARTMENT HEAD *[Signature]* Submitted Date 6/9/14
FINANCE DEPARTMENT Approved as to Budget Requirements Date
TOWN ATTORNEY Approved as to Form and Legality Date
TOWN MANAGER *[Signature]* Approved Agenda Item for: 6/16/14 Date 6/9/14

COMMISSION ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Continued to Date Certain
 Approved with Modification

- CONSENSUS TO MOVE FORWARD

CC: THAD - G.M.
KRIS - T.M.

H. — OLD BUSINESS:

4. — Consideration and Approval of Replacement of HVAC Systems for the Town Hall Server and UPS Rooms (John Pearl)

~~I.T. Director John Pearl gave the background summary for this agenda item (on file in the Clerk's office). He stated that the current climate control systems in the Town Hall server room are undersized. These systems have not been able to maintain an adequate or consistent cooling set point, and this has created several operational and management challenges.~~

~~Mr. Pearl stated this project will provide a redundant, properly sized three-ton cooling capacity for the Town Hall server room and an additional two-ton system for the Town Hall UPS room. He stated that the Town will "piggy back" on the Duval County Public Schools RFP No. 3-12/LG, dated August 16, 2011, and that the complete RFP documentation is available for viewing in the Clerk's office upon request. Mr. Pearl noted that the cost for this project has been included in the FY 2014 budget.~~

~~*Upon a motion by Commissioner Hannan and a second by Commissioner Holden, the Commission approved the Request for Replacement of HVAC Systems for the Town Hall Server and UPS Rooms, by a vote of 5 to 0.*~~

I. — NEW BUSINESS:

5. — Review/Discussion of Draft Ordinance Pertaining to Regulations and Prohibitions of Medical Marijuana Dispensaries, Non-Medical Marijuana Sales, and Cannabis Farms in the Town of Lady Lake (Thad Carroll)

Growth Management Director Thad Carroll gave the background summary for this agenda item (on file in the Clerk's Office). He stated that a draft ordinance was included in the packet for consideration by the Town Commission pertaining to the regulation and prohibition of medical marijuana dispensaries, non-medical marijuana sales, and cannabis farms in the Town of Lady Lake. Mr. Carroll stated the ordinance provides for the following:

- Defines the terms necessary for regulation; these amendments will be reflected in Chapter 2 of the Land Development Regulations, "Definitions and Interpretations".
- Contains language that prohibits the production of medical marijuana within all zoning districts of the Town; these amendments will be reflected in Chapter 5 of the Land Development Regulations, "Zoning District Regulations".
- Provides for the dispensing of Medical Marijuana in the Heavy Commercial (HC) zoning district as a Special Exception Use (SEU).
- Defines the criteria which must be satisfied to qualify as an appropriate location to establish a medical marijuana dispensary in the Heavy Commercial zoning district as a Special Exception Use (SEU); this language will be reflected in Chapter 6 of the Land Development Regulations, "Conditional Uses and Special Exceptions".

Mr. Carroll stated that Exhibit C of this ordinance defines all of the criteria that would have to be met under the special exception use.

Mr. Carroll commented that at this time, no formal actions are being requested of the Town Commission, the draft document has been provided as a matter of discussion. A synopsis of House Bill 843/Senate Bill 1030 has also been provided, as well as a copy of the enrolled bill SB 1030. The Town's regulations would be ancillary to the measures provided in the bill. He turned the discussion over to the Town Attorney for any questions.

Commissioner Hannan stated he assumed this is a working document and not the final draft.

Town Attorney Derek Schroth replied affirmatively and stated he had suggested to the Town Manager that the Town have a moratorium if the referendum passes. He stated there are two issues: Bill 1030 allows for the "Charlotte's Web" version of marijuana, which is a low THC type only used for medical purposes. He stated the background information on this was included in the packet and that it is different from what is happening in November. Mr. Schroth stated that the amendment to the constitution is a referendum to allow medical marijuana without any restrictions in the language that is provided. He stated the Town Manager passed this out to the Commissioners prior to the start of the meeting.

Mr. Schroth stated that he thinks this draft ordinance is fine to address the legislation, and that no nursery would comply with the current regulations, and as such, is no threat to the Town. He stated he would suggest the Town enact a moratorium for up to a year if the referendum passes to prohibit any type of marijuana under the referendum; not the "Charlotte's Web" under Bill 1030. He stated this would give the Town time to enact the proper regulations to deal with it after November.

Commissioner Richards asked if the House and Senate would still have to pass legislation to establish all the parameters and have them signed by the Governor before it became law if the amendment passes.

Mr. Schroth replied that the legislature would intervene to enact legislation to the extent that they can to be consistent with the amendment.

Commissioner Hannan asked if the Governor would be able to overrule the amendment if he chose to.

Mr. Schroth replied that the Governor would have veto power, but if it was a mandate from the people, that would go through the courts. He stated he does not envision a scenario of the Governor using his veto power, because any constitutional amendment needs to have consistent legislation. Mr. Schroth stated he believed it will go through the courts, and that the best thing for the Town would be to have a moratorium to see how it hashes out with the legislature and how other cities will be challenged on what they enact.

Commissioner Vincent stated he agrees with Mr. Schroth and that he would not like the Town to be a spearhead for this legislation and that it is better to be prepared with this draft ordinance.

Town Manager Kris Kollgaard reminded the Commissioners that there are two issues: the Charlotte's Web bill that has passed both the House and the Senate, waiting on the Governor, and the amendment coming up.

Mayor Kussard stated that it appears there is a vast difference between the bills that have passed the House and Senate and what is going to be on the ballot. She stated the ballot summary seems to be very open and without regulations. She stated she is concerned that it has been written very broadly; stopping short of ensuring strong regulatory oversight.

Ms. Kollgaard asked if the Commission would like staff to move forward with this ordinance.

It was the consensus of the Commission to move forward with this ordinance.

6. ~~Consideration of Renewing the Town Manager's Employment Contract, and if Renewed, Consideration of Annual Evaluation and COLA/Merit Performance Adjustment (Kris Kollgaard)~~

~~Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the Town Clerk's office). She stated her current employment contract for the Town Manager position expires June 21, 2014. She stated if it is the pleasure of the Commission to renew this contract, she would be agreeable to renewing the contract under the existing terms for another two years. According to the Town Manager's contract with the Town of Lady Lake, an annual evaluation must be done by the Town Commission on the Town Manager's performance, and if it is the Commission's desire, a performance merit adjustment can be made to the base salary.~~

~~Ms. Kollgaard stated that she would like to move forward with the employment contract and annual evaluation, but put the merit performance adjustment on hold at this time as staff is still working on the budget. She stated that the Town has had a loss in revenue, and the budget may not allow for increases this year, and that she normally receives the same increase as the general employees.~~

~~Commissioner Hannan stated that he can only rate the Town Manager as exceeding expectations under the financial category, regarding the budget. He suggested that the Town's department heads should be able to evaluate the Town Manager because the Commission is not privy to the interactions between them. He commented that they found out about on-going problems with the previous Town Manager back in 2009, and he was eventually let go.~~

~~Ms. Kollgaard stated that she has opened up communication between the department heads and the Commissioners, and that they feel free to contact department heads if they have questions. She stated it would probably put the department heads in an uncomfortable position to be evaluating their supervisor.~~

~~Commissioner Hannan stated it could be done anonymously, and that although he sees no problem with his interaction with the Town Manager, he does not know how she interacts with staff.~~

~~Mayor Kussard stated that she has never heard of a company or government office that has employees rate their boss, and she does not think it is a good situation. She stated the Commission should not get involved with the Town Manager's management of staff as this is~~

Compassionate Medical Cannabis Act of 2014

Charlotte
Web

House Bill # 843 - Cannabis

Sponsored by Judiciary Committee, Criminal Justice Subcommittee, Rep. Gaetz and Rep. Edwards

Co-Sponsored by Rep. Ahern, Rep. Antone, Rep. Caldwell, Rep. Clelland, Rep. Combee, Rep. Cruz, Rep. Danish, Rep. Fitzenhagen, Rep. Fresnen, Rep. Hood, Rep. Hooper, Rep. Hutson, Rep. Jones, S., Rep. Kerner, Rep. Moskowitz, Rep. Nelson, Rep. Pigman, Rep. Pilon, Rep. Raschein, Rep. Richardson, Rep. Rooney, Rep. Saunders, Rep. Smith, Rep. Stewart, Rep. Van Zant, and Rep. Wood

Senate Bill # 1030 - Cannabis

Sponsored by Health Policy, Sen. Bradley, Sen. Bean, and Sen. Brandes
Co-Sponsored by Sen. Galvano, Sen. Sobel, Sen. Soto, Sen. Gardiner, Sen. Stargel, and Sen. Simpson

Synopsis

CS/CS/SB 1030 passed the Senate on April 28, 2014. The bill was amended by the House on May 1, 2014, and subsequently passed the Senate on May 2, 2014.

The bill creates a regulatory scheme overseen by the Department of Health that authorizes the use of low-THC cannabis for medicinal purposes. Low-THC means a plant of the genus Cannabis, the dried flowers of which contain 0.8 percent or less of tetrahydrocannabinol (THC) and more than 10 percent of cannabidiol (CBD) weight for weight; the seeds thereof; the resin extracted from any part of such plant; or any compound, manufacture, salt, derivative, mixture, or preparation of such plant or its seeds or resin that is dispensed only from a dispensing organization.

The bill authorizes a Florida-licensed physician (MD or DO) received education in cannabis-based medicine through the Florida Medical Association or the Florida Osteopathic Medical Association, who has examines and is treating a patient suffering from cancer or a physical medical condition that chronically produces symptoms of seizures or severe and persistent muscle spasms may order low-THC cannabis to treat such disease, disorder, or condition or to alleviate symptoms of such disease, disorder, or condition, if no other satisfactory alternative treatment options exist for that patient and obtain a voluntary informed consent.

Criminal misdemeanor penalties are created for a physician who orders low-THC cannabis for a patient without reasonable belief that the patient is suffering from a qualifying condition and for

any person who fraudulently represents himself or herself as having a qualifying condition for the purpose of obtaining an order for low-THC cannabis.

In addition to creating and maintaining the compassionate use registry, the bill requires DOH to authorize the establishment of five dispensing organizations to supply the state with low-THC cannabis. A dispensing organization is required to employ a medical director, who must be a physician and have successfully completed a course and examination that encompasses appropriate safety procedures and knowledge of low-THC cannabis. Additional criteria for approval as a dispensing organization include:

- Possess a certificate of registration for the cultivations of more than 400,000 plants that is issued by the Department of Agriculture and Consumer Services.
- Be operated by a nurseryman.
- Have been operating as a registered nursery in Florida for at least 30 consecutive years.
- And provide certified financials.
- Upon approval, a dispensing organization must post a \$5 million performance bond.

Florida Department of Health will also be required to establish the Office of Compassionate Use, under the direction of the Deputy State Health Officer. The Deputy State Health Officer is authorized to enhance access to investigational new drugs to Florida patients through approved clinical treatment plans or studies.

Two research programs are administered under this bill to develop or participate in Federal Food and Drug Administration-approved research:

- Low-THC and Cannabidiol Research
 - Authorizes medical centers and state universities to conduct research on cannabidiol and low-THC cannabis.
- Research of Cannabidiol and its effect on Intractable Childhood Epilepsy
 - Provides the James and Esther King Biomedical Research Program an annual and perpetual source of funding in order to support research initiatives in the areas of tobacco-related cancer, cardiovascular disease, stroke, and pulmonary disease. The Biomedical Research Advisory Council, consisting of 11 members, including: the CEOs of the American Lung Association of Florida, Greater Southeast Affiliate of the American Heart Association, Florida Division of the American Cancer Society; and the remaining members are appointed by the Governor, President of the Senate, and Speaker of the House.

- See more at: <http://fldecides.org/index.php/the-plan/about-florida-legislature/medical-grade-marijuana#sthash.MnsgA0Ho.pfIF5PLI.dpuf>

CS/CS/HB 843 / CS/CS/SB 1030 Activity and Text

CS/CS/HB 843: Cannabis

- May 2, 2014 -
CS/CS/SB 1030 filed Enrolled
- May 2, 2014 -
CS/CS/SB 1030 passed the Florida Senate; YEAS 30 NAYS 9
- May 1, 2014 -
CS/CS/SB 1030 passed the Florida House of Representatives; YEAS 111 NAYS 7
- April 22, 2014 -
CS/CS/HB 843 filed Committee Substitute 2
- April 21, 2014 -
Judiciary Committee voted favorable for PCS for CS/HB 843; YEAS 15 NAYS 3
- April 20, 2014 -
Proposed Committee Substitute (PCS) for CS/HB 843 was added to the Judiciary Committee agenda for April 21, 2014
- March 20, 2014 -
Appropriations Committee voted favorable for CS/HB 843; YEAS 24 NAYS 0
- March 18, 2014 -
CS/HB 843 was added to the Appropriations Committee agenda for March 20, 2014
- March 10, 2014 -
HB 843 reported out of the Criminal Justice Subcommittee with Committee Substitute filed Committee Substitute 1
- March 5, 2014 -
With a 12-1 vote, HB 843 passed the Criminal Justice Subcommittee with the following amendments: First AmendmentFirst Amendment to AmendmentSecond Amendment to Amendment
- March 4, 2014 -
HB 843 had its First Reading
- March 3, 2014 -
HB 843 was placed on the Criminal Justice Subcommittee agenda for March 5, 2014
- February 14, 2014
HB 843 was referred to the following Committees:
Criminal Justice Subcommittee
Appropriations
Judiciary
- February 12, 2014 -
HB 843 was filed Original Bill Text

CS/CS/SB 1030: Cannabis

- May 2, 2014 -
CS/CS/SB 1030 filed Enrolled
- May 2, 2014 -
CS/CS/SB 1030 passed the Florida Senate; YEAS 30 NAYS 9

May 1, 2014 -
CS/CS/SB 1030 passed the Florida House of Representatives; YEAS 111 NAYS 7

April 28, 2014 -
The Senate voted favorably for CS/CS/SB 1030; YEAS 36 NAYS 3

April 24, 2014 -
CS/CS/SB 1030 was placed on the Special Order Calendar for April 28, 2014

April 24, 2014 -
Committee Substitute for CS/SB 1030 filed Committee Substitute 2

April 22, 2014 -
Appropriations Committee voted favorably for CS/CS/SB 1030; YEAS 36 NAYS 3

April 17, 2014 -
CS/SB 1030 was placed on the Appropriations Committee agenda for April 22, 2014

March 24, 2014 -
Criminal Justice Committee voted favorably for CS/SB 1030; YEAS 5 NAYS 1

March 19, 2014 -
CS/SB 1030 was placed on the Criminal Justice Committee agenda for March 24, 2014

March 11, 2014 -
Committee Substitute by Health Policy for Senate Bill 1030 passed; YEAS 8 NAYS 0
Committee Substitute 1

March 6, 2014 -
SB 1030 was placed on the Health Policy Committee agenda for March 11, 2014

February 19, 2014 -
SB 1030 was referred to the following Committees:
Health Policy
Criminal Justice
Appropriations

February 12, 2014 -
SB 1030 was filed Original Bill Text

- See more at: <http://fldecides.org/index.php/the-plan/about-florida-legislature/medical-grade-marijuana#sthash.MnsgA0Ho.pfIF5PLI.dpuf>

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An act relating to cannabis; providing a short title; creating s. 381.986, F.S.; defining terms; authorizing specified physicians to order low-THC cannabis for use by specified patients; providing conditions; prohibiting specified acts by physicians or persons seeking low-THC cannabis; providing criminal penalties; requiring physician education; providing duties of the Department of Health; requiring the department to create a compassionate use registry; providing requirements for the registry; requiring the department to authorize a specified number of dispensing organizations; authorizing rulemaking; providing requirements and duties for a dispensing organization; providing exceptions to specified laws; creating s. 385.211, F.S.; defining the term "low-THC cannabis"; authorizing certain medical centers to conduct research on cannabidiol and low-THC cannabis; authorizing state or privately obtained research funds to be used to support such research; creating s. 385.212, F.S.; requiring the department to establish an Office of Compassionate Use; authorizing the office to engage in specified activities; authorizing rulemaking; amending s. 893.02, F.S.; revising the term "cannabis" as used in the Florida Comprehensive Drug Abuse Prevention and Control Act and as applicable to certain criminal offenses proscribing the sale, manufacture, delivery, possession, dispensing, distribution, or purchase of cannabis, to

20141030er

30 which penalties apply; creating s. 1004.441, F.S.;

31 defining the term "low-THC cannabis"; authorizing

32 state universities with both medical and agricultural

33 research programs to conduct specified research on

34 cannabidiol and low-THC cannabis; authorizing state or

35 privately obtained research funds to be used to

36 support such research; providing an appropriation to

37 the department for research of cannabidiol and its

38 effect on intractable childhood epilepsy; specifying

39 how biomedical research funding for research of

40 cannabidiol and its effect on intractable childhood

41 epilepsy shall be awarded; specifying who may apply

42 for such funding; providing an effective date.

43

44 Be It Enacted by the Legislature of the State of Florida:

45

46 Section 1. This act may be cited as the "Compassionate

47 Medical Cannabis Act of 2014."

48 Section 2. Section 381.986, Florida Statutes, is created to

49 read:

50 381.986 Compassionate use of low-THC cannabis.-

51 (1) DEFINITIONS.-As used in this section, the term:

52 (a) "Dispensing organization" means an organization

53 approved by the department to cultivate, process, and dispense

54 low-THC cannabis pursuant to this section.

55 (b) "Low-THC cannabis" means a plant of the genus *Cannabis*,

56 the dried flowers of which contain 0.8 percent or less of

57 tetrahydrocannabinol and more than 10 percent of cannabidiol

58 weight for weight; the seeds thereof; the resin extracted from

20141030er

59 any part of such plant; or any compound, manufacture, salt,
60 derivative, mixture, or preparation of such plant or its seeds
61 or resin that is dispensed only from a dispensing organization.

62 (c) "Medical use" means administration of the ordered
63 amount of low-THC cannabis. The term does not include the
64 possession, use, or administration by smoking. The term also
65 does not include the transfer of low-THC cannabis to a person
66 other than the qualified patient for whom it was ordered or the
67 qualified patient's legal representative on behalf of the
68 qualified patient.

69 (d) "Qualified patient" means a resident of this state who
70 has been added to the compassionate use registry by a physician
71 licensed under chapter 458 or chapter 459 to receive low-THC
72 cannabis from a dispensing organization.

73 (e) "Smoking" means burning or igniting a substance and
74 inhaling the smoke. Smoking does not include the use of a
75 vaporizer.

76 (2) PHYSICIAN ORDERING.—Effective January 1, 2015, a
77 physician licensed under chapter 458 or chapter 459 who has
78 examined and is treating a patient suffering from cancer or a
79 physical medical condition that chronically produces symptoms of
80 seizures or severe and persistent muscle spasms may order for
81 the patient's medical use low-THC cannabis to treat such
82 disease, disorder, or condition or to alleviate symptoms of such
83 disease, disorder, or condition, if no other satisfactory
84 alternative treatment options exist for that patient and all of
85 the following conditions apply:

86 (a) The patient is a permanent resident of this state.

87 (b) The physician determines that the risks of ordering

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88 low-THC cannabis are reasonable in light of the potential
89 benefit for that patient. If a patient is younger than 18 years
90 of age, a second physician must concur with this determination,
91 and such determination must be documented in the patient's
92 medical record.

93 (c) The physician registers as the orderer of low-THC
94 cannabis for the named patient on the compassionate use registry
95 maintained by the department and updates the registry to reflect
96 the contents of the order. The physician shall deactivate the
97 patient's registration when treatment is discontinued.

98 (d) The physician maintains a patient treatment plan that
99 includes the dose, route of administration, planned duration,
100 and monitoring of the patient's symptoms and other indicators of
101 tolerance or reaction to the low-THC cannabis.

102 (e) The physician submits the patient treatment plan
103 quarterly to the University of Florida College of Pharmacy for
104 research on the safety and efficacy of low-THC cannabis on
105 patients.

106 (f) The physician obtains the voluntary informed consent of
107 the patient or the patient's legal guardian to treatment with
108 low-THC cannabis after sufficiently explaining the current state
109 of knowledge in the medical community of the effectiveness of
110 treatment of the patient's condition with low-THC cannabis, the
111 medically acceptable alternatives, and the potential risks and
112 side effects.

113 (3) PENALTIES.—

114 (a) A physician commits a misdemeanor of the first degree,
115 punishable as provided in s. 775.082 or s. 775.083, if the
116 physician orders low-THC cannabis for a patient without a

20141030er

117 reasonable belief that the patient is suffering from:

118 1. Cancer or a physical medical condition that chronically
119 produces symptoms of seizures or severe and persistent muscle
120 spasms that can be treated with low-THC cannabis; or

121 2. Symptoms of cancer or a physical medical condition that
122 chronically produces symptoms of seizures or severe and
123 persistent muscle spasms that can be alleviated with low-THC
124 cannabis.

125 (b) Any person who fraudulently represents that he or she
126 has cancer or a physical medical condition that chronically
127 produces symptoms of seizures or severe and persistent muscle
128 spasms to a physician for the purpose of being ordered low-THC
129 cannabis by such physician commits a misdemeanor of the first
130 degree, punishable as provided in s. 775.082 or s. 775.083.

131 (4) PHYSICIAN EDUCATION.—

132 (a) Before ordering low-THC cannabis for use by a patient
133 in this state, the appropriate board shall require the ordering
134 physician licensed under chapter 458 or chapter 459 to
135 successfully complete an 8-hour course and subsequent
136 examination offered by the Florida Medical Association or the
137 Florida Osteopathic Medical Association that encompasses the
138 clinical indications for the appropriate use of low-THC
139 cannabis, the appropriate delivery mechanisms, the
140 contraindications for such use, as well as the relevant state
141 and federal laws governing the ordering, dispensing, and
142 possessing of this substance. The first course and examination
143 shall be presented by October 1, 2014, and shall be administered
144 at least annually thereafter. Successful completion of the
145 course may be used by a physician to satisfy 8 hours of the

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146 continuing medical education requirements required by his or her
147 respective board for licensure renewal. This course may be
148 offered in a distance learning format.

149 (b) The appropriate board shall require the medical
150 director of each dispensing organization approved under
151 subsection (5) to successfully complete a 2-hour course and
152 subsequent examination offered by the Florida Medical
153 Association or the Florida Osteopathic Medical Association that
154 encompasses appropriate safety procedures and knowledge of low-
155 THC cannabis.

156 (c) Successful completion of the course and examination
157 specified in paragraph (a) is required for every physician who
158 orders low-THC cannabis each time such physician renews his or
159 her license. In addition, successful completion of the course
160 and examination specified in paragraph (b) is required for the
161 medical director of each dispensing organization each time such
162 physician renews his or her license.

163 (d) A physician who fails to comply with this subsection
164 and who orders low-THC cannabis may be subject to disciplinary
165 action under the applicable practice act and under s.
166 456.072(1)(k).

167 (5) DUTIES OF THE DEPARTMENT.—By January 1, 2015, the
168 department shall:

169 (a) Create a secure, electronic, and online compassionate
170 use registry for the registration of physicians and patients as
171 provided under this section. The registry must be accessible to
172 law enforcement agencies and to a dispensing organization in
173 order to verify patient authorization for low-THC cannabis and
174 record the low-THC cannabis dispensed. The registry must prevent

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175 an active registration of a patient by multiple physicians.

176 (b) Authorize the establishment of five dispensing
177 organizations to ensure reasonable statewide accessibility and
178 availability as necessary for patients registered in the
179 compassionate use registry and who are ordered low-THC cannabis
180 under this section, one in each of the following regions:
181 northwest Florida, northeast Florida, central Florida, southeast
182 Florida, and southwest Florida. The department shall develop an
183 application form and impose an initial application and biennial
184 renewal fee that is sufficient to cover the costs of
185 administering this section. An applicant for approval as a
186 dispensing organization must be able to demonstrate:

187 1. The technical and technological ability to cultivate and
188 produce low-THC cannabis. The applicant must possess a valid
189 certificate of registration issued by the Department of
190 Agriculture and Consumer Services pursuant to s. 581.131 that is
191 issued for the cultivation of more than 400,000 plants, be
192 operated by a nurseryman as defined in s. 581.011, and have been
193 operated as a registered nursery in this state for at least 30
194 continuous years.

195 2. The ability to secure the premises, resources, and
196 personnel necessary to operate as a dispensing organization.

197 3. The ability to maintain accountability of all raw
198 materials, finished products, and any byproducts to prevent
199 diversion or unlawful access to or possession of these
200 substances.

201 4. An infrastructure reasonably located to dispense low-THC
202 cannabis to registered patients statewide or regionally as
203 determined by the department.

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204 5. The financial ability to maintain operations for the
205 duration of the 2-year approval cycle, including the provision
206 of certified financials to the department. Upon approval, the
207 applicant must post a \$5 million performance bond.

208 6. That all owners and managers have been fingerprinted and
209 have successfully passed a level 2 background screening pursuant
210 to s. 435.04.

211 7. The employment of a medical director who is a physician
212 licensed under chapter 458 or chapter 459 to supervise the
213 activities of the dispensing organization.

214 (c) Monitor physician registration and ordering of low-THC
215 cannabis for ordering practices that could facilitate unlawful
216 diversion or misuse of low-THC cannabis and take disciplinary
217 action as indicated.

218 (d) Adopt rules necessary to implement this section.

219 (6) DISPENSING ORGANIZATION.—An approved dispensing
220 organization shall maintain compliance with the criteria
221 demonstrated for selection and approval as a dispensing
222 organization under subsection (5) at all times. Before
223 dispensing low-THC cannabis to a qualified patient, the
224 dispensing organization shall verify that the patient has an
225 active registration in the compassionate use registry, the order
226 presented matches the order contents as recorded in the
227 registry, and the order has not already been filled. Upon
228 dispensing the low-THC cannabis, the dispensing organization
229 shall record in the registry the date, time, quantity, and form
230 of low-THC cannabis dispensed.

231 (7) EXCEPTIONS TO OTHER LAWS.—

232 (a) Notwithstanding s. 893.13, s. 893.135, s. 893.147, or

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233 any other provision of law, but subject to the requirements of
234 this section, a qualified patient and the qualified patient's
235 legal representative may purchase and possess for the patient's
236 medical use up to the amount of low-THC cannabis ordered for the
237 patient.

238 (b) Notwithstanding s. 893.13, s. 893.135, s. 893.147, or
239 any other provision of law, but subject to the requirements of
240 this section, an approved dispensing organization and its
241 owners, managers, and employees may manufacture, possess, sell,
242 deliver, distribute, dispense, and lawfully dispose of
243 reasonable quantities, as established by department rule, of
244 low-THC cannabis. For purposes of this subsection, the terms
245 "manufacture," "possession," "deliver," "distribute," and
246 "dispense" have the same meanings as provided in s. 893.02.

247 (c) An approved dispensing organization and its owners,
248 managers, and employees are not subject to licensure or
249 regulation under chapter 465 for manufacturing, possessing,
250 selling, delivering, distributing, dispensing, or lawfully
251 disposing of reasonable quantities, as established by department
252 rule, of low-THC cannabis.

253 Section 3. Section 385.211, Florida Statutes, is created to
254 read:

255 385.211 Refractory and intractable epilepsy treatment and
256 research at recognized medical centers.-

257 (1) As used in this section, the term "low-THC cannabis"
258 means "low-THC cannabis" as defined in s. 381.986 that is
259 dispensed only from a dispensing organization as defined in s.
260 381.986.

261 (2) Notwithstanding chapter 893, medical centers recognized

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262 pursuant to s. 381.925 may conduct research on cannabidiol and
263 low-THC cannabis. This research may include, but is not limited
264 to, the agricultural development, production, clinical research,
265 and use of liquid medical derivatives of cannabidiol and low-THC
266 cannabis for the treatment for refractory or intractable
267 epilepsy. The authority for recognized medical centers to
268 conduct this research is derived from 21 C.F.R. parts 312 and
269 316. Current state or privately obtained research funds may be
270 used to support the activities described in this section.

271 Section 4. Section 385.212, Florida Statutes, is created to
272 read:

273 385.212 Powers and duties of the Department of Health;
274 Office of Compassionate Use.-

275 (1) The Department of Health shall establish an Office of
276 Compassionate Use under the direction of the Deputy State Health
277 Officer.

278 (2) The Office of Compassionate Use may enhance access to
279 investigational new drugs for Florida patients through approved
280 clinical treatment plans or studies. The Office of Compassionate
281 Use may:

282 (a) Create a network of state universities and medical
283 centers recognized pursuant to s. 381.925.

284 (b) Make any necessary application to the United States
285 Food and Drug Administration or a pharmaceutical manufacturer to
286 facilitate enhanced access to compassionate use for Florida
287 patients.

288 (c) Enter into any agreements necessary to facilitate
289 enhanced access to compassionate use for Florida patients.

290 (3) The department may adopt rules necessary to implement

20141030er

291 this section.

292 Section 5. Subsection (3) of section 893.02, Florida
293 Statutes, is amended to read:

294 893.02 Definitions.—The following words and phrases as used
295 in this chapter shall have the following meanings, unless the
296 context otherwise requires:

297 (3) "Cannabis" means all parts of any plant of the genus
298 *Cannabis*, whether growing or not; the seeds thereof; the resin
299 extracted from any part of the plant; and every compound,
300 manufacture, salt, derivative, mixture, or preparation of the
301 plant or its seeds or resin. The term does not include "low-THC
302 cannabis," as defined in s. 381.986, if manufactured, possessed,
303 sold, purchased, delivered, distributed, or dispensed, in
304 conformance with s. 381.986.

305 Section 6. Section 1004.441, Florida Statutes, is created
306 to read:

307 1004.441 Refractory and intractable epilepsy treatment and
308 research.—

309 (1) As used in this section, the term "low-THC cannabis"
310 means "low-THC cannabis" as defined in s. 381.986 that is
311 dispensed only from a dispensing organization as defined in s.
312 381.986.

313 (2) Notwithstanding chapter 893, state universities with
314 both medical and agricultural research programs, including those
315 that have satellite campuses or research agreements with other
316 similar institutions, may conduct research on cannabidiol and
317 low-THC cannabis. This research may include, but is not limited
318 to, the agricultural development, production, clinical research,
319 and use of liquid medical derivatives of cannabidiol and low-THC

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320 cannabis for the treatment for refractory or intractable
321 epilepsy. The authority for state universities to conduct this
322 research is derived from 21 C.F.R. parts 312 and 316. Current
323 state or privately obtained research funds may be used to
324 support the activities authorized by this section.

325 Section 7. (1) As used in this section, the term
326 "cannabidiol" means an extract from the cannabis plant that has
327 less than 0.8 percent tetrahydrocannabinol and the chemical
328 signature 2-[(1R,6R)-6-isopropenyl-3-methylcyclohex-2-en-1-yl]-
329 5-pentylbenzene-1,3-diol, or a derivative thereof, as determined
330 by the International Union of Pure and Applied Chemistry.

331 (2) For the 2014-2015 fiscal year, \$1 million in
332 nonrecurring general revenue is appropriated to the Department
333 of Health for the James and Esther King Biomedical Research
334 Program and shall be deposited into the Biomedical Research
335 Trust Fund. These funds shall be reserved for research of
336 cannabidiol and its effect on intractable childhood epilepsy.

337 (3) Biomedical research funding for research of cannabidiol
338 and its effect on intractable childhood epilepsy shall be
339 awarded pursuant to s. 215.5602, Florida Statutes. An
340 application for such funding may be submitted by any research
341 university in the state that has obtained approval from the
342 United States Food and Drug Administration for an exploratory
343 investigational new drug study of cannabidiol and its effect on
344 intractable childhood epilepsy. For purposes of this section,
345 the Biomedical Research Advisory Council created under s.
346 215.5602, Florida Statutes, shall advise the State Surgeon
347 General as to the direction and scope of research of cannabidiol
348 and its effect on intractable childhood epilepsy and the award

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349 of research funding.

350 Section 8. This act shall take effect upon becoming a law.



K-9

TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE: July 21 2014

SUBJECT: Consideration of Three Reappointments to the Parks, Recreation and Tree Advisory Committee

DEPARTMENT: Clerk's Office

STAFF RECOMMENDED MOTION: Reappointment of Three Members to the Parks, Recreation and Tree Advisory Committee

SUMMARY: The Town Commission approved the second/final reading of Ordinance No. 2014-04 at the July 7, 2014 meeting which resulted in a merger of the Parks & Recreation Advisory Board and the Tree & Beautification Advisory Committee into one board – the Parks, Recreation and Tree Advisory Committee. Reappointments have been on hold until this merge occurred.

Currently, there are two members whose terms expired as of February 2014 and one member whose term expires this month. Mr. Thomas Schmelzer, Ms. Betty Cantelmo, and Mr. Arthur Edelson wish to be reappointed. There are no new applications on file for consideration for this board, and members of this board will be reduced to five by attrition.

FISCAL IMPACT: N/A

Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Resolution

Other Support Documents – Applications

DEPARTMENT HEAD		Submitted	Date
HR		Approved as to form	Date
FINANCE DEPARTMENT		Approved as to Budget Requirements	Date
TOWN MANAGER		Approved Agenda Item for: 7/21/14	Date 7/15/14

COMMISSION ACTION:

- Approved as Recommended Disapproved Tabled Indefinitely
- Continued to Date Certain Approved with Modification

8

Rec'd in Clerk's office 4-21-11
Appointed to P&R Adv. Comm 10-17-11
Reappointed 2-6-13

**TOWN OF LADY LAKE
BOARDS/COMMITTEES APPLICATION**

DATE: 9-18-11

NAME: THOMAS H. SCHMELZER

MAILING ADDRESS: 502 LOMA PASEO DR

LOCATION OF RESIDENCE: La Reynalda The Villages

DO YOU RESIDE WITHIN THE TOWN LIMITS OF LADY LAKE: YES

IF NOT, DO YOU RESIDE IN LAKE COUNTY: _____

HOME PHONE: 352-750-6189 WORK PHONE: _____

CELL PHONE: 352-205-0155

WILLING TO SERVE ON THE FOLLOWING BOARDS OR COMMITTEES:

PARKS AND REC DEPT

NATIONALITY: (optional) AMERICAN

This information is for use in the Annual Florida Department of State Report only.

HAVE YOU EVER BEEN CONVICTED OF A FELONY: (optional) NO

OCCUPATION: RETIRED

BUSINESS ADDRESS: _____

PHONE: _____ POSITION: _____

TRAINING OR EXPERIENCE RELATED TO ACTIVITIES OF BOARDS OR
COMMITTEES TO WHICH APPOINTMENT IS SOUGHT:

2 Softball Leagues Boards

MEMBER OF THE FOLLOWING PROFESSIONAL ORGANIZATIONS:

HAVE YOU SERVED ON A TOWN BOARD/COMMITTEE IN THE PAST? NO

IF YOU ANSWERED YES- DATES: _____

NAME OF COMMITTEES/BOARDS: _____

PLEASE LIST THREE REFERENCES THAT THE TOWN MAY CONTACT (Excluding Lady Lake Town Employees) - NAME, ADDRESS, AND PHONE NUMBER:

1. Jim Holloway 751-1655
2. ALICE BURNETT 430-0691
3. RON VANDENHEUVEL 259-6698

ADDITIONAL INFORMATION MAY BE ATTACHED TO THIS FORM.

I WILL ATTEND MEETINGS IN ACCORDANCE WITH THE ADOPTED POLICIES OF THE TOWN. IF AT ANY TIME MY BUSINESS OR PROFESSIONAL INTERESTS CONFLICT WITH THE INTERESTS OF THIS BOARD OR COMMITTEE, I WILL NOT PARTICIPATE IN SUCH DELIBERATIONS OF THE BOARD OR COMMITTEE.

Thomas H. Schmefer
SIGNATURE OF APPLICANT

PLEASE RETURN APPLICATION TO:

TOWN OF LADY LAKE
TOWN CLERK'S OFFICE
409 FENNELL BLVD
LADY LAKE, FL. 32159

PLEASE NOTE:

YOU MAY BE REQUIRED TO FILL OUT A FINANCIAL DISCLOSURE FORM.

THIS APPLICATION WILL BE KEPT ON FILE FOR ONE YEAR

**TOWN OF LADY LAKE
BOARDS/COMMITTEES APPLICATION**

Name: BETTY ANTELMO Date: 6/29/12
Mailing Address: 1255 GRANADA CT.
Location of residence: LADY LAKE (VILLAGE OF DEL MAR)
Business Location (if applicable): N.A.
(Economic Development Advisory Committee only)
Home Phone: 352-391-5554 Work Phone: _____
Cell Phone: 954-240-5728 E-Mail Address: booper1145@gmail.com

Check below the Committees or Boards that you are willing to serve on:

- Economic Development Advisory Committee
- Library Board
- Planning & Zoning Board
- Parks & Recreation Advisory Board
- Police Pension Board
- Tree & Beautification Advisory Committee

Occupation: ACCOUNTANT - STOCK BROKER - RETIRED

Training or experience related to activities of boards or committees to which appointment is sought: _____

B.S. DEGREE FROM RUTGERS U.
ATTENDED N.Y.U. FOR FINANCE CLASSES
NEWARK, N.J.

Member of the following professional or business organizations: _____
RETIRED

Have you served on a Town board or committee in the past? no

If yes – name of committees/boards and dates _____

Nationality: (optional) _____ (This information is for use in the Annual Florida Department of State Report only.)

Have you ever been convicted of a felony? (optional) NO

Please list three references that the Town may contact (excluding Town employees) – name, address and phone number:

1. SONIA MORRELL 352-750-0173
2. BARBARA FIRSIT 352-750-1953
3. LINDA NEVINSKI 330-984-8186

Additional information may be attached to this form.

I will attend meetings in accordance with the adopted policies of the Town. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations of the board or committee.

Betty Castelano
Signature of Applicant

Please return application to:

Town Clerk's Office
Lady Lake Municipal Complex
409 Fennell Blvd
Lady Lake FL 32159

Please note: You may be required to fill out a financial disclosure form.

THIS APPLICATION WILL BE KEPT ON FILE FOR ONE YEAR

**TOWN OF LADY LAKE
BOARDS/COMMITTEES APPLICATION**

Date: MAY 24, 2012

Name: ARTHUR EDELSON

Mailing Address: 735 CAMELIA (CAMELIA) CT.

Location of residence: LADY LAKE 32159

Business Location (if applicable): _____
(Economic Development Advisory Committee only)

Home Phone: 352-391-5909 Work Phone: _____

Cell Phone: _____ E-Mail Address: ARDEL38@YAHOO.COM

Check below the Committees or Boards that you are willing to serve on:

- Economic Development Advisory Committee
- Library Board
- Planning & Zoning Board
- Parks & Recreation Advisory Board
- Police Pension Board
- Tree & Beautification Advisory Committee

Occupation: RETIRED

Training or experience related to activities of boards or committees to which appointment is sought: I HAVE A STRONG BACKGROUND IN ALL PHASES OF PROPERTY MANAGEMENT INCLUDING LANDSCAPING, WITH ONE OF THE BIGGEST PROPERTY MANAGEMENT COMPANIES ON THE WEST COAST, HEAD OFFICE IN PORTLAND OREGON.

Member of the following professional or business organizations: _____

Have you served on a Town board or committee in the past? NO

If yes - name of committees/boards and dates _____

Nationality: (optional) _____ (This information is for use in the Annual Florida Department of State Report only.)

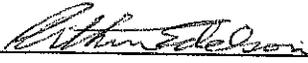
Have you ever been convicted of a felony? (optional) NO

Please list three references that the Town may contact (excluding Town employees) – name, address and phone number:

1. SANDRA MELE, 1214 SAN JUAN DR. LADY LAKE 32159, 352-259-1728
2. BEATRICE REMACLE, 1807 SANTANIA WAY LADY LAKE 32159, 352-750-1593
3. LYDIA STEIN, 717 VILLITA LAKE, LADY LAKE 32159, 352-674-9284

Additional information may be attached to this form.

I will attend meetings in accordance with the adopted policies of the Town. If at any time my business or professional interests conflict with the interests of this board or committee, I will not participate in such deliberations of the board or committee.



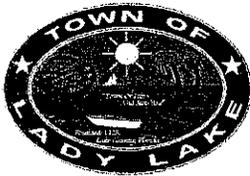
Signature of Applicant

Please return application to:

Town Clerk's Office
Lady Lake Municipal Complex
409 Fennell Blvd
Lady Lake FL 32159

Please note: You may be required to fill out a financial disclosure form.

THIS APPLICATION WILL BE KEPT ON FILE FOR ONE YEAR



K-10

TOWN COMMISSION AGENDA ITEM

REQUESTED COMMISSION MEETING DATE: July 21 2014

SUBJECT: Consideration of Appointing a Commission Liaison for the Newly Merged Parks, Recreation and Tree Advisory Committee

DEPARTMENT: Clerk's Office

STAFF RECOMMENDED MOTION: Appointment of a Commission Liaison to the Newly Merged Parks, Recreation and Tree Advisory Committee

SUMMARY: The Town Commission approved the second/final reading of Ordinance No. 2014-04 at the July 7, 2014 meeting which resulted in a merger of the Parks & Recreation Advisory Board and the Tree & Beautification Advisory Committee into one board – the Parks, Recreation and Tree Advisory Committee.

Prior to this merge, Commissioner Richards was appointed liaison to the Tree & Beautification Advisory Committee and Commissioner Hannan was appointed liaison to the Parks & Recreation Advisory Board. At this time, the Commission needs to appoint a Commissioner as liaison to the newly merged committee.

FISCAL IMPACT: N/A [] Capital Budget [] Operating [] Other

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution

[] Other [X] Support Documents – Boards & Committee Lists

DEPARTMENT HEAD [Signature] Submitted Date
HR Approved as to form Date
FINANCE DEPARTMENT Approved as to Budget Requirements Date
TOWN MANAGER [Signature] Approved Agenda Item for: 7/21/14 Date 7/15/14

COMMISSION ACTION:

- [] Approved as Recommended [] Disapproved [] Tabled Indefinitely
[] Continued to Date Certain [] Approved with Modification

15

FLORIDA LEAGUE OF CITIES / LAKE CO. LEAGUE OF CITIES

Commissioner Paul Hannan, Liaison

Alternate Dan Vincent

METROPOLITAN PLANNING ORGANIZATION

Commissioner Jim Richards, Liaison

Commissioner Dan Vincent, Alternate Liaison

METROPOLITAN PLANNING ORGANIZATION BICYCLE AND PEDESTRIAN COMMITTEE (BPAC) REPRESENTATIVES

Mike Burske, Parks and Recreation Director (term expires 12-31-13)

Mayor Ruth Kussard, Alternate

METROPOLITAN PLANNING ORGANIZATION CITIZENS' ADVISORY COMMITTEE REPRESENTATIVE

Regis LeClerc, Representative for the Town (term expires 12-31-13)

LAKE COUNTY SCHOOL CONCURRENCY REPRESENTATIVES

Commissioner Jim Richards, Liaison

Derek Schroth, Town Attorney

LAKE COUNTY WATER ALLIANCE BOARD

Commissioner Tony Holden, Liaison

LIBRARY BOARD

Mayor Ruth Kussard, Liaison

TREE & BEAUTIFICATION ADVISORY COMMITTEE

Commissioner Jim Richards, Liaison

SCHOOL FACILITIES STEERING COMMITTEE

Mayor Ruth Kussard, Liaison

PARKS & RECREATION ADVISORY COMMITTEE

Commissioner Paul Hannan, Liaison

POLICE PENSION BOARD

Commissioner Tony Holden, Liaison

LAKE COUNTY LIBRARY ADVISORY BOARD

William Stokes (term expires 02-28-16)

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Commissioner Paul Hannan, Liaison